

EXPERT TA

INSTRUCTOR USER MANUAL



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Logging In

From the Expert TA home website, click on *Log In* in the top right corner of your screen. This will take you to the log in window seen in Figure 1.

The Expert TA uses a two-step login process. On the first screen, enter the username or email address associated with your account and click the **Next** button. If you enter the incorrect username, you will see this message: *"There is no account associated with the username you entered. Please ensure you are entering the full email address that you used to register for Expert TA."*

Figure 1: Login User Name



Figure 2: Login Password

Welcome to Expert TA!

Log In User Name: etademo@instructor.com Password: [-------]

Next

Login in with a different account

Trouble Logging in? Note: Your User Name is the full e-mail address used during registration. Forgot your password? Request Password Reset Email Contact main@theexpertta.com with any questions. On the next screen, shown in Figure 2, enter your password and click the *Next* button. This will take you to the main *Class Management* page shown in Figure 4. If you have entered the wrong username or need to log in as a different user, click on the blue words *Log in with a different account*.

Figure 3: Request Password Reset

If you forget your password, click on the blue words *Request Password Reset Email*. A new screen will appear, see Figure 3, where you will enter your username, and then click on the *Request Reset* button.

To exit from this screen without requesting a new password, use the back arrow key on your browser.

Request Password Reset:	
User Name:	
example@example.edu	
Request Reset	

Note: Enter the username and click the Request Reset button. Once you recieve the e-mail use the link to reset/change password.

Class Management

When you first log in to Expert TA you will be taken to the Class Management page (see). At the top of the page, you will see a blue menu with the words *Class Management*, *Instructor*, and *Help*. In Figure 4 below, you will see an example of the *Class Management* screen which can also be called your home screen. As you navigate our system, you can always click on *Class Management* in the blue bar to return to this screen.

Class	s Management Instructo	r Help			в	
	Physics Deepe	Classes		ľ	Cl:	ass Menu
	Physics Demo				Please Select	<u> </u>
Θ			Additional Class	Resources	C	
2009 /	Name	Description				
	Expert TA: Physics I Video Se	eries A comprehensive coll	ection of physics videos, de	signed for the flipped classro	moom	*
	Expert TA: Physics II Video S	eries A comprehensive colle	ection of physics videos, de	signed for the flipped classro	noom	
	UMD PHYS 107 Lab Materials	PDF's of all lab manua	als and additional lab resou	rces for Physics 107 at the U	Iniversity of Maryland.	
		-	1			*
Θ			Assignme	nts		
	Assignment	Weight Publish	Start	Due	End	Min Template
	Learning Expert TA	1 May 01, 2021 12:01 AM	Jul 06, 2021 12:01 AM	Jul 13, 2021 11:59 PM	Jul 13, 2021 11:59 PM	Instructor Default *
	Prob # Weight			Problems		
	Prob 1 1 Lea	arning Expert TA 01 (Basic Navigati	ion)			*
	Prob 3 1 Lea	arning EXPERT IA 02 (Symbolic Ansi arning ETA 01 (alt)	weisj			
	Prob 4 1 Lea	arning Expert TA FBDs				
	Prob 5 1 Adv	vanced Essay				
						w
						~
		Time di	isplayed in (UTC-06:00) Cer	ntral Time (US & Canada)		
1247	t.		(1) N	E		
Θ			Class Net	WS		a la la
	New Announce	ement Jul 12, 2021 11:51 AM - This is	s where your news annound	ements can be viewed.		Delete *
						*

Figure 4: Class Management Screen

A: Classes - this menu allows you to select the class you want to work on.

B: Class Menu – this menu contains many action items needed for creating, editing, and maintaining your class.

- C: Additional Class Resources this area contains any additional content, like videos or lab materials, available for the class.
- D: Assignments this is where all the assignments for your class are displayed. The expand button (⊞) to the left of the assignment will display all the problems in an assignment, in Figure 4 homework 2 is expanded. Hovering over a problem will display a preview of the problem, see Figure 5.
- E. Class News This is where your news announcements will be displayed (see Create News).

Figure 5: Problem Preview

E	Assignment	V	Veight Publish
	 ★ homework 1 ★ Force Problem ★ homework 2 Prob # Weight 	is	Hover over a problem to see a preview
Alg, 3 A quarterback throws a football with an initial velocity v at an angle θ above horizontal. Assume the ball leaves the quarterback's hand at ground level and moves without air resistance. All portions of this problem will produce algebraic expressions in terms of v , θ , and g . Let the origin of the Cartesian coordinate system be the ball's initial position.	Otheexpertita.com	4.1.2 4.3.2 4.3.6 5.6.14 4.3.10	1 Dec 28, 2020 12:01 AM 1 Jul 30, 2020 12:01 AM 1 Dec 27, 2017 12:00 AM
a. Write an expression for the magnitude of the football's initial ver	tical velocity v_{0v} .	nent	1 Dec 27, 2017 12:00 AM
b. Find an expression for the magnitude of the football's initial horizontal velocity v_{0y} .			1 Jul 30, 2020 12:01 AM
c. Write an expression for the total time, t_{total} , the football is in the air.			1 Jul 30, 2020 12:01 AM
		les	1 Jul 30, 2020 12:01 AM
			2 Dec 25, 2019 12:00 AM

Performing Actions on a Class

There are many actions that you will need to add or maintain a class and you will find these in the *Class Menu*. To perform an action on a class you must first select the class you want to work on from the *Classes* drop-down, see Figure 6.

	Figure 6: Classes Drop-Down
	Classes
Bio 102	
Bio 102 ASTR 101 PHYS 202 PHYS 101 BIO 101	The drop-down menu allows you to select your other classes

With the desired class selected you can choose an action from the *Class Menu* drop down shown in Figure 7 below.

Note: if you have only one class it will be automatically selected.

Class Calendar View

Instructors can toggle to a new calendar view of their assignments for one or multiple courses. In this view, assignment dates can be adjusted quickly by dragging the assignment to a different date on the calendar. Please watch the following video for an in-depth tour of the calendar and its associated features.

Calendar Overview Video

Add/Create a Class

To add a new class, select *Create Class* from the *Class Menu* drop-down (Figure 7) and you will be presented with the pop-up screen seen in Figure 8 below.

Figure 7: Class Menu

Class Menu	
Please Select	×
Please Select Create Class Edit Class Create Class Assignment Student/TA Registration Create News View/Manage Class Grades View/Manage Class Roster Problem Solutions Student Practice Area Copy Assignment/Clone Class Batch Date/Time Update	

Figure 8: Create/Edit Class

Class Name:		
Class Description:		
Time Zone:	(UTC-06:00) Central Time (US & Canada)	~
Academic Year:	2021	Y
Academic Semester:	Spring	~
Subject:	Please Select	~
Save	Cancel	

In the *Academic Semester* drop-down menu, seen in Figure 9, you will see semester choices and quarterly

choices to choose from.

Fill in your class name and class description. Then use the drop-down menus to select your *Time Zone*, *Academic Year*, *Academic Semester*, and *Subject*.

Figure 9: Academic Semester or Quarter Selection

Create/Edit Class		
Class Name:		
class Description:		
Time Zone:	(UTC-06:00) Central Time (US & Canada)	~
Academic Year:	2021	~
Academic Semester:	Spring	~
Subject:	Spring	
	Fall	
Save	Summer	
	Winter QTR	
	Spring QTR	
	Fall QTR	

Figure 10: Subject Selection

Create/Edit Class		
Class Name: Class Description:		
Time Zone:	(UTC-06:00) Central Time (US & Canada)	~
Academic Year:	2021	~
Academic Semester:	Spring	1
Subject:	Please Select Please Select	
Save	Physics Biology Astronomy Other	

In the *Subject* drop-down menu, seen in Figure 10, you will select the subject of your class.

When you are finished select the *Save* button to save your creation, or the *Cancel* button to exit the window without saving.

Note: The **Academic Semester** and **Subject** choices are particularly important because they will affect the class pricing for the students.

Editing a Class

To edit a class, select the class you want to edit from the *Classes* drop-down on the *Class Management* page, and then select the *Edit Class* option from the *Class Menu* drop-down (Figure 7). This will take you to a pop-up screen, like the one you used to create the class, but the fields will be populated with the class information (see Figure 11). When you have finished making any desired changes, click either the *Save* button to save the changes or the *Cancel* button to leave without saving any changes.

	Figure 11: Edit a Class	
Create/Edit Class		
Class Name:	Phy 101-001 (Fall 2021)	
Class Description:	Intro Physics I with Dr. Morton	
Time Zone:	(UTC-06:00) Central Time (US & Canada)	~
Academic Year:	2021	~
Academic Semester:	Fall	~
Subject:	Physics	~
Configure my Class f	or LMS Integration	
Save	Cancel	

At the bottom of this pop-up screen, you will notice a blue link <u>Configure my Class for LMS Integration</u>. LMS integration is needed for software like Canvas and Blackboard. Since not everyone uses this feature, we have created a separate document with detailed instructions that can be found on our website at <u>https://theexpertta.com/lms-integration/</u>.

Create News

You may occasionally want to broadcast news to your entire class, such as notice of an upcoming test or holiday. To do this select *Create News* from the *Class Menu* drop down (Figure 7) on the *Class Management* screen. A pop-up window

will open and allow you to enter news announcements (Figure 12). Enter a title for your news announcement in the *Title* line and type your announcement in the *Body* section. When you are finished click on the *Save* button to save your news announcement or click on the in the upper right-hand corner to exit without saving.

The news announcement is displayed in the *Class News* window at the bottom of the *Class management* page (Figure 13). Announcements have a time and date stamp and are listed in the order they are posted, with the most recent announcement /news listed at the top. To delete news, click on

the blue **Delete** to the far right of the

announcement.



Figure 13: Class News



Student/TA Registration

Expert TA uses Registration Links to register students and TAs into their courses. Registration links are unique to each individual class created in Expert TA. To view the registration information for your class, first select your class from the *Classes* drop-down on the *Class Management* page. Then select *Student/TA Registration* from the *Class Menu* dropdown. A pop-up window will appear and display the *Student Registration Link*, see Figure 14. If you have a TA that needs to register for your class, click on the *Get TA Registration Link* button and the *Teaching Assistant Registration Link* will appear under the *Student Registration Link*.





Note: Take great care with the TA registration link as it provides nearly instructor level access to the class.

Student Registration

Simply provide the registration link to your students. **Expert TA: Student Registration Instructions** are available at the end of this document and include detailed step by step instructions on the registration process.

Note: If you provide the *Student Registration Link* on a syllabus, make sure to update the link information <u>before</u> distribution at the start of a new term.

TA Registration

Simply provide the **Teaching Assistant Registration Link** to your TA and follow the **Expert TA: Student Registration** Instructions at the end of this document. The registration process for a TA is identical to the student, with the exception that the TA will not see a payment screen because there is no fee associated with the TA registration.

Note: If the TA previously used Expert TA as a student with the same email address, please contact your Account Manager to have their account re-created for full TA access.

Restrict Enrollment

By default, the system assumes you want open and unrestricted enrollment. You can restrict the enrollment by clicking on the blue words <u>Registration Options</u> in the **Student/TA Registration** window shown in Figure 14. This will take you to a screen, as seen in Figure 15 below, which will allow you to limit the enrollment into your class. Below you will find explanations of what each check box will do.

) Den Enrollment Val Iser/Email Suffix Va	idation Start: 01	/01/2021 🕑 End: y.edu	05/31/2021	A	в	For help on this page click here
oster Validation	N.		161			Upload Registration Roster
Email / User Login	First Name	Middle Name	Last Name	Student No	Registered User	Registered Date
			No data to disp	lay		
			Save			
	ppen Enrollment Val ser/Email Suffix Va oster Validation	Deen Enrollment Validation Start: 01, Ser/Email Suffix Validation @universite oster Validation Email / User Login First Name	Ppen Enrollment Validation Start: 01/01/2021 V End ser/Email Suffix Validation @university.edu oster Validation mail / User Login First Name Middle Name	Deen Enrollment Validation Start: 01/01/2021 End: 05/31/2021 Ser/Email Suffix Validation @university.edu oster Validation Smail / User Login First Name Middle Name Last Name No data to disp	Analgement Finstructor Freep Open Enrollment Validation Start: 01/01/2021 Serd: 05/31/2021 Ser/Email Suffix Validation @university.edu oster Validation Student No No data to display Save	Analgement Finstructor Fielp Open Enrollment Validation Start: 01/01/2021 End: 05/31/2021 B Ser/Email Suffix Validation @university.edu oster Validation Email / User Login First Name Middle Name Last Name Student No Registered User No data to display Save

Figure 15: Restrict Enrollment

- A. **Open Enrollment Validation** Students will only be able to register from the start date to the end date. To use click the checkbox, set your **Start Date** and **End Date**, and click the **Save** button at the bottom.
- B. User/Email Suffix Validation This requires that any students registering for a class have a matching suffix in their user/email login name. For example, if all of your students have an @university.edu email, then you could use @university.edu in this field, so that <u>abc123@university.edu</u> would validate but <u>abc123@gmail.com</u> would not. To use click on the check box, enter the email suffix in the field provided, and click the Save button at the bottom.
- C. **Roster Validation** this setting requires that all users registering for a class have a matching user/email address in the registration roster. To use follow the step-by-step instructions below.
 - a. Click on the check box for Roster Validation
 - b. Click on the Upload Registration Roster button
 - c. After you click on the Upload Registration Roster button, a pop-up box will appear (see Figure 16).
 - choose your file by clicking on the *Choose File* Button (file should be in string mode and csv format)
 - e. Upload the file by clicking on the **Upload** button
 - f. After you have uploaded your roster, a sample of your data will appear (see
 Figure 17). If you wish to continue with the upload, click the *Save* button to save your roster or click the *Cancel* button to discard your changes.



Figure 17: Registration Roster Preview

Choose File No file	chosen	Upload Du	you have clicked the Upload button you ee a sample of your data. Click the Save tton to complete the upload process.
Review Your upload save the data before FirstName	t below. If you are sat the upload is completed the upload is completed by the set of th	isfied with the sample te.	please click Save. Please take note that you must Email
Joe	Smith	578966	jsmith@university.edu
	Sunching	527338	ssunshine@university.edu
Sue	Sunsinne		
Sue Betty	Boop	894633	bboop@university.edu

View/Manage Class Roster

To see a list of the students currently registered for your selected class, select *View/Manage Class Roster* from the *Class Menu* (Figure 7) on the *Class Management* page (see Figure 18).

Figure 18: Class Roster

Class I	Management Instructor	Help								
Class	: Phy 101-001		9	Roster				For	help on this pa	ge click here.
#	Student Name	User Name	Student ID	Role ID	Payment	Status	Grade Sheet	Registration Date	Registration	Disability
Edit	b, a	s9876@student.com	c	student	Complete Paid \$0.00	Active	Hidden 01-04-18	11/15/2017 10:57:00 AM	Complete	None
Edit	Chovanec, Anna	i02s02@student.com	123456789	student	Complete Paid \$0.00	Active	Shown	1/7/2015 4:09:00 PM	Complete	None
Edit	Currant, jennifer	James@student.com	4567890123	student	Complete Paid \$0.00	Active	Shown	11/8/2017 12:34:00 PM	Complete	None
Edit	Duston, Chris	cduston@gmail.com	456789	teachingassistant	Waiting	Active	Shown	7/27/2018 11:09:00 AM	Complete	None
Edit	Erdos, Paul	i02s04@student.com	1	student	Complete Paid \$0.00	Active	Shown	5/6/2020 10:06:00 PM	Complete	50%
Edit	eta, ta	ta@theexpertta.com	1234567890	teachingassistant	Complete Paid \$0.00	Active	Hidden 03-30-16	4/29/2015 3:24:00 PM	Complete	None
Edit	Euler, Leonhard	i02sp1@student.com	e^i*pi + 1 = 0	student	Complete Paid \$32.50	Active	Shown	5/6/2020 10:04:00 PM	Complete	None

To edit information on each student, click on the blue *Edit* to the left of the student's name. This will expand the student information into a window where their information can be edited (see Figure 19).



- A. Student ID this field can be edited when necessary (see Editing Student ID Number for more information)
- B. Active Status uncheck this and it will drop the student from your class and Grade Sheet (see Dropping Students from your Class for more details)
- C. Show In Grade Sheet uncheck this and the student will be hidden in your Grade Sheet (see Hiding Students in your Grade Sheet for more details)
- D. **Disability Settings** adding a percentage of time here will add that time to any timed assignment (see further description in **Students with Disabilities**)

Searchable Class Roster

You can now search the roster for all fields. This includes searching for student first or last name, student email, and student id. You also have the ability to search for text that would be included in any of the other fields in the roster including: payment field, status, grade sheet (visible/hidden), registration date, registration, and disability setting.

Example Searches

- Search for "Paid \$0.00" to see a list of all students who are still on the free trial.
- Search for "1/19" to see all students who registered on January 19th.
- Search for "teachingassistant" to see all TA's or co-instructors for the course.
- Search for "waiting" to see any students who have done the first step of registration but who have not yet paid or selected the free trial option.
- Search for "dropped" to see any students where the instructor has removed the student from the class.
- Search for "Hidden" to see any students who are still enrolled in the course, but hidden from the grade sheet.

Editing Student ID Number

In many cases the Student ID is used to match up grades when exporting and importing grades into other programs such as Blackboard, Desire2Learn and Moodle. If a student enters in the wrong ID or leaves this information out, it can cause errors when trying to do such imports and exports. While students do have an interface that allows them to change their own Student ID, and you can request that they all get their own information accurate, errors may still occur. The edit screen will allow you to change the Student ID to avoid those errors.

Hiding Students in your Grade Sheet

You can decide here whether to show the student in your grade sheet. If a student has dropped or is auditing your class, you can hide them in your grade sheet by unselecting the **Show In Grade Sheet** checkbox, see **Figure 19**. This will keep their grades from being included in any grade exports. This action can be reversed by selecting the **Show In Grade Sheet** checkbox.

Note: Hidden students still have full access to the class and can see their grades, your class material, take assignments, view solutions, etc.

Dropping Students from your Class

You can also change the student's status from active to dropped by unselecting the *Active Status* checkbox, see Figure 19. This will cut off that student's access to your class entirely and remove them from your grade sheet. The student will not have access to any of your course materials. This action can be reversed by selecting the *Active Status* checkbox to reinstate them back to the class fully.

Students with Disabilities

Many students need additional time for timed assignments. For these cases you can set an extra time percentage (from 0 to 100 percent) for a student in your class roster, see Figure 19. This extra time percentage will then be afforded automatically for the student on <u>ALL</u> timed assignments that are created during the semester. Example Case: If you set a student's extra time at 50, then that student would be allowed 150% of the amount of time as all the other students in the class (90 minutes for a 60-minute test). You can key in this percentage or use the up/down arrow keys to change it in increments of five percent.

Once you have completed editing the settings for this student, click on either <u>Update</u> to save the settings or <u>Cancel</u> to exit without saving in the bottom right corner of the window (see Figure 19).

Viewing and Managing the Grade Sheet

From the *Class Management* page, select *View/Manage Class Grades* from the *Class Menu* (see Figure 7) drop-down.

The *Grade Sheet* below (Figure 20) shows each student's individual grades on homework, quizzes, and tests completed to date. In the light blue bar, you can see the weight of each assignment. This page can be sorted or filtered by *Last Name, First Name, Email, Student ID Number*, or *Section*. To see all the grades for a single student, click on any of the blue links with their information. To see all the grades for a particular section, click on the section name or number in blue. To see more detail for a particular assignment, click on the assignment header and you will be taken to the *Assignment Grade Spreadsheet* (Figure 22).



- A. Sort and Filter Columns
- B. Assignment Names click to enter the assignment
- C. Click on any of these items to see the grades for a single student
- D. Click on the Section name/number to see grades for only that section

Figure 21: View Grades (Spreadsheet)

	Assignment	Weigh	t Publish	
⊕ ▼	Learning Expert TA	1	May 01, 2021 1	2:01 AM
⊕ ▼	Create Assignment			AM
•	Edit Assignment			AM
€ ▼	Delete Assignment			AM
⊕ ▼	Take Assignment			AM
	View Printable Assignm	ent		
	Copy Assignment			
	View Grade Report (sh	ows your	detailed work)	
	Manage Grades (Grade	Manually)	
	View Grades (Spreadsh	leet)		
	View Assignment Solut	ions		
	Take in Practice Mode			
	Export Assignment Tex	t Answers		
	Assignment Analytics			

The **Assignment Grade Spreadsheet** can also be found by going to the **Class Management** page, clicking the down arrow next to the assignment, and selecting **View Grades (Spreadsheet)**, as seen in Figure **21**.

The **Assignment Grade Spreadsheet** screen, in Figure 22 below, shows the grades accomplished on each problem in the assignment and the weighted averages.

Figure 22: Assignment Grade Spreadsheet

Class Mana	gement I	nstructor	Help Pr	oblem weigł displayed h	nts are ere							
Phy 101- 001 home	work 1				7	Sear	ch	ar	Points Vie	w Exp	ort to: CS	V 🖂 Save
R. Colorado					1	Prob (01)	Prob (02)	Prob (03)	Prob (04)	Prob (05)	Prob (06)	Averages
Last Δ -	First △	Email	Δ	Student No A	Section Δ	1.00	1.00	1.00	1.00	1.00	1.00	Problem Weight
Chovanec	Anna	i02s02@studer	nt.com	123456789		98	97.17	92	92	89	96.25	94.07
Currant	jennifer	James@studen	it.com	4567890123		0	0	0	0	0	0	0
Erdos	Paul	i02s04@studer	nt.com	1		94	100	100	100	98	98.75	98.46
Euler	Leonhard	i02sp1@studer	nt.com	e^i*pi + 1 = 0	A01	0	0	0			0	0
Mayer	Maria	i02s09@studer	nt.com	1963Nobel	A01	0	0	0	Weig	hted	8	0
morton	jeremy	jeremy2@thee	xpertta.com	1234567890		0	0	0	averag	os aro	0	0
Newton	Isaac	s657@student	com	6674×100 11	001	0	0	0	averag	esale	0	0
Ramanujan	Srinivasa	abc@student	Click on	a grade to	01	0	0	0	displaye	ed here	0	0
Sanchez	Vickey	i02s03@stude		and a halle		44.5	65.33	17			68.75	55.82
Shaprio	Elena	Elena@gmail.	see mo	ore details		0	0	0	0	0	0	0
Singh	Ramandeep	i02s10@studer	nt.com	123456/86		93.5	97.17	92	96.67	97.5	98.75	95.93
Strickland	Donna	s012020@stud	ent.com	2018Nobel	A01	0	0	0	0	0	0	0
Averages						27.5	29.97	25.08	29.33	30.04	30.21	28.69

Points View

You can also view grades as points, instead of a percentage. To view grades as points, simply click on the **Points View** check box. In Figure 23, you can see that Anna Chovanec received an 89% on problem 4. Since the problem is worth three points, the student earned 2.67 points. In this view, the far-right column displays the total number of points earned instead of the average. To see even more detail, select the student's grade and you will be taken to the manual grading screen (see Figure 33).

			Figu	re 23: Point	s View					
Class Manag	jement In	structor Help	Check this	box for Po	oints Vie	w				
Phy 101- 001 home	work 2				Search	Clear	Poin	ts View	Export to:	CSV 🖂 Save
L					Prob (01)	Prob (02)	Prob (03)	Prob (04)	Prob (05)	Total Points: 10.00
Last Δ -	First △ -	Email Δ_{\forall}	Student No A	Section Δ	1.50	2.00	2.50	3.00	1.00	Problem Weight
Chovanec	Anna	i02s02@student.com	123456789	1	1.46	1.99	1.84	2.67	0.9	8.86
Currant	iennifer	James@student.com	4567890123	-	0	0	0	0	0	0
Erdos	Paul	i02s04@student.com	1		1.47	1.99	2.41	2.96	0.92	9.75
Euler	Leonhard	i02sp1@student.com	e^i*pi + 1 = 0	A01	0	0	0	0	0	0
Mayer	Maria	i02s09@student.com	1963Nobel	A01	0	0	0	0	0	0
morton	jeremy	jeremy2@theexpertta.com	1234567890		0	0	0	0	0	0
Newton	Isaac	s657@student.com	6674x10^ - 11	A01	0	0	0	0	0	0
Ramanujan	Srinivasa	abc@student.com	1729	A01	0	0	0	0	0	0
Sanchez	Vickey	i02s03@student.com	345678901		0.97	1.67	1.29	1.62	0.5	6.05
Shaprio	Elena	Elena@gmail.com	7890123456		0	0	0	0	0	0
Singh	Ramandeep	i02s10@student.com	123456786		0.73	1.95	2.26	2.68	0.98	8.6
Strickland	Donna	s012020@student.com	2018Nobel	A01	0	0	0	0	0	0
Averages					0.39	0.63	0.65	0.83	0.28	2.77

Working with Sections

Expert TA makes it easy to work with large classes that have recitation or lab sections. You will be able to assign homework or quizzes to the entire class but will be able to view and manage grades based on sections. Expert TA inputs the section names/identifiers while setting up your class. Students specify their section as part of the registration process by choosing from a drop-down list of the valid sections.

Note: If you would like to add sections to a class, please contact your Account Manager.

Figure 24: Sorting by Sections

Class Management Instructor Help										
PHYS 1114			Searc	h Clea	ar	Points	View E	xport t	o: CSV	Save
Page 1 of 10 (395 items) < [1] 2 3 4 5 6 7 8 9	10 >									
		Prob (01)	Prob (02) Prob (03	Prob (04)	Prob (05)	Prob (06)	Prob (07	Prob (08)	Averages
	Section A	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	Problem Weig
the loss and pression in the	(Show A	JI)		100	98.5	99.5	96.25	98.5	99.25	98.5
a second s	63422			100	98.5	97	96.25	94	99.25	98.03
	63426			100	99.25	100	82.25	50	95	90
	63427			97	99	99.5	73	45.5	47.75	81.84
Sort by sections or filter	00127			94	96.25	96	97	98.5	97.75	96.66
to show grades for	0 63431			94	92.5	100	99.25	50	93.75	91.06
	(63432			• 97	95.5	100	97.75	95	75	94.56
selected sections	6			0	0	0	0	0	0	0
	(OK	Can	cel	100	99.25	97.67	96.25	89	97.5	97.27
	(: 0	0	0	0	0	0	0
	70485	100	98.5	100	98.5	100	96.25	100	97	98.78
	63441	92.67	100	100	97	99.5	70.25	86.5	94	92.49

Exporting Grades

You can easily export grades to manage them from a program, like EXCEL, by selecting the format from the *Export To* drop-down and then clicking the *Save* button (Figure 25). You can utilize Sort and Filter options within the *Grade Spreadsheet*. Figure 24 above shows how you could display the grades for students only in section "63427" of the large class.

				Figure	25: Exporting Grad	des				
Class Man	agement	Instructor Help	To ex	port sele	ect the format fr	om this dro	p down			
Phy 101-	-001				Searc	h Clear	Points \	iew Expor	t to: 🖾 🛛	Save
I wash to D	Einstein A.	l Frankling of		Carting A	(01) Intro to Expert TA	(02) homework	1 (03) Quiz 1 (04) homework	2(05) OSV Text	(06) FBD
Last A	First Δ		Student NoA	Section	1.00	15.00	2.00	1.00	Pdf	
Chovanec	Anna	i02s02@student.com	123456789	1	0	94.07	10.55	88.59	38.9	
Currant	jennifer	James@student.com	4567890123		0	0	0	0	0	
Erdos	Paul	i02s04@student.com	1		0	98.46	0	97.36	0	
Euler	Leonhard	i02sp1@student.com	e^i*pi + 1 = 0	A01	0	0	0	0	0	

Manage Grades (Grade Manually)

The *Manage Grades (Grade Manually)* option will open a student's grade report and is designed for instructors to change grades, create an extension, reset problem attempts, or assess student responses to open-ended questions.

The manual grading screen can also be accessed from the *Class Management* screen by clicking the down arrow next to the assignment and selecting *Manage Grades (Grade Manually)* from the assignment menu (Figure 26).

Figure 26: Manage Grades (Grade Manually)



Figure 27: Basic Grade Report Grade View - homework 2

The *Basic Grade Report* screen allows you to see a detailed view of the problem the student received, the last answer the student entered for the problem (or problem part), and the grade the student received (see Figure 27).

Show Correct Expand Submission Histor and Grade Summary Previous Next Student: Chovanec, Anna Extension: Publish Start Due Solution Visible Publish Until End reate Problem 1: The fuel tank on a car is d = 0.44 m tall. The fuel level in the tank is detected by a L = 0.67 m arm that is free to rotate about a pivot at an upper fuel tank corner. Its sensor end floats at the surface of the fuel as indicated in the diagram Randomized Variables *d* = 0.44 m *L* = 0.67 m d Otheexpertta.com Part (a) Derive an expression for the sensor height, h, above the horizontal tank bottom as a function of L, d and θ (the angle between the arm and the vertical tank wall). Grade Change Grade Comments Student Answ $h = d - L \cos(\theta)$ $\widehat{}$ Apply Grade Reset Attempts sdfghj 100 Grade Override: sdfghj

Expanded Grade Report Screen

The Expanded Grade Report screen,

see Figure 28, contains additional details that are not automatically available in the *Basic Grade Report* like correct answers and a detailed submission history.

Figure 28: Expanded Grade Report

Class Management | Instructor | Help B Δ Switch to Part Centric View For help on this page click here. Students Expand Submission History and Grade Summary <u>Chovanec, Anna</u> Previous Next Student: Chovanec, Anna Show Correct Currant, jennifer Solution Visible Extension: Publish Due End Publish Until Start Duston, Chris Create E Erdos, Paul Problem 1: The fuel tank on a car is d = 0.44 m tall. The fuel level in the tank is detected by a L =Euler, Leonhard 0.67 m arm that is free to rotate about a pivot at an upper fuel tank corner. Its sensor end floats at the surface of the fuel as indicated in the diagram Mayer, Maria morton, jeremy **Randomized Variables** Newton, Isaac $d = 0.44 \,\mathrm{m}$ Ramanujan, Srinivasa L = 0.67 m θ d Sanchez, Vickey Shaprio, Elena Singh, Ramandeep C Strickland, Donna D A Oth i.com Part (a) Derive an extression for the sensor height, h, above the horizontal tank bottom as a function of L, d and θ (the angle between the arm and the vertical tank wall). Correct Answer Student Answer Grade Comments Grade Change $h = d-Lcos(\theta)$ $h = d-Lcos(\theta)$ Apply Grade Reset Attempts sdfghi 100 Grade Override: sdfghj + Grade Summary and Submissio С Grade = 100% Grade Summary в Deduction for Final Submission 0% Deductions for Incorrect Submissions, Hints and Feedback [?] 0% Student Grade = 100 - 0 - 0 = 100% Date Time Answer Hints Feedback 1 Jan 31, 2013 10:00 PM h = d2 Jan 31, 2013 h = dA sketch of the tank and arm, with all variables clearly Pay careful attention to trigonometric 10:00 PM indicated, may prove useful. -What is the trigonometric function that relates the $Lsin(\theta)$ relationships and how they affect components of the terms in your expression. length of the side of a right triangle adjacent to an angle ∂ to the triangle's hypotenuse? -In terms of L and ∂_r what is the length of the portion of the tank adjacent to ∂ that is above the fuel line? Is this length h? 3 Jan 31, 2013 10:00 PM h = d $L\cos(\theta)$

- A. Show Correct Answer checkbox when checked this displays the Correct Answer next to the final Student Answer in the grade report
- B. **Expand Submission History and Grade Summary** checkbox when checked this expands the grade report to show every student answer submission, any hints or feedback the student used, and any deductions taken (including late work when available).
- C. Grade Change area see Error! Not a valid bookmark self-reference. for additional information
- D. Reset Attempts button see
- Ε.
- F. Reset Attempts for additional information
- G. *Create an Extension* you can create an extension for a student by clicking Create. More information about creating extensions is provided in (<u>Managing Extensions for a Student</u>).

Grade Changes

You can change the grade that a student made on a problem, or problem part, by typing a number between 0 and 100 in the grade box or by using the up/down arrows. Add any comments you feel are necessary (not required), and then click the *Apply Grade* button to save your changes. When a grade has been overridden, a highlighted notation will appear on the grade sheet.

Reset Attempts

You can also reset the student's ability to submit answers for a problem, or problem part, by clicking on the **Reset Attempts** button. A message box, like the one in Figure 29, will appear. To continue with the reset, click on the **OK** button or click the **Cancel** button to Cancel.

Figure	29:	Reset	Attempts	Confirmation
--------	-----	-------	----------	--------------

dei56mo.theexpertta.com say	/S	
Allow your student to retry this pr of the students attempts for this p must grant an extension before th you sure you wish to delete the st	roblem part. Note: this wi part. If the assignment ha ne student can retry this p tudent submission data p	II remove all s expired you problem. Are ermanently?
	ок	Cancel

Part Centric View

Part Centric View option is designed for instructors to quickly apply mass grade updates or assess student responses to open-ended questions. To access part centric view, click on Switch to Part Centric View in the upper left-hand corner of the Grade Report Screen, see Figure 30.

		Figure	e 30: Switchin	g to Part Centr	ric View		
Class Management Ins	structor Help	Olistek			Manu		
Switch to Part Centric	View	Click n	lere to switch	to Part Centric	c view	0	For help on this page click here.
Students	and the second			Grade View - hon	nework 2		
Chovanec, Anna	Previous Next St	udent: Chovanec, A	Anna			Show Correct	Expand Submission History
Currant, jennifer	Extension: Publish	Start	Due	End	Solution Visible	Publish Until	and Grade Summary
Duston, Chris	Create	Start	bac	End	Soldton visible	r dblistr ondi	
Erdos, Paul							
Euler, Leonhard	Problem 1: The fuel tank of 0.67 m arm that is free to r	on a car is d = 0.44 m t rotate about a pivot at a	tall. The fuel level in an upper fuel tank co	the tank is detected by mer. Its sensor end flo	y a L = pats at		
Mayer, Maria	the surface of the fuel as in	dicated in the diagram					
morton, jeremy	Randomized Variables						
Newton, Isaac	d = 0.44 m						
Ramanujan, Srinivasa	L = 0.67 m					L	A
Sanchez, Vickey						-	d
Shaprio, Elena						min	
Singh, Ramandeep							
Strickland, Donna							
							©theexpertta.com

Next, you will see a screen with the problems and their parts listed like a table of contents (Figure 31). Click on the problem or problem part to see a list of your students and their grades on the problem and part you have selected, like Figure 33 below.

Figure	31:	Part	Centric	View
--------	-----	------	---------	------

Class Management Instructor Help	Click here to go back to the Basic Grade	Report
Switch to Assignment Centric View		③ For help on this page click here.
Problem Part	Grade View - ho	omework 2
Prob 1 : 1 (4.1.2)		A
Part a: Derive an expression for the sensor heigh wall). Part b: Use logic to deduce the angle, θ_{full} in deg Part c: Calculate the angle, θ_{half} in degrees, asson Part c: Whether the angle θ_{half} in degrees.	, h , above the horizontal tank bottom as a function of L , d rees, associated with a full fuel tank, without performing a iated with a half-full fuel tank.	and θ (the angle between the arm and the vertical tank my calculations.
Part d: what angle, θ_{empty} in degrees, is associate	d with an empty fuel tank?	
Prob 2 : 1 (4.3.2)		Part Centric View displays the problems and their parts similar
Part a: Write an expression for the magnitude of	he football's initial vertical velocity v_{0y} .	to a table of contents.
Part b: Find an expression for the magnitude of t	ne football's initial horizontal velocity v_{0x} .	
Part c: Write an expression for the total time, t _{tota}	l, the football is in the air.	

In Figure 32 below, hovering over a student's name will display the student's information. You can switch problems or problem parts by clicking on the down arrow or the blue underlined problem. You can also switch back to the Basic Grade Report by clicking Assignment Centric View near the upper left corner. Clicking on an individual student's name will reveal their grade report for the associated problem and part (Figure 33).

Class Management Switch to Assignr	Instructor ment Centric V	Help	A	в					③For help on this page click here.
F	roblem Part		1	_			Grade View - ho	mework 2	
Prob 1 : 1 (4.1.2)) Part a	V	Grade	Opti	ions		Comments		
Student Chovanec, Anna	Grade 100	Comment sdfghj	100		grade ov [?]	verride for total part			
<u>Currant, jennifer</u>	-	-	Apply G	ade		Reset Attempts	ļ		//
Duston, Chris	-						Individual Stude	ent Data	
Erdos, Paul	<u>95</u>	hadfjdas							
Euler, Leonhard	-	-							
Mayer, Maria	-					С			
<u>morton, jeremy</u>	-				-				
Name Email StudentNo Disability Grade Comments	morton, jerer jeremy2@the 1234567890 None	ny eexpertta.com							

- A. Switch back to the Basic Grade Report by clicking here
- B. Easily change to another problem part in the assignment in this drop-down menu
- C. Hovering over a student name will display the student's information

In the manual grading screen, seen in Figure 33 below, you can see the student's answers, including any hints and feedback they used. Reset attempts is also available in this screen by clicking on the *Reset Attempts* button.

Grade Override

Lastly, see Figure 33, notice the checkbox labeled *grade override for total part [?]*. Before you change a grade, there are two options to consider.

- Leave the box selected. This will override the student's grade for the entire part, so that the value in the Grade box will become the student's grade. This will remove any deductions previously assessed for incorrect answers, hints, feedback, or late work. <u>This option is selected by default, and we recommend you</u> <u>leave it selected.</u>
- 2. Unselect the box. This will affect only the student's final answer credit. Any deductions previously acquired for incorrect answers, hints, feedback, and late work will be deducted from the edited grade entered.

Once you have determined the type of grade modification you would like to make, you can edit the student's grade by using the up and down arrows or by typing a number between 0 and 100 in the box. Add any comments you feel are necessary (not required) and then click on the *Apply Grade* button to save the changes. When a grade has been overridden you will see a highlighted notation.

Note: The grade value and comments associated with a change will remain in the same state as you navigate to different students. This will allow mass updates to be made quickly without opening separate grade reports for each student. IF you are assessing open-ended questions, be sure to update the grade and comments as necessary for each individual student.

Figure 33: Grading Manually Problem View

Charles management	Instructor	Help						
C		- A				В	0	
Switch to Assignmen	t Centric V	/iew			/		@For h	elp on this page click here.
Prot Prot	olem Part	-		-		Grade View - ho	omework 2 C	
Student	Grade	Comment	Grade	Options		Comments		
Chovanec, Anna	100	sdfghj	100 🔤	grade or [?]	verride for to	al part		
Currant, jennifer	_		Apply Grade		Reset Att	empts		
Duston, Chris	1021		L	9		Individual Stud	ent Data	
Erdos, Paul	95	hadfidas	Chovanec, Ann	a - i02s02@s	tudent.com			
Euler, Leonhard	a nte d		Problem 1: T	ne fuel tank on	a car is <i>d</i> =	0.44 m tall. The fuel level in		
Maver Maria		-	pivot at an upp	cted by a L = er fuel tank cor	0.67 m arm i rner. Its sens	hat is free to rotate about a or end floats at the surface of		
morton joromy			the fuel as indic	ated in the dia	igram			
Newton Jease	2 2 3	-	Randomized V	/ariables				
Demonuting Criming			<i>d</i> = <i>0.44</i> m					T
Kamanujan, Srinivasa	-	120	<i>L</i> = <i>0.67</i> m					d
Sanchez, Vickey	<u>67</u>							
<u>Shaprio, Elena</u>	-1							
Singh, Ramandeep	<u>95</u>							
Strickland, Donna		-						Oth source atta
	D		Part (a) Derive and the vertical Grade = 100 Grade Overrid	an expression tank wall). 0% <mark>e: sdfghj</mark>	for the sense	or height, <i>h</i> , above the horizontal i	tank bottom as a function of L, d and $ heta$ (the	angle between the arm
			Correct Answ	er	Stud	ent Final Submission	Feedback	
4			h = d-Lcos(θ) Grade Summa Deduction Deduction	ry for Final Subr s for Incorrect	h = d mission Submissions	-Lcos(θ) , Hints and Feedback [?] 0%	Correct!	
141			Student	Grade = 100	-0 - 0 = 10	0%		
			Cubmicsian U	ctone				
			All Date times are	displayed in Centr	al Standard Tin	e. Red submission date times indicate la	te work.	
			Date	Time	Answer	Hints	Feedback	
			1 Jan 31, 2013 2 Jan 31, 2013	10:00 PM 10:00 PM	<i>h</i> = d <i>h</i> = d-	A sketch of the tank and arm, wit	h all variables clearly • Pay careful attenti	

- A. Edit a student grade or manually grade problem here
- B. Grade override for total part [?] checkbox see Grade Override for more information
- C. *Reset Attempts* button see
- D.
- E. Reset Attempts for more information
- F. Detailed grade report including any hints or feedback accessed. Any grade override comments are highlighted.

Managing Assignments

Create an Assignment

First, select the class you want to create the assignment in from the *Classes* drop-down. (See Figure 34, if there is only one class it will already be selected). Select *Create Class Assignment* from the *Class Menu* drop-down. This will take you to the *Assignment Edit/Create* window, as seen in Figure 35.



Figure 34: Create Class Assignment

Figure 35: Assignment Edit/Create Window



- A. Set the name and description for the assignment in this area.
- B. **Weight** the weight of an assignment is how much affect it has on the student's grade average. The higher the number the more effect it has. You can key in the weight for an assignment, from 0 to 999, or you can use the up and down arrows to change the weight.

- C. This is where you can set the *Grade Templates* and *Integrity Templates* for the assignment. See <u>Grade</u> <u>Templates</u> and <u>Integrity Preferences</u> for more information.
- D. The dates in the *Edit Assignment* page affect when the assignment is due, when the student can see the assignment, and much more. See <u>Specify Assignment Availability Dates</u> for more information on this area.
- E. This is the area where you select your book and chapter when selecting problems for an assignment. See <u>Selecting Problems</u> for more information.

Selecting Problems

To select your problems, first select your book from the *Books* drop-down menu (Figure 36).

Note: Your default book			Figure 36: S	elect the Book		
will already be selected.		Books			Chapters	
, If you need additional	Expert TA: Introdu	ction to Physics	2	Expert TA System		\sim
hooks place contact			Filter by Problem	Difficulty and Type		
books, please contact	All Problems	1 Easy	2 Medium-Easy	All Problems	Algebra	
your account manager.	3 Medium	4 Medium-Hard	5 Hard	Calculus	Conceptual	

Next, select the chapter from the *Chapter* dropdown menu located to the right of the *Books* drop-down menu (Figure 37).

		Figure 37: Se	lect the Chapter		
	Books			Chapters	
Expert TA: Introdu	iction to Physics	2	Expert TA System		\sim
		Filter by Problem	Difficulty and Type		
All Problems	1 Easy	2 Medium-Easy	All Problems	Algebra	
3 Medium	4 Medium-Hard	5 Hard	Calculus	Conceptual	

After selecting a chapter, you will see expandable categories of problems separated into sections by problem type (Figure 38).

Figure 38: Collapsed Sections by Problem Type

Books			Chapters	
Expert TA: Introduction to Physics	Y	1. Units and Physical Qu	antities	\sim
	Filter by Problem	Difficulty and Type		
All Problems	2 Medium-Easy	All Problems	Algebra	
3 Medium 4 Medium-Hard	5 Hard	Calculus	Conceptual	
 1.1 - Fundamental Elements 1.2 - Density 1.3 - Dimensional Analysis 1.4 - Unit Conversions 	c th	These are the co ategories of problem e "+" beside a categ the problems in tha	llapsed ns. Click on ory to see all t section.	

The **Show Answers Basic** is demonstrated in the following figure. Simply check the highlighted box and the answers for each question will show in a green colored font below each part of the problem in the catalog.

Figure 39: Show Answers for Basic Answer Types



The Show Answers option will also display the correct answers for our Advanced Graphical questions such as interactive Free Body Diagrams or Drag-and-Drop exercises.



Figure 40: Show Answers Including an FBD answer Type

When browsing problems, you may see an orange block (\bigcirc) next to a problem (Figure 41). This indicates that the problem has been used in another assignment for the class. This does not prevent you from using the problem again in other assignments. There are no limits to the types or number of problems you can put into an assignment.

			Figure 41: Previou	sly Used Problem		
	Books			Chapters		
Expert TA: Introduc	tion to Physics		1. Units and Physical Q	uantities	\sim	The yellow square
		Filter by Prob	olem Difficulty and Type			Indicates that the
All Problems	□1 Easy □4 Medium-Hard	2 Medium-Eas	sy 🗹 All Problems	Algebra		in an other assignment, but it can be reused and
Expand All Section	s Show Answers K al Elements L A circle has a diamet ea of the circle in cm ²	ey: <mark>Problem used in ax</mark> er of <i>3.26</i> cm. ?	nother assignment for this class 1.1.7, Alg, 2 Assumin cell is ten times the mass of a kg): a. Calculate the number of ce assuming it has a mass of 10 b. Calculate the number of ce they have a mass of 10 ² kg.	g the mass of an average a bacterium (which is 10 ⁻¹⁵ ells in a hummingbird, ⁻² kg, ells in a human, assuming	□ 1.1.8, Alg, 3 using metric prefix second (s). Give the For example, the is so 47 Ts would be a. 999 Ps b. 999 fs c. 23 ns d. 534 μs	The times in this problem are given kees on the base SI unit of time: the he times without the metric prefixes. metric prefix T (tera) stands for 10^{12} , e written as 4.7×10^{13} s.

Selected problems will appear in the *Problems* area, beneath the assignment description (Figure 42).

Save Only		Save And	l Exit	Undo Changes	Delete Assignment	Printable Assignment	View Solutions	Extensions	Security
Assign. Name:	HW	1		Weig	nt: 1 🕞 Grade Te	mplate: Instructor Defau	lt 🖂	Publish Date (D	ate the Assignment
Description:	HW	1			Integrity	Temp.: Instructor Defau	lt 🖂	will be visible to Si Date: 05/01/2021	udents in their list)
Add Question Pool	0	Prob #	Weight		Prol	olems		Assignme	ant Dates
Add To	0	Prob 1	1	1.1.7 ×				Start: 07/22/2021	12:01 AM
Expand	0	Prob 2	1	1.1.1 x				Due: 07/20/2021	11:50 PM
	0	Prob 3	1	1.1.10 ×				Euc. 07/29/2021	
	0	Prob 4	1	1.1.14 x				Timed Assignme	ent 🔂 Min
				This	s the problems are opear here in the or selected	ea. Problems will rder they were d.		Students can Start: Publish Unti Students can View	View Solutions

Figure 42: Problem Area

Hovering your mouse over a problem name will show you a preview of the problem in a pop-up window (Figure 43).

Figure 43: Problem Preview

	Add Question Pool	0	Prob #	Weight	Problems
	Add To	0	Prob 1	1	1.1.7 x
	Expand	0	Prob 2	1	1.1.1 ×
Alg, 3 The masses in this problem are gi metric prefix. Give the masses in k prefix M (mega) stands for 10 ⁶ , so a. 29 mg b. 461 Tg c. 38 ng d. 3.4 g e. 4.9 Pg	iven in units of g ilograms (kg). For 40 Mg is equal to	exar exar 4.0	(g), util nple, the × 10 ⁴ kg	lizing a metric g.	1.1.10 x 1.1.14 x Hovering over a problem number will display a preview of the problem.

Figure 45: Problem Difficulty and Type

1.1.12, Alg, 3 The lengths in this problem are

metric prefix. For example, the metric prefix P (peta)

stands for 10^{15} , so 4.2 Pm is equal to 4.2×10^{15} m.

given using metric prefixes on the base SI unit of length: the meter (m). Give the lengths without the

a. 83 Tm

b. 83 pm

c. 676 mm d. 0.38 μm

Filtering Selected Problems by Difficulty and Type

Note: This only applies to the Introduction to Physics Book.

Figure 44: Filter by Problem Difficulty and Type

	Books			Chapters	
Expert TA: Introdu	iction to Physics		Expert TA System		~
		Filter by Problem 1	Difficulty and Type		
All Problems	1 Easy	2 Medium-Easy	All Problems	Algebra	
3 Medium	4 Medium-Hard	5 Hard	Calculus	Conceptual	

With the *Expert TA: Introduction to Physics* book, you can filter problems by difficulty and mathematical type. Near the bottom of the *Edit/Create Assignment* screen is the *Filter* panel (see Figure 44 above). You can filter the problems from which to select by difficulty (1-5, with 5 being most difficult), and/or by type; with the choices being *conceptual* (Cp), *calculus* (Calc), or *algebra* (Alg) based, by clicking the box next to your choices. You may see a "(T)" next to the problem name. This indicates that this problem is available in Tutorial mode.

In Figure 45, you can see the problem name (1.1.12), the type (Alg), and the level (3).

Figure 46: Examples of Problem Difficulty and Type



Rate and Review Problems

We want to make it easier for you to provide us with feedback about the questions in our system. In the Assignment Editor, as you browse the catalog of questions you will see there are two separate areas for this – Rate and Review & Report an Issue.

- Rate and Review: This feature is designed to solicit feedback about a given problem that is intended to be shared with other instructors via the assignment editor. Once vetted by the Expert TA team, these rating values (1 to 5 Stars) and review comments will be visible for each problem as other instructors create assignments. Please do NOT use "Rate and Review" to report errors, misspelled words, etc. Errors like that should be communicated via the "Report an Issue" feature.
- **Report an Issue**: If there is an error in a problem, please use this option as a way to report that error to us to be corrected. You can also contact your account manager with this issue if the issue has affected your students and immediate attention is required.



Figure 47: Rate and Review in Assignment Editor

Creating Question Pools

Each problem you add to your assignment can also become a question pool, or a set of potential questions from which students taking the assignment will receive only one, randomly assigned problem. To create a question pool, first add problems to your assignment (Figure 48).

Figure 49: Select the Radio Button Next to the Problem

		Prob #	Weight	Problems	
Add To	0	Prob 1	1	1.1.7 ×	
Expand	0	Prob 2	1	1.1.1 🗴	
	0	Prob 3	1	1.1.10 x	
	۲	Prob 4	1	1.1.14 x	
		1	S pro	elect the radio button next to the blem you want to build a question pool in	

Now you can select additional problems that will begin populating to the right of the selected problem (Figure 50).

Figure 51: Finish the Question Pool

d Question Pool	0	Prob #	Weight	Problems
Add To 🔺	0	Prob 1	1	1.1.7 ×
Expand	0	Prob 2	1	1.1.1 ×
	0	Prob 3	1	1.1.10 x
	0	Dark 4		
	0	PTOD 4	1	1.1.14 X [1.1.11 X] [1.1.12 X] [1.1.13 X]

The **Problems** area will display ten problems at once by default. If your assignment has more than ten problems,

Figure	53:	Click	on	Com	press
--------	-----	-------	----	-----	-------

Add Question Pool	0	Prob #	Weight	Problems
Add To	0	Prob 1	1	1.1.7 x
Compress	0	Prob 2	1	1.1.1 x
	0	Prob 3	1	1.1.10 x
T	0	Prob 4	1	1.1.14 x 1.1.11 x 1.1.12 x 1.1.13 x
	0	Prob 5	1	c1.2.3 x
	0	Prob 6	1	1.2.1 x
	0	Prob 7	1	1.2.3 x
Click	D	Prob 8	1	1.2.8 x
"Compress" t	D	Prob 9	1	1.2.10 x
return to the	D	Prob 10	1	1.2.11-alt x
previous view	D	Prob 11	1	1.2.16 x
with a scroll	D	Prob 12	1	c1.3.1-alt x
Dai	D	Prob 13	1	1.3.2 x
	0	Prob 14	1	1.3.8 x
	0	Prob 15	1	1.3.10 ×
	0	Prob 16	1	1.3.12 x

Figure 48: Add Questions to Assignment

Quesuon Fooi	0	Prob #	Weight	Problems
Add To	0	Prob 1	1	1.1.7 x
Expand	0	Prob 2	1	1.1.1 x
	0	Prob 3	1	1.1.10 ×
	0	Prob 4	1	1.1.14 x

Next, select the problem from which you wish to build a question pool using the radio button to the left of the problem (Figure 49).

Figure 50: Add Problems to the Question Pool

Add Question Pool		Prob #	Weight	Problems
Add To	0	Prob 1	1	1.1.7 x
Expand	0	Prob 2	1	1.1.1 X
	0	Prob 3	1	1.1.10 ×
	۲	Prob 4	1	1.1.14 x 1.1.11 x 1.1.12 x 1.1.13 x
				With the radio button next to the problem selected, any additional problems added will populate to the right and create a question pool.

When you are finished adding problems to a question pool, simply select the radio button to the right of **Add Question Pool** (Figure 51) to continue adding additional problems under the last problem or pool, or select the radio button next to another problem number to create another question pool.

Figure 52: Click on Expand

Add Question Pool	0	Prob #	Weight	Problems	
Add To	\cup		1	Latera a	
-	0	Prob 7	1	1.2.3 x	
Expand	0	Prob 8	1	1.2.8 x	
1	0	Prob 9	1	1.2.10 x	
	0	Prob 10	1	1.2.11-alt x	
Click or	1	Prob 11	1	1.2.16 x	
"Expand"	to	Prob 12	1	c1.3.1-alt x	
view the	3	Prob 13	1	1.3.2 x	
entire	nt	Prob 14	1	1.3.8 x	
assignme	910.	Prob 15	1	1.3.10 x	
	0	Prob 16	1	1.3.12 x	~

you can use the scroll bar on the right to move up and

down or you can click on *Expand* under *Add Question Pool* (Figure 52) to see an expanded view of the assignment

Changing the Problem Order and Deleting a Problem

The **Problems** area on the **Assignment Edit/Create** screen adds problems in the order they were selected. You can change the order by clicking and holding the left mouse button on the problem number to drag the problem where you want it.

dd Question Pool	0	Prob #	Weight	Problems
Add To	0	Prob 1	1	1.1.7 x
Compress	0	Prob 2	1	1.1.1 x
	0	Prob 3	1	1.1.10 x
	0	Prob 4	1	1.1.14 x 1.1.11 x 1.1.12 x 1.1.13 x
	0	Prob 5	1	c1.2.3 x
	0	Prob 6	1	1.2.1 x
	0	Prob 7	1	1.2.3 x
	0	Prob 8	1	1.2.8 x
	00	Prob 9 Prob 16	1	1.2.10 x 1.3.12 x
	0	Prob 10	1	1.2.11-alt x
	0	Prob 11	1	1.2.16 x While you are moving a problem the
	0	Prob 12	1	c1.3.1-alt x original problem number becomes
	0	Prob 13	1	1.3.2 x slightly transparent and there is a gray
	0	Prob 14	1	1.3.8 x moving the problem
	0	Prob 15	1	1.3.10 x

Figure 54: Moving a Problem

Figure 55: Problem Move Complete

dd Question Pool	0	Prob #	Weight		Problems
Add To	0	Prob 1	1	1.1.7 x	
Compress	0	Prob 2	1	1.1.1 x	
	0	Prob 3	1	1.1.10 x	
	0	Prob 4	1	1.1.14 x 1.1.11 x 1.1.12	2 x 1.1.13 x
	0	Prob 5	1	c1.2.3 x	
	0	Prob 6	1	1.2.1 x	
	0	Prob 7	1	1.2.3 x	
	0	Prob 8	1	1.2.8 x	
	0	Prob 9	1	1.2.10 ×	
	0	Prob 10	1	1.3.12 x	
	0	Prob 11	1	1.2.11-alt x	
	0	Prob 12	1	1.2.16 x	Once you've dropped the problem
	0	Prob 13	1	c1.3.1-alt x	where you want it the Prob #
	0	Prob 14	1	1.3.2 x	adjusts accordingly.
	0	Prob 15	1	1.3.8 x	
	0	Prob 16	1	1.3.10 x	

Once you have moved the problem where you want, let go of the left mouse button to drop it in place and the problem numbers will adjust accordingly. For example, in Figure 53, there are 16 problems in the assignment. Figure 54 shows Prob 16 or question 1.3.12 slightly transparent and with a gray line moving up and Figure 55 shows that question 1.3.12 is now Prob 10.

Figure 56: Delete a Problem

ld Question Pool	0	Prob #	Weight	Probl	lems				
Add To	0	Prob 1	1	1.1.7 x					
Compress	0	Prob 2	1	1.1.1 x					
	0	Prob 3	1	1.1.10 x					
	0	Prob 4	1	1.1.14 x 1.1.11 x 1.1.12 x 1.1.1	13 x				
	0	Prob 5	1	c1.2.3 x	1.2.3 x				
	0	Prob 6	1	1.2.1 x					
	0	Prob 7	1	1.2.3 x					
	0	Prob 8	1	1.2.8 ×					
	0	Prob 9	1	1.2.10 ×					
	0	Prob 10	1	1.3.12 x	(Carlos and Carlos and				
	0	Prob 11	1	1.2.11-alt x	Clicking on a red "X" will				
	0	Prob 12	1	1.2.16 x	delete a problem from the				
	0	Prob 13	1	c1.3.1-alt 🗴 🔸	assignment				
	0	Prob 14	1	1.3.2 x					
	0	Prob 15	1	1.3.8 x					

To delete problems in an assignment, click on the imes next to the question number. Figure 56 shows that Prob 16 has been removed from the assignment.

Setting Problem Weights

Next to each selected problem, is the **Weight** area, where you can specify the weights for each problem (Figure 57). By default, all problems have a weight of one and they all count equally. The schema in Expert TA is that of a standard weighted average; the average is calculated by summing each problem grade times the weight, and that sum is divided by the sum of the weights.

Figure 57: Setting Problem Weights

Add Question Pool	0	Prob #	Weight	Problems
Add To	0	Prob 1	1	1.1.7 x
Compress	0	Prob 2	1	1.1.1 x
	0	Prob 3	2	1.1.10 x
O Prob 4		3	1.1.14 x 1.1.11 x 1.1.12 x 1.1.13 x	
	0	Prob 5	2	c1.2.3 x
	0	Prob 6	2	1,2.1 x
	0	Prob 7	3	1.2.3 x This is the Weight area where you can
	0	Prob 8	3	1.2.8 x specify weights for each problem.
	0	Prob 9	3	1.2.10 x
	0	Prob 10	2	1.3.12 x

Sum of Problem Weights as Assignment Weight: (New Feature Fall 2022)

Instructors can now automatically display the sum of the problem weights as the total assignment value by selecting a new option when creating an assignment.

<u>Click here</u> for a video walk through of this new feature.

Specify Assignment Availability Dates

Figure 58: Assignment Availability Dates

Next, you will need to set the dates for the assignment. To enter the dates simply key in the date and time or use the convenient drop-down calendar or up/down arrows. A detailed explanation of what each date does is below.

	Pub	lish Date (I	Date ti	he Assignm	ent
A	Date:	05/01/2021	tuden	12:01 AM	st)
		Assignm	ent I	Dates	- 1
	Start:	07/06/2021	\sim	12:01 AM	~>
В	Due:	07/13/2021	~	11:59 PM	\Diamond
	End:	07/13/2021	$\mathbf{\vee}$	11:59 PM	\$
С		imed Assignm Reset All Stude tudents car	ent [3 ents T 1 Vie	imers w Solutio	in ons
D	Start:	07/13/2021	$\mathbf{\sim}$	11:59 PM	~
	P Stu	ublish Unti dents can Viev	il (La v Woi	st Date that k/Solutions)
Е	End:	08/31/2021	\sim	12:00 AM	\bigcirc
		Take in P	ract	ice Mode	
F	Start:	07/13/2021	~	11:59 PM	\bigcirc
<u> </u>	End:	08/31/2021		11:59 PM	

- A. **Publish Date** This is the date the assignment will be visible to the students.
- B. Assignment Dates
 - a. **Start Date** Date students can begin to enter work on an assignment
 - b. **Due Date** Date an assignment is due.
 - c. End Date If you accept late work, you can set this date to occur for a time after the due date and the student will be able to continue working on the assignment for reduced credit. Deductions for late work can be set in Grade Preferences.

Note: Due Dates can be changed if no students have submitted answers for that assignment.

- C. Timed Assignment When enabled, by clicking the checkbox, students are allowed the set amount of time to complete an assignment once opened. This time can be adjusted by the minute by either entering in a number or by using the up/down arrows.
 - Reset All Students Timers click on this to reset the timers for the whole class (see <u>Timing an Assignment</u> for more details).
- D. Students can View Solutions This is an optional setting that allows students to view the solutions to the assignment problems. See <u>Viewing Assignment Solutions</u>.
- E. **Publish Until** Last date an assignment is visible to the students where they can see the contents of an assignment, including their work.
- F. **Take in Practice Mode** Dates in which the student can take the assignment for practice. (See <u>Take in Practice Mode</u>)

Note: Keep in mind that 12:00AM is the first minute of the day. The program will not allow you to have an end date before the due date because it would cause the assignment to be inaccessible to the students. Instead, the program will automatically change the due date to match the end date.

Publish will be v

Timing an Assignment

There are situations, like quizzes or exams, that you may want to set a limit on the amount of time allowed on an assignment (Figure 59).

To set time on an assignment:

- 1. click on the box next to *Timed Assignments*
- then specify how many minutes the students will be allowed to complete it by typing a number from 1 to 999 in the box or by using the up/down arrows to change the number.

Date (Date the Assignment sible to Students in their list)	Publish Date (Date the As will be visible to Students in			
11/2021 V 12:01 AM	Date: 05/01/2021			

Figure 59: Set Time on an Assignment

Date:	05/01/2021	✓ 12:01 AM	Date:	05/01/2021	~	12:01 AM	$\hat{\mathbf{v}}$
i.	Assignme	nt Dates		Assignm	ent I	Dates	
Start:	07/22/2021	12:01 AM 🔤	Start:	07/22/2021	$\mathbf{\vee}$	12:01 AM	\Diamond
Due:	07/29/2021	M 11:59 PM	Due:	07/29/2021	$\mathbf{\vee}$	11:59 PM	\bigcirc
End:	07/29/2021	🔟 11:59 РМ 🔤	End:	07/29/2021	\searrow	11:59 PM	$\widehat{}$
VT	imed Assignme	nt 😔 Min	עו	imed Assignm	ent	120 🕀 M	in

Figure 60: Reset All Students Timers Publish Date (Date the Assignment

will be visible to Students in their list)

Date: 05/01/2021 V 12:01 AM

Assignment Dates

Start: 07/22/2021 🛛 12:01 AM 🚭

Due: 07/29/2021 🗹 11:59 PM 🗇

End: 07/29/2021 🗹 11:59 PM 😔

✓ Timed Assignment 120 ☆ Min Reset All Students Timers

If the timer on an assignment needs to be reset for the whole class, you can click the *Reset All Students Timers* under *Timed Assignment* (Figure 60). When you click on *Reset All Students Timers*, you will receive a pop-up message asking if you are sure you want to reset the timers for all students. Click on *OK* to continue resetting the timers or click *Cancel* to return to the *Assignment Edit/Create* screen. If you click *OK*, you will also receive a confirmation that the timers have been reset (Figure 61).

Figure 61: Reset All Students Timers Warning

Are you sure you want to reset the assignment timers for ALL students?	All students timers for this assignment have been reset!
OK Cancel	

When an assignment is timed, the student will receive a warning when they open the assignment (Figure 62). This warning tells them how many minutes they have to complete the assignment. It also advises them that the clock does not stop running if they log out and log back in. They will have to click on *Continue* to start the assignment or *Cancel* to go back to the *Class Management* page.

Figure 62: Timed Assignment Warning for Student

WARNING! This is a <u>timed assignment</u>. Once you click "Continue", you will have <u>120</u> minute(s) to complete the assignment before it becomes locked and you can no longer submit answers. The clock <u>does not stop running</u> if you log out and log back in, so make sure you have the appropriate amount of time to complete the entire assignment. If you are not ready to start this timed assignment, click "Cancel".

Continue Cancel

When the student enters the timed assignment, there is a countdown timer on the left side of the assignment that allows them to keep track of their remaining time (Figure 63).

If you have individual students who require more time on a specific assignment, you can adjust their time allowance (see <u>Manage Extensions for a Student</u> for more information). If you have students that require more time on every assignment, see <u>Students with Disabilities</u> section.

Figure 63: Student Timer

	Class Management Instructor Help HWI Begin Date: 7/31/2021 12:01:00 AM Due D:
SJ	(5%) Problem 1: Assuming the mass of an average
Assignment Status Click here for detailed view	Countdown timer will appear here This is will help the student keep track of their remaining time to complete
Time Remaining 1:59:36	the assignment.
Problem Status	Some and the second
2 3 4	A 50% Part (b) Calculate the number of cells in cells/human =

Assignment Action Buttons

The assignment action buttons are located at the very top of the *Assignment Create/Edit* screen and have been defined in Figure 64 below.



- A. Save Only Saves current settings and problems in the assignment
- B. *Save and Exit* Saves current settings and problem in the assignment and exits the Create/Edit Assignment screen.
- C. Undo Changes Used to undo changes on assignment since it was last saved
- D. Delete Assignment This button will delete the assignment. <u>Warning</u>: All associated assignment problem and grade data will also be deleted. Be extra cautious about using this option as it cannot be undone. (See <u>Delete Assignment</u>)
- E. **Printable Assignment** This button will open a printable version of the assignment in a new tab. (See <u>View</u> <u>Printable Assignments</u>)
- F. View Solutions This button will open the solutions to the assignment in a new tab. (See <u>Viewing</u> Assignment Solutions)
- G. Extensions Allows you to set up extensions for individual students. (See <u>Manage Extensions for a</u> <u>Student</u>)
- H. Security Allows you to set up security options for the assignment. (See Assignment Security Options)

Saving and Exiting

To save your assignment, at any time without exiting the screen, click on the *Save Only* button. To save your assignment and return to the *Class Management* page, click on the *Save and Exit* button. If you leave the assignment without using either method of saving, you will see a pop-up message advising that your changes may not be saved (see Figure 65). Click on *Leave* to continue exiting without saving or click *Cancel* to return to the assignment to save your changes.



Undo Changes

The **Undo Changes** button is used to undo any changes made since the assignment was last saved. When you click on the **Undo Changes** button, a pop-up box will appear with a warning seen in Figure 66. Click **OK** to continue with undoing the changes or **Cancel** to return to the assignment without any changes.

Editing an Assignment

After creating and saving an assignment, you will need to update various parts of the assignment from time to time.

To edit an assignment:

Select your class from the *Classes* drop-down menu (see Figure 67).
 Reminder: If you only have one class it will already be selected for you.

Figure 67: Select Your Class

Clas	s Management Instructor Help		
	Classes	Class M	enu
	Physics Demo	Please Select	\checkmark
	American Government Demo		
	Physics Demo		
	Biology Demo		
	Astronomy Demo		

2. Click on the down arrow next to the assignment or right click on the assignment (see Figure 68)

Figure 68: Accessing the Assignment Menu

				Assignme	ats				
	Assignment	Weight	Publish	Start	Due	End	Min	Template	
•	Learning Expert TA	1	May 01, 2021 12:01 AM	Jul 06, 2021 12:01 AM	Jul 13, 2021 11:59 PM	Jul 13, 2021 11:59 PM		Instructor Default	-
+ •	HW1		May 01, 2021 12:01 AM	Jul 31, 2021 12:01 AM	Aug 06, 2021 11:59 PM	Aug 06, 2021 11:59 PM	120	Instructor Default	
	Click on	the dow	n arrow or right click	the assignment to acc	cess the assignment m	ienu			

3. Select Edit Assignment from the assignment menu (Figure 69).



take you to the same window you used to create the assignment (Figure 70) and where you can now you can make any changes you like to the assignment.



Figure 70: Assignment Edit/Create Window

Deleting an Assignment

Warning: All associated assignment problem and grade data will also be deleted. Be extra cautious about using this option, as it <u>cannot be undone</u>.

To delete an assignment, click on the *Delete Assignment* button located in the middle of the top row in the *Assignment Edit/Create* window (Figure 71).

			igure 71. Delete	Assignment butto			
Class Management	Instructor Hel	P					
Biology Demo						③For help	on this page click here
Save Only	Save And Exit	Undo Changes	Delete Assignment	Printable Assignment	View Solutions	Extensions	Security
Assign. Name:	Learning Expert TA Bio	ology Weig	ht: 1 🔂 Grade Te	emplate: Instructor Defau	lt 🗹	Publish Date (D	Date the Assignment
Description:	Learning Expert TA Bio	blogy	Integrity	Temp.: Instructor Defau	lt 🗹	will be visible to St Date: 05/01/2021	tudents in their list)

Figure 71, Delete Assignment Button

When you click on the **Delete Assignment** button you will receive a pop-up window with a warning (Figure 72). To continue deleting the assignment click on **OK** or click on **Cancel** to return to the assignment without deleting.

Figure 72: Delete Ass	signment Warning	
WARNING - All associated assignment	t problem and grade	data w <mark>ill</mark> be
deleted. Ale you sure you want to del	ete triis assignment:	
	ОК	Cancel

Rate and Review Problems

We want to make it easier for you to provide us with feedback about the questions in our system. In the Assignment Editor, as you browse the catalog of questions you will see there are two separate areas for this – Rate and Review & Report an Issue.

- **Rate and Review**: This feature is designed to solicit feedback about a given problem that is intended to be shared with other instructors via the assignment editor. Once vetted by the Expert TA team, these rating values (1 to 5 Stars) and review comments will be visible for each problem as other instructors create assignments. Please do NOT use "Rate and Review" to report errors, misspelled words, etc. Errors like that should be communicated via the "Report an Issue" feature.
- **Report an Issue**: If there is an error in a problem, please use this option as a way to report that error to us to be corrected. You can also contact your account manager with this issue if the issue has affected your students and immediate attention is required.

Assignment Security Options

Expert TA provides two security options for assignments that can be used together or separately, password protection and IP filtering. To access the assignment security area, click the *Security* button on the far right of the top row in the *Assignment Edit/Create* window (Figure 73).

Figure 73: Security Button

Class Management	Instructor Hel	p					
Physics Demo						For help	on this page click here
Save Only	Save And Exit	Undo Changes	Delete Assignment	Printable Assignment	View Solutions	Extensions	Security
Assign. Name:	HW1	Weig	ht: 1 🕞 Grade Te	mplate: Instructor Defau	ılt 🗹	Publish Date (I	Date the Assignment
Description:	HW1		Integrity	Temp.: Instructor Defau	ılt 🖂	will be visible to S Date: 05/01/2021	tudents in their list) I12:01 AM

When you click on the *Security* button, a pop-up window will appear with an *Add New Access Filter button* (Figure 74).

Figure 74: Add New Access Filter

	IP Filter		Password		
		No data to display		OK - L IIA del Marco A Tilanell	
		Add New Access Filter		to begin adding a new filter for the	
te: Only one of the ample: IPFilter = students from any I ample: IPFilter = v students with in a	columns can be empty per row. An empty column for IP filter is ""and Password = "AllAccessP455" focation can continue that enter "AllAccessP455". "192.168." and Password = "PassWord[2016" addresse like "192.168.100.100" that enter "PassWord[2016" ca	s the same as all addresses.	e.	assignment	

After you click on the *Add New Access Filter* button, the window will display two fields *IP Filter* and *Password* (Figure 75). These options can be used separately or together by simply filling in one or both fields and clicking on *Update* to save your settings or *Cancel* to discard the settings.

Figure 75: Access Filter

W1 - Assignment Access		Enter the first two numbers of the IP address you want to restrict the assignment to or enter a password for your assignment. These options can be used separately or together.	
#	IP Filter	Password	
IP Filter: 10.9 Note: Only one of the col Example: IPFilter = "" All students from any local	umns can be empty per row. An empty column fo and Password = "AllAccessP455" ion can continue that enter "AllAccessP455".	Password: \$ecurity1sImp0rtant! IP filter is the same as all addresses. When you're finished enterin Filter and/or Password, cl	g your IP
Example: IPFilter = "19 Only students with ip addr	92.168." and Password = "PassW0rd!2016" eses like "192.168.100.100" that enter "PassW0rd	12016" can continue.	ving.
After clicking on *Update*, you will see the filter settings listed. You can edit the filter by clicking on *Edit* or delete the filter by clicking *Delete*. When you are finished click on the in the upper right-hand corner to return to the *Edit/Create Assignment* window.

Figure 76: Completed Access Filter

VI - Assignment Acc	.533	The saved Access Filter is sho saved Access Filter by	wn below. You can edit or delete your y clicking Edit or Delete here.	
#		IP Filter	Password	
	Edit Delete	10.9	\$ecurity1sImp0rtant!	
Note: Only one of Example: IPFilter All students from a Example: IPFilter Only students with	the columns can be empty per row. An r = "" and Password = "AllAccessPy r olocation can continue that enter "All& r "192.168." and Password = "Pa ip addresse like "192.168.100.100" that	empty column for IP filter is the same as all addr ISS" CesseP455", seW0rdl2016" enter "PassW0rdl2016" can continue.	Add New Access Filter	When you're finished Adding, Editing, or Deleting Access Filters, click on the X in the upper right hand corner to return to the Assignment Edit/Create window.

Managing Extensions for a Student

An assignment can be extended by changing the *Due Date* on the *Assignment Edit/Create* screen if no students have submitted answers for that assignment. Once a student has submitted answers to the assignment, you will need to add an extension for each student that needs additional time to complete the assignment.

To add or manage extensions for a student click on the *Extensions* button on the *Assignment Edit/Create* screen (Figure 77).

Figure 77: Extensions Button

Class Management	Instructor Hel	p					
Physics Demo						③For help	on this page click her
Save Only	Save And Exit	Undo Changes	Delete Assignment	Printable Assignment	View Solutions	Extensions	Security
Assign. Name:	HW1	Weig	ht: 1 💮 Grade Te	mplate: Instructor Defau	lt 🗹	Publish Date (I	Date the Assignment
Description:	HW1		Integrity	Temp.: Instructor Defau	lt 🖂	will be visible to S Date: 05/01/2021	tudents in their list)

When you click on the *Extensions* button a pop-up window will appear, like the one in Figure 78. Click on *Add New Extension* to begin adding an extension.

Figure 78: Add New Extension

Student	Start	Due	End	Publish	Publish Until	Solution Visible Start Date Time	Total Minutes	Reset Timer
						No data to display		

Figure 79: Enter an Extension

	Student	Start	Due	End	Publish	Publish Until	Solution Visible Start Date Time	Total Minutes	Reset Timer
St	udent								
St	uuent *								
St	udent:"		2						
-									
Pr	imary Assig	nment Dates							
St	art Date Time	:*	7/31/2021	12:01 AM	<u> </u>		Due Date Time:* 8/6/	2021 11:59 PM	
Er	nd Date Time:	*	8/6/2021 1	11:59 PM	~				
۵٩	signment Vi	isihility							
D	uhlich visible t	a student on *	E/1/2021 1	12:01 AM			Publish Until () (inu provinus work until) * 0/21	(2021 12:00 AM	
	unian visible c	Charle Date Times	5/1/2021 1	12.01 AP			Publish once (view previous work unter).	72021 12.00 AM	
30		Start Date Time.	L This date is on can View Solut Assignment Ed	ly active whe tions' check b litor page is o	n 'Students ox on hecked.				
Ti	med Assignr	ments							
You	i can override t	he amount of time	allowed for a ti	imed assignm	ent. Put in the to	tal time, NOT the additional time	e. Leave blank if you want to use the default time specified below. N	VOTE: See Manage Roster for any disability settings.	
Тс	tal Minutes:								
			-						

1. First, select the student's name by using the drop-down or by typing in the field (Figure 80).

	Student	Start	Due	End	Publish	Publish Until	Solution Visible Start Date Time	Total Minutes	Reset Timer
St	udent								
St	udent:*		1					First, select the student by using the	
			Baggins,	Frodo - frodo	@lotr.com			diop-down of by typing in the field	
Pr	imary Assig	nment Dates	Brandyb	uck, Merry - m	ierry@lotr.com				
St	art Date Tim	e:*	Lady of	he Wood, Gal	adriel - galadriel@	lotr.com	*	8/6/2021 11:59 PM	
Er	nd Date Time	*	Lord of I	livendell, Elror	nd - elrond@lotr.c	om		l · · · · · · · · · · · · · · · · · · ·	
			Rivendel	l, Arawen - ara	awen@lotr.com				
As	signment V	/isibility	Strider,	Aragorn - arag	orn@lotr.com		•		
PL	ublish visible	to student on:*	5/1/20	21 12:01 AM			Publish Until (View previous work until):* 8/31/2021 12:00 AM	
Sc	olution Visible	Start Date Tim	e:						
			This date can View S Assignmen	s only active wi olutions' check t Editor page is	ten 'Students box on checked.				
Ti	med Assign	ments							
You	a can override	the amount of tin	ne allowed for	a timed assign	ment. Put in the tol	tal time, NOT the additional time	e, Leave blank if you want to use the default time specifi	ed below, NOTE: See Manage Roster for any disability settings	
Т	otal Minutes:								
									Update Cance

 Next, change the assignment dates as needed by typing in the box or using the dropdown (Figure 82). The drop-down will produce a calendar to help you in your date selection (Figure 81).

Figure 81: Date Selection Calendar



Figure 82: Change the Dates

	Student	Start	Due	End	Publish	Publish Until	Solution Visible Start Date Time	Total Minutes	Reset Timer
				1					
St	tudent								
St	tudent:*		Baggins,	Frodo - frod	lo@lotr.com		\sim		
P	rimary Assig	nment Dates							Next, change the
St	tart Date Time	e:*	7/31/20	21 12:01 AM	1		Due Date Time:* 8/6/2	D21 11:59 PM	extension
E	nd Date Time:	:*	8/6/202	1 11:59 PM					
			house						
As	ssignment V	isibility							
D	uhlish visihle t	to student on.*	5/1/202	1 12:01 AM			Publish Until (View previous work until)** 8/31/	2021 12:00 AM	
S	olution Visible	Start Date Time	3717202	12.01 AT					
			This date is	only active wh	en 'Students				
			can View So Assignment	Editor page is	box on checked.				
Ti	imed Assigni	ments		10 10 15 I		non arresta anta so s	e was apply and not been been approached with	man and the second to make the	
Yo	u can override	the amount of tim	e allowed for a	. timed assignn	nent. Put in the to	tal time, NOT the additional time.	Leave blank if you want to use the default time specified below. NO	TE: See Manage Roster for any disability setting	15.
Т	otal Minutes:		-				<i></i>		
			L						Undate Cance

3. If the assignment is timed, you can adjust the total minutes allowed under *Timed Assignments* (Figure 83).

Note: This represents the total amount of time available to the student for the assignment. This is not additional time.

4. Lastly, to save your settings click *Update* or click *Cancel* to exit without saving.

Figure 83: Complete Extension

	Student	Start	Due	End	Publish	Publish Until	Solution Visible Start Date Time	Total Minutes	Reset Timer
	tudant		37					W.	N
3	uuent								
5	student:*		Baggins,	Frodo - frod	o@lotr.com		×		
P	rimary Assig	inment Dates							
S	Start Date Time	e:*	7/31/20	21 12:01 AM			Due Date Time:* 8/6	/2021 11:59 PM ⊻	
E	ind Date Time	.*	8/6/202	L 11:59 PM					If the assignment is tim
									for the assignment here
A	ssignment V	isibility							typing the number of min
P	Publish visible t	to student on:*	5/1/202	L 12:01 AM	$\overline{}$		Publish Until (View previous work until):* 8/3	1/2021 12:00 AM	in the box or using the
S	Solution Visible	Start Date Time	e:		~				and down arrows.
			This date is can View So Assignment	only active whe lutions' check t Editor page is e	en 'Students 20x on checked.			1	
т	imed Assign	ments							No. of Concession, No. of Conces
Yo	ou can override	the amount of tim	ne allowed for a	i timed assignn	nent. Put in the tot	al time, NOT the additional time. Leave	e blank if you want to use the default time specified below.	NOTE: See Manage Roster for any disability se	ttings.
т	otal Minutes:								20
L									Update Cance

After clicking on *Update*, you will return to the *Add New Extension* screen but now you will see the extension settings displayed (Figure 84). When you are finished click on the in the upper right-hand corner to return to the *Assignment Edit/Create* screen.

Figure 84: Extension Screen

	Student	Start	Due	End	Publish	Publish Until	Solution Visible Start Date Time	Total Minutes	Reset Timer
dit Delete	Baggins, Frodo - frodo@lotr.com	08/31/2021 12:01AM	09/17/2021 11:59PM	09/20/2021 11:59PM	05/01/2021 12:01AM	09/30/2021 12:00AM		120	Reset

- A. Edit Allows you to edit an extension
- B. Delete This will delete the extension permanently
- C. *Reset* This will reset the timer for the extension.

Figure 85: Manage Grades (Grade Manually)



You can also create an extension for a student from the manual grading screen of the assignment. To access the manual grading screen, click on the arrow next to the assignment or right click the assignment and then select *Manage Grades* (*Grade Manually*) (see Figure 85).

Select the student's name from the leftmost column and then click Create (see Figure 86).

Figure 86: Create an Extension in Manual Grading screen of an Assignment

Switch to Part Centric V	liew						0	For help on this page click h
Students					Grade View - HW1			
Baggins, Frodo	Previous	Next	Student: Brandybuck,	Merry			Show Correct	Expand Submission History
Brandybuck, Merry	Extension:	Publish	Start	Due	End	Solution Visible	Publish Until	and Grade Sullimary
Gamgee, Samwise	Extension: Create	Publish	Start	Due	End	Solution Visible	Publish Until	

Once you click *Create*, a pop-up window will appear that will allow you to create an extension (Figure 87), similarly to how it is done through the *Edit/Create Assignment* screen. Make any date and/or time adjustments and click *Save* to save the extension or *Cancel* to return to the manual grading screen without saving.

After the extension is saved, you will see the details of the extension from the *Manual Grading* screen (see Figure 88).

Figure 87: Add an Extension from the Manual Grading screen

Class:		Physics	Demo	
Assignme	nt:	HW1		
Student:		Brandyb	uck, M	erry
Publish:	05/01/2021	× 12	01 AM	\Diamond
Start:	08/02/2021	✓ 12:	01 AM	\bigcirc
Due:	08/09/2021	✓ 11:	59 PM	\bigcirc
End:	08/09/2021	× 11:	59 PM	\Diamond
Solution:		~		\$
Solution Visib on Assignme allowed to vi	ole date is only acti nt Editor page is ch ew solutions since	ve when 'Stu ecked, Curre t is not chec	dents can ntly all st ked.	n View Solutions' check box tudents of this class are not
Publish Until:	08/31/2021	✓ 12:	00 AM	
Last Date tha	at Students can Vie	v Work/Solu	tions	
			concerned.	

Figure 88: Editing an Extension in the Manual Grading screen

Class Management Ins	structor	Help							
Switch to Part Centric	View A							For help a	on this page click here.
Students		6			Grade View - HW1				
Baggins, Frodo	Previous	Next	Student: Brandybuck	<u>, Merry</u>			Show Correct	Expand and Gr	Submission History
Brandybuck, Merry	Extension	Publish	Start	Due	End	Solution Visible	Publish Until		Total Minutes Timer
Gamgee, Samwise	Edit Delete	05/01/202	1 12:01 AM 08/02/2021 1	2:01 AM 08/09/2021	11:59 PM 08/09/2021 11:59	PM 08/09/2021 12:00	AM 08/31/2021 1	2:00 AM	Reset
Lady of the Wood, Ga	Lockdown:	Current Op	en Count 0 Max C	pen Count 1	Edit				<u> </u>
Lord of Rivendell, Elro	<u>c</u>				В			C	

- A. Click *Edit* to update the extension or *Delete* to remove the extension
- B. The Lockdown area is only available if the assignment template has the Respondus Lockdown Browser enabled. It shows how many times the student has opened the assignment and how many times the assignment is allowed to be opened. The Max Open Count can be adjusted for the individual student by clicking on Edit here. See <u>Respondus Lockdown Browser</u> for more information on this feature.
- C. The Total Minutes Timer is only visible when a timer has been set on the assignment (see <u>Timing an</u> <u>Assignment</u>). The Reset will reset the assignment timer for the student. After clicking on Reset, you will see a pop-up message to confirm that you want to reset the student timer (Figure 89). Click OK to reset the timer or Cancel to return to the Manual Grading screen. If you click OK, you will see a pop-up message confirming the timer was reset.

Figure 89: Reset Timer Pop-Up Messages



Assignment and Problem Level Notifications

(New Feature Fall 2022) This feature allows you to send messages to your class that displays at the time they open an assignment or view a specific problem included in the assignments. While taking an assignment, students will see the main Assignment message at the top of the Take Assignment area and problem messages will show in Pop-ups as they access each problem.

Please watch the following in-depth video for a detailed tour of this new functionality.

Assignment and Problem Level Notifications Overview Video

Grade Preference Templates

<u>Warning</u>: Grade templates are not assignment specific. Making changes to a grade template will apply the change to every assignment the template is assigned to. It is <u>NOT</u> recommended that you change grade templates or modify a grade template on an active assignment (between the start date and due date when students can enter answers to problems) because it can cause unexpected results. If you wish to modify a grade template for a specific assignment, it is recommended that you create a new grading template and apply it to the assignment before the start date.

The *Grade Preferences* area can be found by hovering over *Instructor* in the blue bar at the top of the screen (Figure 90).

Figure 90: Grade Preferences

Class Management	Instructor Help				
	Grade Preferences				
2 E	Academic Integrity Preferences	Classes		Class Menu	
Physics Demo	Randomized Variables Phrases		\sim	Please Select	\checkmark

After clicking on Grade Preferences, you will be presented with the screen in Figure 91.

Figure 91:	Grade P	references	Screen
------------	---------	------------	--------

Class Management Instructor	Help	
		③For help on this page click here.
Grade Preference Templates	Instructor Default Template	
Instructor Default	Grade Preferences for the Following question typ	pes: Equations, Numeric, Multiple Select
Homework	Cubmission Attempts	
Exams	Number of allowed Submission Attempts	(number of attempts) Range: 1 to 999
	Deduction for each Incorrect Submission Attempt	4 🕞 (% of part value) Range: 0 to 100
Please Select 🗸	Hints and Feedback	
	Students are allowed to access Hints?	
	Deduction for each accessed Hint	4 (% of part value) Range: 0 to 100
	Students are allowed to access Feedback?	⊙Yes ○No
	Deduction for each accessed Feedback	5 (% of part value) Range: 0 to 100
	Access to Correct Answer The student is shown the correct answer if all Submissi button.	ion Attempts are used, or the student selects the "I Give Up!"
	Students are allowed to access the Correct Answer?	
	Deduction for accessing Correct Answer	100 💭 (% of part value) Range: 0 to 100
	Show full solution during assignment?	
	Late Work	
	Start % for Late Work	50 🚫 (% of part value) Range: 0 to 100
	Floor % for Late Work	0 💮 (% of part value) Range: 0 to 100
	Rate of Decrease in Percentage	0 ☆ % decrease Per Hour
	Randomization	
	Randomize Variables?	
	Randomize Phrases?	
	Partial Credit	Sec. Constant I
	Final Answer Partial Credit Allowed?	© Yes ⊜No
	Access to Printable Assignment Are students able to access a printable version of the assignment?	®Yes ⊖No
	Free Body Diagram	
	Use proportionality when grading	© Yes ⊜No
	Indicate if Submission is Correct Students will be notified if the answer is "correct" or "in that their answer has been successfully submitted. (NC carefully consider both the settings for "Access to Col Feedback". If you are unsure, please feel free to conta main@theexpertta.com)	ncorrect". If "No" is selected, the student will only be told DTE: If you select a setting of "No" here, you should very rrect Answer" and "Students are allowed to access ict your account manager or contact us at
	Has access to see if the answer submitted is correct	
	Default Manual Grade Set the default grade value given for submissions to a	manually graded question types.
	Default Manual Grade Value	100 💮 (% of part value) Range: 0 to 100
	Respondus Lockdown Browser Set the requirement to utilize the lockdown browser wh	hile taking the assignment.
	Is Required?	
	Max times to open an assignment allowed	
	Save	Preferences

On the left side of the *Grade Preferences* screen is the *Grade Preference Templates* panel. This is where you can create grade preference templates for different grading needs (example: quizzes, homework, and exams).

To create a new *Grade Preference Template*, click on the dropdown menu under *Grade Preference Templates* and select *Add Template* (Figure 92). Next, a pop-up window will appear where you will enter a name for the new grade template and click *Save* to add it to your *Grade Preference Templates*. Click *Cancel* to return to the *Grade Preference* screen without creating a template.

Grading Template Options -ADD
Type a name for your template
Save Cancel

Figure 92: Add a Template

After you have saved the new template name, you will click on that name in the *Grade Preference Template* panel to edit your preferences. Below is a description of the available preferences and their functions in the order they appear.

Submission Attempts

This is the number of times the student is allowed to submit incorrect answers to problems on their assignment and their deduction for each incorrect submission (Figure 93). The range for the submission attempts is 1-999 and the range for the deduction for each incorrect submission is 0-100. Both can be adjusted by typing a number in the field or by using the up/down arrows.

Figure	93:	Subm	ission	Attempt	t
--------	-----	------	--------	---------	---

Submission Attempts	
Number of allowed Submission Attempts	3 (number of attempts) Range: 1 to 999
Deduction for each Incorrect Submission Attempt	4 🚫 (% of part value) Range: 0 to 100

The student will see their **Attempts remaining** and their **Deductions** per attempt to the far right in the answer section of their assignment (Figure 94). The **Attempts remaining** count down for each incorrect submission. The **Grade Summary** at the top shows the student their potential score after the submission deductions and any hints and/or feedback accessed.

cells/hummingbird =												Grade Summary Deductions 0%	Grade Summ	ary
	sin()	cos()	tan()	π	()	7	8	9	HOME		Potential 100% Submissions	Deductions Potential	8% 92%
	cotan()	asin()	acos()	E	†^		4	5	6	÷+		Attempts remaining: 3		
	atan()	acotan()	sinh()		$\langle d \rangle$	*	1	2	3	-+		detailed view	Submissions	
	cosh() tanh() cotanh() + - 0 .		Attempts remaining:]											
	۰D	egrees O R	adians		[√0	BA	CKSP.	ACE	DEL	CLEAR	The student can see	their	(<u>4%</u> per attem detailed view	ıpt)
		Submit	Hint	Ee	edbac	K.	Ig	ive u	p!		deductions per atte	empt	1	4%
Hints: 4% deduction per hint. His	nts remaining: 2			Feedl	ack:	5%	dedu	oction	per f	eedback.			2	4%

Figure 94: Submission Attempts Student View

Hints and Feedback

Hints and Feedback are not always available for every question, but you can allow the students to access one or both by clicking the **Yes** radio button or prevent them from being used by clicking the **No** radio button (Figure 95). If Hints and/or Feedback are allowed, you can also adjust the deduction for accessing a hint or feedback by typing 0-100 in the field or using the up/down arrows.

Figure 95: Hints and Feedback Setting					
Hints and Feedback					
Students are allowed to access Hints?					
Deduction for each accessed Hint	4 💮 (% of part value) Range: 0 to 100				
Students are allowed to access Feedback?					
Deduction for each accessed Feedback	5 💮 (% of part value) Range: 0 to 100				

If available and allowed, the student will see hints and feedback at the bottom of their answer window (Figure 96). The *Hints* window and the *Feedback* window also show the deduction for accessing them, so the student is aware before they use either option.

Figure 96: Hints and Feedback Student View \approx 50% Part (a) What should be the value of the exponent *n* so that the formula $\pi x^n y^l$ represents a volume? Grade Summary n = |1|Deductions 87% Potential 9 HOME 7 8 cos() tan() (sin() π Submissions Attempts remaining: 2 Ε 4 5 cotan() asin() acos() 11 6 -(4% per attempt) Feedback will sinh() * 1 2 3 atan() acotan() ----detailed view Hints appear in this appear in this + END 1 4% cotanh() 0 cosh() tanh() window window BACKSPACE CLEAR Degrees O Radians VO Submit Feedback I give up! Feedback: 1 for a 5% deduction Hints: 1 for a 4% deduction. Hints remaining: 0 Volume has dimensions of length cubed. The answer provided was not correct. We have recognized the following, - Your answer appears to be off by a factor of 1/2.

Access to Correct Answer

These settings allow the student to see the correct answer and/or the full solution if all the **Submission Attempts** are used (see **Submission Attempts**) or if the student selects the **I give up!** button in a problem (Figure 97). These settings can be enabled by clicking the **Yes** radio button or disabled by clicking on the **No** radio button. The **Deduction for accessing the Correct Answer** is a deduction applied when the student uses the **I give up!** button for a problem and can be adjusted from 0-100 by typing in the field or using the up/down arrows.

Figure 97: Access to Correct Answer Setting

Access to Correct Answer The student is shown the correct answer if all Submission button.	n Attempts are used, or the student selects the "I Give Up!"
Students are allowed to access the Correct Answer?	
Deduction for accessing Correct Answer	100 💮 (% of part value) Range: 0 to 100
Show full solution during assignment?	

If *Students are allowed to access the Correct Answer* setting is enabled, the students will see the correct answer shown after they have used all their submission attempts or they have clicked on the *I give up!* button in their assignment (Figure 98). If *show full solution during assignment* setting is enabled, the student will see a detailed explanation of how to solve the problem.



Grade Preference Override of Tolerance for Numeric Answers

In the grade preferences area you will now see a new section that lets you override the system default of $\pm 3\%$ for numeric answers. Here are some things to note regarding this feature.

The override will only apply to standard questions which are set to have the system default tolerance. Some questions require students to make estimates and therefore have a larger tolerance. Some questions require an exact, or more exact, answer and have a tighter tolerance. The override would not affect either of those cases.

If you want to make the tolerance different in general, for all questions in your assignment, you can use this Grade Preferences feature.

If you need to set a different tolerance for only a single question or select few, you will need to make a copy of the problem using the Problem Authoring area, and change the tolerance only for the questions that you want. If you don't have an authoring account yet, please contact your account manager.

Late Work

If you want to accept late work, you will need to change the *End* date to a date after the *Due* date (see Specify Assignment Availability Dates for more information). Late work deduction percentages can be adjusted by typing a number from 0-100 in the field or by using the up/down arrows (Figure 99).

Figure	99:	Late	Work	Deduction	Settings
--------	-----	------	------	-----------	----------

Late Work	
Start % for Late Work	50 🚫 (% of part value) Range: 0 to 100
Floor % for Late Work	0 😥 (% of part value) Range: 0 to 100
Rate of Decrease in Percentage	0 😔 % decrease Per Hour

Randomization

This setting helps prevent cheating by allowing you to search what randomized variable(s) and/or phrase(s) a student received on a problem in an assignment. To enable click on the **Yes** radio button or click on the **No** radio button to disable (Figure 100).

Figure 100: Randomization Setting	
	Figure 100: Randomization Setting

use the search function when randomization is enabled, click on Randomized Variables Phrases under Instructor in the

Figure 101: Randomized Variables Phrases

s Management	Instructor Help		
	Grade Preferences		
	Academic Integrity Preferences	Classes	Class Menu
Physics Demo	Randomized Variables Phrases		Please Select

blue bar at the top of the screen (Figure 101).

On the next screen you will use the drop-down menus to select your *Classes*, *Assignments*, and *Problems* (Figure 102).

Figure 102: Randomized Variable Phrases Search Screen

Classes		Assignments		Problems	
hysics Demo	×	CONTRACTOR OF A			~
	States and				
	Rand	domized Variables Phrases Assigned S	Students		
	Rand	domized Variables Phrases Assigned S	Students		
	Rano	domized Variables Phrases Assigned S	Students		

То

When you have made your selections from the drop-down boxes, the main problem statement will be visible with any random variables from the assignment. Type the random variable(s) you are searching for in the field(s) and then click Search to begin the search (Figure 103).

refix. Give the masses in kilograms (kg). For example, the metric prefix M (mega)
refix. Give the masses in kilograms (kg). For example, the metric prefix M (mega)
value to one, or more, variables and then
Click Sedicit

Search results will be displayed at the bottom (Figure 104). The more variables you can search at a time, the narrower your results will be. As you can see from the example below, you can see the Instructor, Class, Assignment, Student, and all Variables in their assignment problem. When you are finished with this search, click on *Class Management* in the upper left-hand corner to return to the *Class Management* screen.

Figure 104: Randomized Variable Search Results

Classes Physics Demo		HW1	Assignments	~	Problem 1.1.10	ms M
lg, 3 ne masses in this problem are g ands for \(10^6\), so 40 Mg is ea 12 mg 563 Tg 32 ng 4.6 g	iven in units of grams (g) qual to \(4.0\times10^4 \>	, utilizing a metric p \text{kg}\).	orefix. Give the masses in kilog	rams (kg).	For example, the metric prefix M	M (mega)
. 2.4 Pg a = 28 b = 654 c	d =	e =	Search			
. 2.4 Pg a = 28 b = 654 c	c =d =	e =	Search	tudents		
. 2.4 Pg a = 28 b = 654 c	class	e = Randomized V Assignment	Search	tudents Var	iables	

Partial Credit

Occasionally an equation can offer partial credit for answers that are close to the correct answer or for common mistakes (Figure 105). To enable this feature click on the **Yes** radio button or click on the **No** radio button to disable the feature.

Partial Credit		
Final Answer Partial Credit Allowed?	Yes ONo	

Access to Printable Assignment

Enables students to have a printable version of their assignment (see <u>View Printable Assignment</u> for more details). To enable this setting click on the **Yes** radio button or click on the **No** radio button to disable this setting (Figure 106).

Figure 106: Access to Printable Assignment Setting	
--	--

Access to Printable Assignment	
Are students able to access a printable version of the assignment?	

Free Body Diagram

This setting only applies to Free Body Diagram problems. To enable click on the **Yes** radio button or click on **No** radio button to disable (Figure 107).

Figure 107: Free Body Diagram Setting

Free Body Diagram	
Use proportionality when grading	

If this setting is enabled, the grading will incorporate the proportionality of the vectors. If this setting is disabled, the grading will just be based on the angles of the vectors (Figure 108).

Figure 108: Free Body Diagram Setting Example



Warning: This setting can be complicated. Please read this section carefully before selecting **Yes** or **No**.

Figure 109: Indicate if Submission is Correct Setting

correct". If "No" is selected, the student will only be told "E: If you select a setting of "No" here, you should very ect Answer" and "Students are allowed to access t your account manager or contact us at
⊙Yes ○No

As the setting indicates, Access to Correct Answer settings are related to this setting. This is explained in more detail below.

Figure 110: Correct and Incorrect Notification

To enable this setting, click on the Yes radio button. When enabled, the student will be notified if the answer submitted is "correct" or "incorrect" (Figure 110).

Correct Answer	Sincorrect Answer
	Specific Feedback is available. Click the Feedback button below to view
Continue to the next part	There may also be hints available.
Close	Close

If the *Students are allowed to access the Correct Answer* setting is <u>disabled</u> (Figure 97) while this setting is <u>enabled</u>, when the student uses all of their allotted attempts, they will see a note that the correct answer is "*not available until the end date*" in place of the correct answer (Figure 111). However, the correct answer will not be displayed after the end date as the message states because the *Students are allowed to access the Correct Answer* setting is <u>disabled</u>.

Figure 111:	Correct	Answer	Not	Available	e
-------------	---------	--------	-----	-----------	---

C1004				
Grade = 0%				
Correct Answer Student Final Subn		nission	Feedback	
Not available until end date	mass in $mg = 2$			
Grade Summary				
Deduction for Final Submission		100%		
Deductions for Incorrect Submission	ons, Hints and Feedback [?]	0%		

To disable this setting, click on the **No** radio button. If this setting is disabled, the student will only be notified that their answer has been successfully submitted (Error! Reference source not found.). The submitted answers are graded all at once a fter the due date for the assignment has passed. The student can also continue entering answers until they have used all their submission attempts, but only the last answer submitted is graded.

Figure 112: Answer Saved Successfully



If the **Students are allowed to access the Correct Answer** setting is <u>enabled</u> (see Access to Correct Answer) while this setting is <u>disabled</u>, the student will not see the correct answer after the submission attempts are used. If the student clicks the *I give up!* button, they will see a notification that the answer is incorrect, and they have used the allotted attempts for the part. If **Show full solution during** *assignment* (see Access to Correct Answer) is <u>enabled</u> while this setting is <u>disabled</u>, the full solution will be displayed when the allotted attempts are used but not when the *I give up!* button is used.

Figure 113: Incorrect Answer w	hen
"I give up!" Used	

Sincorrect Answer
You have used the allotted attempts for this part.
Continue to the next part
Close

Default Manual Grade

This setting, Figure 114, allows you to enter the default grade for submissions to manually graded questions (like essay and short answer questions). Type a range between 0 and 100 in the field or use the up/down arrows to adjust.

Figure 114: Default Manual Grade Setting

Default Manual Grade Set the default grade value given for submissions to a man	ually graded question types.
Default Manual Grade Value	100 💭 (% of part value) Range: 0 to 100

Respondus Lockdown Browser

This setting will set the requirement to utilize the lockdown browser while taking the assignment (Figure 115). To enable click on the **Yes** radio button and to disable click on the **No** radio button. If you enable this setting, you will also need to adjust the **Max times to open an assignment** setting by typing a number between 1 and 100 in the field or using the up/down arrows to adjust.

Respondus Lockdown Browser Set the requirement to utilize the lockdown browse	r while taking the assignment.	
Is Required?		
Max times to open an assignment allowed	1	

Note: Please keep in mind that unstable network connections and unexpected website freezing can force the student to re-enter the assignment. If the *Max times to open an assignment* is set too low, the students could potentially hit their Max times to open through no fault of their own. Students will be directed to you to either grant them additional *Max times to open an assignment* or not.

If a student exceeds the *Max times to open in an assignment*, you can add additional attempts by clicking on the assignment and choosing *Manage Grades (Grade Manually)* from the assignment menu. Once you are in the *Manual Grading* screen, click on the student's name on the left-hand side and then click *Edit* to the right of *Max Open Count* as seen in Figure 116).

Figure 116: Edit Lockdown Max Open Count

Class Management In	nstructor Help						
Switch to Part Centric	View					0	For help on this page click here
Students				Grade View	- HW1		
Baggins, Frodo	Previous Next	Student: <u>Rivendell, A</u>	arawen			Show Correct	Expand Submission History
Brandybuck, Merry	Extension: Publish	Start	Due	End	Solution Visible	Publish Until	Total Minutes Timer
Gamgee, Samwise	Create	100000					Reset
Lady of the Wood, Ga	Lockdown: Current Op	oen Count 5 Max O	pen Count 1	Edit			
Lord of Rivendell, Eli			a a second				
Rivendell, Arawen	Problem 1: Assuming t	the mass of an average cell	is ten times the mass	s of a bacterium (wh	ich is 10 +3 kg);		
Strider, Aragorn	Part (a) Calculate the I	number of cells in a hummi	ngbird, assuming it ha	is a mass of 10 ⁻² kg	Commonts	Grada	hango
etudent test	Student Allswei			diade	Comments	Graue C	

Figure 117: Edit Max Open Count

Physics Demo

Rivendell, Arawen

HW1

You can override the max open count for the assignment by setting the number below. Put in the total of number of additional attempts a student can open the assignment in lockdown mode. The max take open count will equal to total open count plus the value below on save.

Max Open Count: 3

Save Cancel

Lockdown Browser Settings for a Student

Class:

Assignment:

Student:

After clicking *Edit*, you will see a new pop-up screen (Figure 117). Add extra open attempts to the *Max Open Count* by typing a number in the field or use the up arrow. When you're finished click on the *Save* button to save your changes or click *Cancel* to return to the *Manual Grading* screen.

After clicking *Save*, you will return to the *Manual Grading* screen. In (Figure 118), you can see that the *Max Open Count* has changed from 1 to 8.

Figure 118: Edit Max Open Count Completed

Class Management In	structor Help						
Switch to Part Centric	View					0	For help on this page click here.
Students				Grade View - 1	HW1		
Baggins, Frodo	Previous Next	Student: Riven	ndell, Arawen			Show Correct	Expand Submission History
Brandybuck, Merry	Extension: Publish	Start	Due	End	Solution Visible	Publish Until	Total Minutes Timer
Gamgee, Samwise	Create		60.030	00000			Reset
Lady of the Wood, Ga	Lockdown: Current	Open Count 5	Max Open Count	8 Edit			
Lord of Rivendell, Elr	Contraction of the second		and the second sec	the base of the base of the base	k 1 4 4 4 15 1 - 1		
Rivendell, Arawen	Problem 1: Assuming	g the mass of an aver	rage cell is ten times the	mass of a bacterium (which	n is 10 kg):		
Strider, Aragorn	Part (a) Calculate the	e number of cells in a	hummingbird, assuming	g it has a mass of 10 ⁻² kg.	51 <u>87</u> 2: 10		

When the student opens an assignment with the Respondus Lockdown Browser enabled, they will see a window like the one in Figure 119. From this window, the student can *Download Respondus Lockdown Browser* software, perform a *Test Launch* to ensure the lockdown browser works properly before opening the assignment, and lastly, they can open their assignment using the lockdown browser by clicking on *Launch Exam*.

Class Management | Help

This exam requires Respondus LockDown Browser. If you click the Launch Exam link and nothing happens then you need to install the browser using one of the links below. Launch Exam

Download Respondus LockDown Browser

Windows: Download Mac OS X: Download

After downloading, open/run the EXE (Windows) or extract the files and run (OS X). Test Launch

When the student clicks on *Launch Exam*, they will receive one final notification asking if they want to open Lockdown Browser OEM (Figure 120). The student can click on the checkbox to *"always allow"* before clicking on *Open LockDown Browser OEM* to continue to their assignment or the student can click on *Cancel* to return to the *Respondus Lockdown Browser* screen (Figure 119).

Figure 120: Open Lockdown Browser Notification

Open LockDown Browser OEM?

https://dei56mo.theexpertta.com wants to open this application.

Always allow dei56mo.theexpertta.com to open links of this type in the associated app

Open LockDown Browser OEM

Cancel

For more information on the Respondus Lockdown Browser and how to use it see the **Expert TA: Respondus Lockdown Browser User Manual**.

Update (Fall 2022 Important Requirements)

Minimum Version Level now required. Important – If you use the Respondus browser for exams/quizzes, please read carefully and prepare accordingly. This version changes over time based on releases that are done by Respondus. Until communicated otherwise our strategy will be to require a version no later than two versions back from the current version that Respondus offers.

Recommendation – Offer a practice exam for your students that uses the Respondus LockDown browser, at least a few days prior to the actual exam date. The students will be prompted to download the required version, and will be provided with a link to the appropriate download. This will ensure that things go smoothly for each student on the day of the actual exam.

Saving the Grade Preference Template

When you have made all the changes you want to your grading template, click on the *Save Preferences* button at the bottom of the page (Figure 121). Click on *Class Management*, in the blue bar at the top of the page, to return to the *Class Management* screen.

Save Preferences	

Changing the Grade Preference Template in an Assignment

After you have saved your new *Grade Preference Template*, the next step is to add that template to your assignment. To do this, start by editing your assignment (see Editing an Assignment) and then select the grade template by clicking on the drop-down box next to *Grade Template* (see Figure 122).

Figure 122: Selecting the Grade Template in an Assignment

Class Management	Instructor Hel	p						
Physics Demo							③For help	on this page click here
Save Only	Save And Exit	Undo Changes	Delete A	ssignment Pri	ntable Assignment	View Solutions	Extensions	Security
Assign. Name:	HW1	Weigl	ht: 1	Grade Templa	te: Exams	×	Publish Date (Date the Assignment
Description:	HW1			Integrity Tem	Distructor Defaul Homework Ouizzes	lt	will be visible to S Date: 05/01/2021	Students in their list)
Add Question Pool	Prob # Weight			Problems	Exams		Assignm	ent Dates
Add To	O Prob 1 1	1.1.7 x			Custom		Start: 07/31/2021	🖂 12:01 AM 😂

Custom Grade Template

In Figure 122 above, you will notice that there is a Custom option in the Grade Template drop-down menu. The Custom grade template has all the same settings described in Grade Preference Templates, but the settings in a Custom template only apply to the assignment they are set on. This can be useful for a one-time use, but if find yourself using the same settings repeatedly, we recommend that you create Grade Preference Template to save yourself some time and effort.

Academic Integrity Preferences

Academic Integrity Preferences allow instructors to provide warnings and/or deterrents to prevent students from cheating on their assignments by posting images of their problems on internet sites.

To access the *Academic Integrity Preferences*, click on *Instructor* in the blue bar at the top of the page and then click on *Academic Integrity Preferences* (Figure 123).

Figure 123: Academic Integrity Preferences

Class Management	Instructor Help		
	Grade Preferences		
	Academic Integrity Preferences	Classes	Class Menu
Physics Demo	Randomized Variables Phrases		Please Select

On the next screen, you will see descriptions of the settings that can be enabled by clicking on the **Yes** radio button or disabled by clicking on the **No** radio button (Figure 124).

Figure 124: Academic Integrity Template Screen

Academic Integrity Templates	Instructor Default Template
nstructor Default	Most instructors agree that students need to do the work themselves in order to master the material. Getting guidance or tutoring is helpful, getting answers from someone else, including the internet, is not helpful for students to learn the material. The following are steps that can be taken in order to reduce the behavior of students posting their problems to the internet.
Please Select	Syllabus Recommendation Amazingly, studies show that, many students simply do not view the act of getting a solution online as 'cheating'. They view it a getting help. Just as you could specify that a take-home test is supposed to be closed book and to be done individually, you can specify what resources should and should not be used as they do homework or tests in Expert TA. Consider adding the following information about Expert TA's Terms of Service (TOS) to your syllabus as an additional warning to your students.
	 Expert TA Terms of Service: Expert TA problems are copyrighted. It is expressly forbidden in Expert TA's Terms of Service (TOS) for a student to post this copyrighted material. Violating the TOS can result in discontinuation of the student's Expert TA account. "Academic Integrity" / "Honor Code" Policy Page Every time the student opens an assignment, they can be presented with a "Class Policy" page that reminds them about which resources they should NOT use during the assignment. You can customize the message that the students see on this page. You can also choose to display a reminder about Expert TA's Terms of Service on this page as well.
	○Yes No Honor Code: I want to display the following text to students each time they open an assignment. For this assignment, you are not allowed to post your problem to the internet to be solved and are not permitted to solicit answers to assignment problems from any source. It is against class policy to use any "answer sharing website" to search for the solutions to your homework problems.
	OYes ONo Expert TA TOS: I want to display the following text to students each time they open an assignment.
	Expert TA problems are copyrighted. It is expressly forbidden in Expert TA's Terms of Service (TOS) for a student to post this copyrighted material. Violating the TOS can result in the discontinuation of the student's Expert TA account.
	In Assignment Deterrents If the following measures are not enabled, students can post their problems to the internet with "some" anonymity. They can do that by taking a screen capture of their problem, or even by taking a picture of their screen with their phone, and posting the image. The following features are designed to impede that. With the student name and/or a tracking number displayed in problem area, students cannot simply take a picture and post. They would need to first open the picture in some editing software and remove these identifiable pieces of information.
	○Yes No Display student name in the problem statement area.
	OYes ●No Display Tracking ID in the problem statement area.

"Academic Integrity" / "Honor Code" Policy Page

Every time the student opens an assignment, they can be presented with a "Class Policy" page that reminds them about which resources they should NOT use during the assignment. The Honor Code and Expert TA TOS (Terms of Service) can be used alone, together, or not at all as needed (Figure 125).

Figure 125: Academic Integrity Messages

"Academic Integrity" / "Honor Code" Policy Page

Every time the student opens an assignment, they can be presented with a "Class Policy" page that reminds them about which resources they should NOT use during the assignment. You can customize the message that the students see on this page. You can also choose to display a reminder about Expert TA's Terms of Service on this page as well.

Yes No Honor Code: I want to display the following text to students each time they open an assignment.

For this assignment, you are not allowed to post your problem to the internet to be solved and are not permitted to solicit answers to assignment problems from any source. It is against class policy to use any "answer sharing website" to search for the solutions to your homework problems.

Yes No Expert TA TOS: I want to display the following text to students each time they open an assignment.

Expert TA problems are copyrighted. It is expressly forbidden in Expert TA's Terms of Service (TOS) for a student to post this copyrighted material. Violating the TOS can result in the discontinuation of the student's Expert TA account.

- 1. *Honor Code* This message can be customized for your and/or the institution class policy needs by typing in the text box.
- Expert TA TOS This message cannot be customized but advises students that our material is copyrighted. Posting images of our copyrighted material is a violation of the Terms of Service the students agree to when they register for each class and can result in the discontinuation of the student's Expert TA account.

If either or both polices are enabled, the student will see them as they open their assignment (see Figure 126). The student will have to click on *Agree and Continue* to continue to their assignment or the student can click on *Back* to go back to the *Class Management* screen.

Figure 126: Student View of Selected Class Policies

For this assign	ment, you are not allowed to post your problem to the internet to be solved and are not permitted to solicit answers to assignment
problems nor	any source. It is against class policy to use any answer sharing website to search for the solutions to your nomework problems.
xpert TA's To	rms - Related Terms
xpert TA's To Expert TA pro	erms - Related Terms blems are copyrighted. It is expressly forbidden in Expert TA's Terms of Service (TOS) for a student to post this copyrighted

In Assignment Deterrents

L

If the following settings are not enabled, students can post their problems on the internet with "some" anonymity by taking a screen capture of their problem or by taking a picture of their screen with their phone. With the student's name and/or a tracking number displayed in the problem area, students would need to first open the screen capture image or picture in editing software to remove the identifiable information before posting on the internet. These settings can be used alone, together, or not at all as needed (Figure 127).

Figure 127: In Assignment Deterrents

In Assignment Deterrents If the following measures are not enabled, students can post their problems to the internet with "some" anonymity. They can do that by taking a screen capture of their problem, or even by taking a picture of their screen with their phone, and posting the
image. The following features are designed to impede that. With the student name and/or a tracking number displayed in problem area, students cannot simply take a picture and post. They would need to first open the picture in some editing software and remove these identifiable pieces of information.

In Figure 128 below, you can see what these settings will look like from the student's perspective as they take the assignment. As you can see the name and tracking ID are in light grey.

Class Management Help HW1 Begin Date: 7/31/2021 12	:01:00 AM D ı	1e Date: 8/6	5/2021 11:59	:00 PI	M Er	ıd D)ate:	8/13	3/2021 11:59:00 PM	
(9%) Problem 10: In this prophysical quantities <i>s</i> , <i>v</i> , <i>a</i> , and t so. for example, [<i>s</i>] represents the Rivendell, Arawen - arawen@lotr.com	name ail is here	ols M, L, an s [s] = L, [v f the quanti	ud T represen -] = LT ⁻¹ , [<i>a</i>] ty <i>s</i> .)	t the c = LT	lime ² , an	nsio d [<i>t</i>]	ns m] = T	ass, (He	length, and time, respectively. Consider the ere, the square bracket means "the dimensions of" king ID is displayed here along with	
@theexpertta.com - tracking id: 6M7 is strictly forbidden. Doing so may re	9-E9-2D-43-AB05- sult in termination o	15224. In acco f your Expert ssion involv	ordance with Er TA Account ving only <i>a</i> a	xpert L nd s th	A's Te	erms as th	of Se	a s vice. me d	shortened version of Expert TA's Terms of Service	
expression =									Grade Summar Deductions Potential	y 0% 100%
	β	γ	θ	()	7	8	9	HOME Late Work %	50%
	a	d	g	TA	OL.	4	5	6	-	
	h	j	k	1	18	1	2	3	Submissions Attempts remain	ing 5
	m	n	Р	+	2	()		END (4% per attempt))
	s	t	v	VO	BAC	KSP	1CE	UEL.	CLEAR detailed view	
	Su	bmit	Hint	Feedb	ack		I give	up!		

Figure 128: Student View of Selected Deterrent Settings

When you are finished selecting and editing settings, click on *Save Preferences* at the bottom of the screen (Figure 129).

Figure 129: Save Preferences

You can also create more than one Academic Integrity Template by clicking the drop-down in the *Academic Integrity Templates* and then clicking on *Add Template* (Figure 130). In the pop-up window, name your new template by typing in the field and then clicking *Save* to save your template name or click *Cancel* to return to the *Academic Integrity Template* screen.

Figure 130: Add an Academic Integrity Template

Academic Integrity Templates	Academic Integrity Template Options - ADD 🗵
Instructor Default	Name a New Template Here Save Cancel
Please Select V Nease Select Add Template	

Copy Assignment/Clone Class

Expert TA offers a way to copy an assignment or clone a class. This will allow you to repeat an assignment from class to class and retain any settings you applied.

 To start, select the class you want to copy or clone to from the *Classes* drop-down and then select Copy Assignment/Clone Class from the *Class Menu* drop-down on the *Class Management* screen (Figure 131).

Figure 131: Copy Assignment/Clone Class

	C	lasses		Class Menu
PHY 101 FA21				Please Select
				Please Select
		As	signments	Edit Class
Assignment	Weight Publish	Start	Due	E Create Class Assignment
		Select a class to	view the assignment list.	Student/TA Registration Create News View/Manage Class Grades View/Manage Class Roster Problem Solutions Student Practice Area Copy Assignment/Clone Class Batch Date/Time Update Class Analytics

2. On the next screen (Figure 132), the system identifies the class you are copying to so you can ensure you are copying to the correct class.

Figure 132: Class Copy Screen

Class Management Instructor Help	
You are copying assignments into Class: PHY 101 FA21. You can select a class in order to copy all assignments from that class, or you can use the + icon to the left of a class in order to expand and select individual assignments.	
Perform Copy Cancel	
Classes and Assignments	
Class Or Assignment Name	
😌 🖬 American Government Demo	
 Physics Demo Biology Demo Classes you can select to copy assignments from 	

- 3. Next, select the class you are copying from (in this example we will select the Physics Demo class).
 - a. Place a checkmark next to the class to select all the assignments in the class, like Figure 133.

Figure 133: Select All
Assignments in a Class
Class Or Assignment Name
American Government Demo
Physics Demo
– 🗹 Learning Expert TA
-☑ HW1
-₩2
- ☑ HW3
Quiz 1
Biology Demo
Astronomy Demo

Figure 134: Select One or More Assignments



b. Or click on the 🗄 to expand the assignment list and select one or more assignments individually by clicking on the check boxes beside each assignment, like in Figure 134.

4. Once you have selected the assignments or the class you want to copy, click on the *Perform Copy* button to copy them to the selected class. In Figure 135, we are copying all the assignments from Physics Demo to our new PHY 101 FA21 class. Click on the *Cancel* button to return to the *Class Management* screen without copying.

Figure 135: Perform Copy
Class Management Instructor Help
You are copying assignments into Class: PHY 101 FA21. You can select a class in order to copy all assignments from that class, or you can use the + icon to the left of a class in order to expand and select individual assignments. Perform Copy Cancel
Classes and Assignments
Class Or Assignment Name
[®] PHY 101 FA21
🖶 🔲 American Government Demo
🖯 🔽 Physics Demo
Eerning Expert TA
- 🗹 HW1
- ☑ HW2
-₩3
Quiz 1
Biology Demo
Carl Astronomy Demo

- After clicking on *Perform Copy*, you will receive a pop-up notification asking if you are sure you want to perform the copy (Figure 136). Click on *OK* to copy or click *Cancel* to return to the *Copy Assignment/Clone Class* screen.
- After clicking OK, you will receive another pop-up notification advising that the copy was successful (Figure 137).

Figure 136: Copy Confirmation Notification



 After clicking OK, you will return to the Class Management screen where you can see and modify the assignments you copied (Figure 138).

Figure 138: Copy Class/Assignment Completed

			Classes			Cla	ss Me	nu
PHY	101 FA21					Please Select		
	Assignment	Weigh	t Publish	Assignmer	its Due	End	Min	Template
• •	Learning Expert TA	1	May 01, 2021 12:01 AM	Jul 06, 2021 12:01 AM	Jul 13, 2021 11:59 PM	Jul 13, 2021 11:59 PM	1,00000	Instructor Default
± 🔻	HW1	1	May 01, 2021 12:01 AM	Jul 31, 2021 12:01 AM	Aug 17, 2021 11:59 PM	Aug 24, 2021 11:59 PM	2	Exams
	HWO	1	May 01, 2021 12:01 AM	Aug 10, 2021 12:01 AM	Aug 17, 2021 11:59 PM	Aug 17, 2021 11:59 PM		Homework
	HWZ							
+ •	HW3	1	May 01, 2021 12:01 AM	Aug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Aug 20, 2021 11:59 PM		Instructor Default

Note: When copying an assignment into a class that has an assignment with the same name, the assignment name will be amended with "(Copy 1)". If the same assignment is copied multiple times, "(Copy #)" increases by one for each copy (see Figure 139). If you copied the assignment multiple times by mistake, you could delete the assignment (see <u>Deleting</u> <u>an Assignment</u> for instructions). If you intentionally copied the same assignment into a class multiple times, you could rename the assignment (see <u>Editing an Assignment</u> for instructions) or you can leave the name as is with no changes.

Figure 139: Assignment Copied Multiple Times

			Classes			Clas	ss Me	nu	
PHY 1	101 FA21				×	Please Select			
and a second				Assignmer	ıts	New York Control of the			
	Assignment	Weight	Publish	Start	Due	End	Min	Template	
T	Learning Expert TA	1	May 01, 2021 12:01 AM	Jul 06, 2021 12:01 AM	Jul 13, 2021 11:59 PM	Jul 13, 2021 11:59 PM		Instructor Default	
± v	HW1	1	May 01, 2021 12:01 AM	Jul 31, 2021 12:01 AM	Aug 17, 2021 11:59 PM	Aug 24, 2021 11:59 PM	2	Exams	
T	HW2	1	May 01, 2021 12:01 AM	Aug 10, 2021 12:01 AM	Aug 17, 2021 11:59 PM	Aug 17, 2021 11:59 PM		Homework	
• •	HW3	1	May 01, 2021 12:01 AM	Aug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Aug 20, 2021 11:59 PM		Instructor Default	
	HW3 (Copy 1)	1	May 01, 2021 12:01 AM	Aug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Aug 20, 2021 11:59 PM		Instructor Default	
• •	HW3 (Copy 2)	1	May 01, 2021 12:01 AM	Aug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Aug 20, 2021 11:59 PM		Instructor Default	
	HW3 (Copy 3)	1	May 01, 2021 12:01 AM	Aug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Aug 20, 2021 11:59 PM		Instructor Default	
• •	HW3 (Copy 4)	1	May 01, 2021 12:01 AM	Aug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Aug 20, 2021 11:59 PM		Instructor Default	
• •	Ouiz 1	1	May 01, 2021 12:01 AM	Aug 23, 2021 12:01 AM	Aug 23, 2021 11:59 PM	Aug 23, 2021 11:59 PM	60	Ouizzes	

Copy Assignment

Expert TA offers another way to copy an assignment from one class to another. Unlike the previous **Copy Assignment/Clone Class** method, this will only copy one assignment at a time.

1. First, select the assignment you want to copy and either click on the assignment or the ▼ next to the assignment and select *Copy Assignment* from the *Assignment* menu (Figure 140).

			Cla	isses			Cla	ss Me	nu
PHY 1	101 FA21					¥	Please Select		
8 					Assignmen	ıts			
	Assignment	Weight	t Publish		Start	Due	End	Min	Template
Ð	Learning Expert TA	1	May 01, 2021 12:0	1 AM	Jul 06, 2021 12:01 AM	Jul 13, 2021 11:59 PM	Jul 13, 2021 11:59 PM		Instructor Default
⊕ ▼	HW1	1	May 01, 2021 12:0	1 AM	Jul 31, 2021 12:01 AM	Aug 10, 2021 11:59 PM	Aug 11, 2021 11:59 PM	2	Exams
T	HW2	1	May 01, 2021 12:0	1 AM	Aug 10, 2021 12:01 AM	Aug 17, 2021 11:59 PM	Aug 17, 2021 11:59 PM		Homework
⊕ ▼	HW3	1	May 01, 2021 12:0	1 AM	Aug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Aug 20, 2021 11:59 PM		Instructor Default
± 🔻	Create Assignment			AM	Aug 23, 2021 12:01 AM	Aug 23, 2021 11:59 PM	Aug 23, 2021 11:59 PM	60	Quizzes
• •	Edit Assignment			AM	Sep 06, 2021 12:01 AM	Sep 06, 2021 11:59 PM	Sep 06, 2021 11:59 PM	60	Quizzes
	Delete Assignment								
	Take Assignment								
	View Printable Assignme	ent							
	Copy Assignment								
	View Grade Report (sho	ws your	detailed work)						
	Manage Grades (Grade	Manually)						
	View Grades (Spreadsh	eet)							
	View Assignment Soluti	ons							
	Take in Practice Mode								
	Export Assignment Text	Answers							
	Assignment Analytics								

Figure 140: Select Copy Assignment

 Next, select the class or classes you want to copy the assignment to and click Copy to copy the assignment or Cancel to return to the Class Management screen (Figure 141).





3. After clicking *Copy*, you will be taken back to the *Class Management* screen where you can see and/or modify your copied assignment (Figure 142).

			Figur	e 142: Copy Assignn	nent Completed				
s Mana	agement Instructor	Help							
								1999-1	
_			Classes			Cla	ss Me	nu	
PHY 1	01 FA21				\sim	Please Select			~
				Assignmen	ute:				
1111				a song minen	12			· · · · · · · · · · · · · · · · · · ·	<u> </u>
	Assignment	Weight	Publish	Start	Due	End	Min	Template	
+ 🔻	Assignment Learning Expert TA	Weight 1	Publish May 01, 2021 12:01 AM	Start Jul 06, 2021 12:01 AM	Due Jul 13, 2021 11:59 PM	End Jul 13, 2021 11:59 PM	Min	Template Instructor Default	
+ T	Assignment Learning Expert TA HW1	Weight 1 1	Publish May 01, 2021 12:01 AM May 01, 2021 12:01 AM	Start Jul 06, 2021 12:01 AM Jul 31, 2021 12:01 AM	Due Jul 13, 2021 11:59 PM Aug 17, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM	Min 2	Template Instructor Default Exams	
+ T + T + T	Assignment Learning Expert TA HW1 HW2	Weight 1 1 1	Publish May 01, 2021 12:01 AM May 01, 2021 12:01 AM May 01, 2021 12:01 AM	Start Jul 06, 2021 12:01 AM Jul 31, 2021 12:01 AM Aug 10, 2021 12:01 AM	Due Jul 13, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 17, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM Aug 17, 2021 11:59 PM	Min 2	Template Instructor Default Exams Homework	
+ V + V + V + V	Assignment Learning Expert TA HW1 HW2 HW3	Weight 1 1 1 1	Publish May 01, 2021 12:01 AM May 01, 2021 12:01 AM May 01, 2021 12:01 AM May 01, 2021 12:01 AM	Start Jul 06, 2021 12:01 AM Jul 31, 2021 12:01 AM Aug 10, 2021 12:01 AM Aug 13, 2021 12:01 AM	Due Jul 13, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 20, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 20, 2021 11:59 PM	Min 2	Template Instructor Default Exams Homework Instructor Default	
+ + + + + + + + + +	Assignment Learning Expert TA HW1 HW2 HW3 Quiz 1	Weight 1 1 1 1	Publish May 01, 2021 12:01 AM May 01, 2021 12:01 AM May 01, 2021 12:01 AM May 01, 2021 12:01 AM May 01, 2021 12:01 AM	Start Jul 06, 2021 12:01 AM Jul 31, 2021 12:01 AM Aug 10, 2021 12:01 AM Aug 13, 2021 12:01 AM Aug 23, 2021 12:01 AM	Due Jul 13, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 20, 2021 11:59 PM Aug 23, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 20, 2021 11:59 PM Aug 23, 2021 11:59 PM	Min 2 60	Template Instructor Default Exams Homework Instructor Default Quizzes	

Batch Date/Time Update

The **Batch Date/Time Update** menu allows you to adjust the dates and/or times of multiple assignments at once. To access this function, select **Batch Date/Time Update** from the **Class Menu** drop-down on the **Class Management** screen (Figure 143).

Figure 143: Select Batch Date/Time Update

		Classes			Class Menu
PHY 101 FA21		141.11			Please Select
÷.			Assignmen	ıts	Please Select Create Class
Assignment	Weigh	t Publish	Start	Due	Ecreate Class Assignment
🕀 🔻 Learning Exp	ert TA 1	May 01, 2021 12:01 AM	Jul 06, 2021 12:01 AM	Jul 13, 2021 11:59 PM	Student/TA Registration
⊕▼ HW1	1	May 01, 2021 12:01 AM	Jul 31, 2021 12:01 AM	Aug 17, 2021 11:59 PM	View/Manage Class Grades
. THW2	1	May 01, 2021 12:01 AM	Aug 10, 2021 12:01 AM	Aug 17, 2021 11:59 PM	View/Manage Class Roster
⊕ ▼ HW3	1	May 01, 2021 12:01 AM	Aug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Student Practice Area
🕀 🔻 Quiz 1	1	May 01, 2021 12:01 AM	Aug 23, 2021 12:01 AM	Aug 23, 2021 11:59 PM	Copy Assignment/Clone Class
🕀 🔻 Quiz 1 (Copy	1) 1	May 01, 2021 12:01 AM	Aug 23, 2021 12:01 AM	Aug 23, 2021 11:59 PM	Batch Date/Time Update

Figure 144: Batch Date/Time Update Screen

Phys 101 - 001	Classes		Be w	low you will find a list of ove using a combination of	assignments for the clas weeks, days, hours, and	s selected. You can d minutes (negative
Weeks Days 0 v 0 v	H	ours Minut	res to dat	gative direction as indicate be changed. This allows sp tes to remain unchanged.	d. Please note the check becific dates to be modified	boxes for each da fied and allow othe
Publish Start Due	End	Students Access to S	olutions Last	Date that Students can View Wo	ork/Solutions Practice	Start Practice Er
		The subscription	Assignments			
Assignment	Weight	Publish	Start	Due	End	Solution Accessible
0 📕 Difficult Problems	1	Jan 01, 2014 12:00 AM	Feb 24, 2015 12:00 A	M Mar 03, 2017 12:00 AM	Mar 03, 2017 12:00 AM	
Intro to Expert TA	1	Aug 01, 2019 12:01 AM	Jun 07, 2020 12:01 A	M Jun 14, 2020 11:59 PM	Jun 14, 2021 11:59 PM	
math prelims	1	Jan 01, 2022 12:01 AM	Jan 15, 2021 12:01 A	M Jan 21, 2021 11:59 PM	Jan 21, 2021 11:59 PM	
WISE Problems	1	Aug 01, 2019 12:01 AM	Dec 01, 2021 12:01 A	M Dec 08, 2021 11:59 PM	Dec 08, 2021 11:59 PM	
Pre-Class: Work Energy 1	234 1	Dec 31, 2014 12:01 AM	Jul 28, 2020 12:01 AM	Jan 30, 2022 11:59 PM	Jan 30, 2022 11:59 PM	
homework 1	15	Dec 28, 2020 12:00 AM	May 09, 2022 12:00 A	AM May 13, 2022 8:00 AM	May 13, 2022 8:00 AM	
homework 2	1	Dec 28, 2020 12:00 AM	May 16, 2022 12:00 A	May 20, 2022 8:00 AM	May 21, 2022 8:00 AM	

To use the **Batch Date/Time Update** feature:

1. First, select the class you want to update from the *Classes* drop-down (Figure 145).

Figure 145: Select Class to Update

Classes				
PHY 101 FA21	~			
PHY 101 FA21				
American Government Demo				
Biology Demo				
Astronomy Demo				

2. Next, select the assignment or assignments you want to update by checking the box next to the assignment (Figure 146).

Figure 146: Select the Assignment or Assignments to Update

				Assignments			
dir in			Time displaye	d in (UTC-06:00) Central Tin	ne (US & Canada)	- / · · · · · · · · · · · · · · · · · ·	
	Assignment	Weight	Publish	Start	Due	End	Solution Accessibl
±	Learning Expert TA	1	May 01, 2021 12:01 AM	Jul 06, 2021 12:01 AM	Jul 13, 2021 11:59 PM	Jul 13, 2021 11:59 PM	
±	HW1	1	May 01, 2021 12:01 AM	Jul 31, 2021 12:01 AM	Aug 17, 2021 11:59 PM	Aug 24, 2021 11:59 PM	
± 🗌	HW2	1	May 01, 2021 12:01 AM	Aug 10, 2021 12:01 AM	Aug 17, 2021 11:59 PM	Aug 17, 2021 11:59 PM	
± 🗌	нwз	1	May 01, 2021 12:01 AM	Aug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Aug 20, 2021 11:59 PM	
±	Quiz 1	1	May 01, 2021 12:01 AM	Aug 23, 2021 12:01 AM	Aug 23, 2021 11:59 PM	Aug 23, 2021 11:59 PM	
•	Quiz 1 (Copy 1)	1	May 01, 2021 12:01 AM	Aug 23, 2021 12:01 AM	Aug 23, 2021 11:59 PM	Aug 23, 2021 11:59 PM	

Note: Selecting the checkbox next to Assignment will select all the assignments in a class (Figure 147).

Figure 147: Select All Assignments

			Assignments			
		Time displaye	d in (UTC-06:00) Central Tin	ne (US & Canada)		12
Assignment	Weight	Publish	Start	Due	End	Solution Accessibl
🛛 🗹 Learning Expert TA		May 01, 2021 12:01 AM	Jul 06, 2021 12:01 AM	Jul 13, 2021 11:59 PM	Jul 13, 2021 11:59 PM	
⊕ 🗹 HW1		May 01, 2021 12:01 AM	Jul 31, 2021 12:01 AM	Aug 17, 2021 11:59 PM	Aug 24, 2021 11:59 PM	
⊕ 🗹 HW2		May 01, 2021 12:01 AM	Aug 10, 2021 12:01 AM	Aug 17, 2021 11:59 PM	Aug 17, 2021 11:59 PM	
		May 01, 2021 12:01 AM	Aug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Aug 20, 2021 11:59 PM	
🛛 🗹 Quiz 1		May 01, 2021 12:01 AM	Aug 23, 2021 12:01 AM	Aug 23, 2021 11:59 PM	Aug 23, 2021 11:59 PM	
🛛 🗹 Quiz 1 (Copy 1)		May 01, 2021 12:01 AM	Aug 23, 2021 12:01 AM	Aug 23, 2021 11:59 PM	Aug 23, 2021 11:59 PM	

3. Next, select which dates you want to update (Figure 148). You can update all date fields at once or individually.

				Figure 148: Select	t the Dates to Update			
Publish	Start	☑ Due	End	Students Access to Solutions	Last Date that Students can View Work/Solutions	Practice Start	Pra	ctice End
							Update	Cancel
Note:	If you s	elect <i>La</i> :	st Date t	hat Students can View	Figure 149: Warning	g Notification		

Work/Solutions a warning notification will pop-up to ask if you are sure you want to update this date (Figure 149). Click *OK* to continue and the box will be checked. Uncheck the box if you do not want to update this date.

- 4. Next, select the timeframe to update by typing a number in the field or using the up and down arrows (Figure 150). Negative numbers allow you to go backwards in time. The *Weeks* range is from -104 to 104. The *Days* range is -365 to 365. The *Hours* range is -60 to 60. The *Minutes* range is -60 to 60.
- After you select the timeframe(s) to be updated, click on the *Update* button to update the assignment dates, or click *Cancel* to return to the *Class Management* screen (Figure 151).
- After clicking on the *Update* button, a warning notification will pop-up advising that the new dates will go into effect immediately and asking if you are sure you want to update the dates (Figure 152). Click *OK* to continue updating the assignment dates or click *Cancel* to return to the *Batch Date/Time Update* screen.
- After clicking *OK*, you will receive another pop-up message advising if the update was successful (Figure 153).

Figure 150: Select Timeframe for the Update

date. Are you sure you want to apply this update?

Last Date that Students can View Work/Solutions date is the class end

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Veeks	Days	Hours	Minutes
0	0	0	0

Figure 151: Update or Cancel Buttons

Cancel

Update

Figure 152: Batch Update Warning



Figure 153: Batch Update Successful

dei56mo.theexpertta.com says	
Update successful!	
	ОК

OK

The example in Figure 154, shows that the *Publish* date, *Start* date, *Due* date, and *Students Access to Solutions* date were all moved forward 22 *Weeks*, 5 *Days*, and 30 *Minutes*.

Figure 154: Batch Update Example 1

	Classes		Below you will find a list of	assignments for the clas	ss selected. You ca			
PHY 101 FA21		\checkmark	move using a combination of numbers are allowed). Your	of weeks, days, hours, an choices within each may	d minutes (negativ			
Weeks Days Hours Minutes negative direction as indicated. Please note the check boxes for each to be changed. This allows specific dates to be modified and allow of dates to remain unchanged. 22 Image: Comparison of the check boxes of								
					Linning			
	Tir	Assign ne displayed in (UTC-06:00)	nents Central Time (US & Canada)					
Assignment	Tir Weight Publish	Assign ne displayed in (UTC-06:00) Start	nents Central Time (US & Canada) Due	End	Solution Accessibl			
Assignment Learning Expert TA	Tir Weight Publish 1 May 01, 2021	Assign ne displayed in (UTC-06:00) Start 12:01 AM Jul 06, 2021 1	nents Central Time (US & Canada) Due 2:01 AM Jul 13, 2021 11:59 PM	End Jul 13, 2021 11:59 PM	Solution Accessibl			
Assignment Learning Expert TA HW1	Tir Weight Publish 1 May 01, 2021 1 May 01, 2021	Assign me displayed in (UTC-06:00) Start 12:01 AM Jul 06, 2021 1 12:01 AM Jul 31, 2021 1	Due 2:01 AM Jul 13, 2021 11:59 PM 2:01 AM Aug 17, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM	Solution Accessibl			
Assignment Learning Expert TA HW1 HW2	Weight Publish 1 May 01, 2021 1 May 01, 2021 1 May 01, 2021 1 May 01, 2021	Assign ne displayed in (UTC-06:00) Start 12:01 AM Jul 06, 2021 1 12:01 AM Jul 31, 2021 1 12:01 AM Aug 10, 2021 1	Due 2:01 AM Jul 13, 2021 11:59 PM 2:01 AM Aug 17, 2021 11:59 PM 12:01 AM Aug 17, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM Aug 17, 2021 11:59 PM	Solution Accessibl			
Assignment Learning Expert TA HW1 HW2 HW3	Weight Publish 1 May 01, 2021	Assign ne displayed in (UTC-06:00) Start 12:01 AM Jul 06, 2021 1 12:01 AM Jul 31, 2021 1 12:01 AM Jul 31, 2021 1 12:01 AM Aug 10, 2021 1 12:01 AM Aug 10, 2021 1	Juents UUS & Canada) Due Due 2:01 AM Jul 13, 2021 11:59 PM 2:01 AM Aug 17, 2021 11:59 PM 12:01 AM Aug 17, 2021 11:59 PM 12:01 AM Aug 20, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 20, 2021 11:59 PM	Solution Accessibl			
Assignment Learning Expert TA HW1 HW2 HW3 Quiz 1	Weight Publish 1 May 01, 2021 1 May 01, 2021	Assign ne displayed in (UTC-06:00) Start 12:01 AM Jul 06, 2021 1 12:01 AM Jul 31, 2021 1 12:01 AM Aug 10, 2021 1 12:01 AM Aug 20, 2021 1	Juents Central Time (US & Canada) Due 2:01 AM Jul 13, 2021 11:59 PM 2:01 AM Aug 17, 2021 11:59 PM 12:01 AM Aug 17, 2021 11:59 PM 12:01 AM Aug 20, 2021 11:59 PM 12:01 AM Aug 20, 2021 11:59 PM 12:01 AM Aug 20, 2021 11:59 PM 12:01 AM Aug 23, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 20, 2021 11:59 PM Aug 23, 2021 11:59 PM	Solution Accessibl			

The example in Figure 155, shows that the *Publish* date, *Start* date, *Due* date, and *Students Access to Solutions* date were all moved backward in time (using negative numbers) 22 *Weeks*, 5 *Days*, and 30 *Minutes*.

	Classes	1	Below you will find a list of	assignments for the clas	ss selected. You car		
PHY 101 FA21		\checkmark	move using a combination of weeks, days, hours, and minutes (negativ numbers are allowed). Your choices within each may go in a positive o				
Weeks Days	Hours	Minutes -30	negative direction as indicated. Please note the check boxes for ea to be changed. This allows specific dates to be modified and allow dates to remain unchanged.				
Publish Start D	ue 🗹 End 🖾 S	tudents Access to Solution	s Last Date that Students	can View Work/Solutions	Update Cancel		
		Assignm	ents				
	Time d	Assignm lisplayed in (UTC-06:00) C	ents entral Time (US & Canada)				
Assignment	Time d	Assignm lisplayed in (UTC-06:00) C Start	ents entral Time (US & Canada) Due	End	Solution Accessibl		
Assignment Learning Expert TA	Time d Weight Publish 1 May 01, 2021 12:0	Assignm lisplayed in (UTC-06:00) C Start D1 AM Jul 06, 2021 12:	ents entral Time (US & Canada) Due 01 AM Jul 13, 2021 11:59 PM	End Jul 13, 2021 11:59 PM	Solution Accessibl		
Assignment Learning Expert TA HW1	Time d Weight Publish 1 May 01, 2021 12:0 1 May 01, 2021 12:0	Assignm lisplayed in (UTC-06:00) C Start D1 AM Jul 06, 2021 12: D1 AM Jul 31, 2021 12:	ents entral Time (US & Canada) Due 01 AM Jul 13, 2021 11:59 PM 01 AM Aug 17, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM	Solution Accessibl		
Assignment Learning Expert TA HW1 HW2	Time d Weight Publish 1 May 01, 2021 12:0 1 May 01, 2021 12:0 1 May 01, 2021 12:0	Assignm lisplayed in (UTC-06:00) C Start D1 AM Jul 06, 2021 12: D1 AM Jul 31, 2021 12: D1 AM Aug 10, 2021 13:	ents entral Time (US & Canada) Due 01 AM Jul 13, 2021 11:59 PM 01 AM Aug 17, 2021 11:59 PM :01 AM Aug 17, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM Aug 17, 2021 11:59 PM	Solution Accessibl		
Assignment Learning Expert TA HW1 HW2 HW3	Time d Weight Publish 1 May 01, 2021 12:0 1 May 01, 2021 12:0 1 May 01, 2021 12:0 1 May 01, 2021 12:0	Assignm lisplayed in (UTC-06:00) C Start D1 AM Jul 06, 2021 12: D1 AM Jul 31, 2021 12: D1 AM Jul 31, 2021 12: D1 AM Aug 10, 2021 12:	ents entral Time (US & Canada) Due 01 AM Jul 13, 2021 11:59 PM 01 AM Aug 17, 2021 11:59 PM :01 AM Aug 17, 2021 11:59 PM :01 AM Aug 20, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 20, 2021 11:59 PM	Solution Accessibl		
Assignment Learning Expert TA HW1 HW2 HW3 Quiz 1	Time d Weight Publish 1 May 01, 2021 12:0 1 May 01, 2021 12:0 1 May 01, 2021 12:0 1 May 01, 2021 12:0 1 May 01, 2021 12:0	Assignm lisplayed in (UTC-06:00) C Start D1 AM Jul 06, 2021 12: D1 AM Jul 31, 2021 12: D1 AM Jul 31, 2021 12: D1 AM Aug 10, 2021 12: D1 AM Aug 13, 2021 12: D1 AM Aug 13, 2021 12: D1 AM Aug 23, 2021 12:	ents entral Time (US & Canada) Due 01 AM Jul 13, 2021 11:59 PM 01 AM Aug 17, 2021 11:59 PM :01 AM Aug 17, 2021 11:59 PM :01 AM Aug 20, 2021 11:59 PM :01 AM Aug 23, 2021 11:59 PM	End Jul 13, 2021 11:59 PM Aug 24, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 20, 2021 11:59 PM Aug 23, 2021 11:59 PM	Solution Accessibl		

When you are finished making date and time updates, click on *Cancel* or *Class Management* to return to the *Class Management* screen.

Figure 155: Batch Update Example 2

Viewing Assignment Solutions

The Expert TA offers multiple ways to view solutions to problems and assignments. From the *Class Management* screen, click on the assignment or the **r** next to the assignment name to open the *Assignment* menu and select *View Assignment Solutions* (Figure 156).

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PHY 1	01 FA21	Cla	sses			Cla Please Select	ss Me	nu	
				Assignmen	ıts				
	Assignment	Weight Publish		Start	Due	End	Min	Template	
	Learning Expert TA Create Assignment Edit Assignment Delete Assignment Take Assignment View Printable Assignmen Copy Assignment View Grade Report (sho Manage Grades (Grade I View Grades (Spreadshe View Assignment Solutio Take in Practice Mode Export Assignment Text	1 May 01, 2021 12:0 ent ws your detailed work) Manually) eet) ons Answers	AM AM AM AM AM	Jul 06, 2021 12:01 AM Jul 31, 2021 12:01 AM Aug 10, 2021 12:01 AM Aug 13, 2021 12:01 AM Aug 23, 2021 12:01 AM Sep 06, 2021 12:01 AM	Jul 13, 2021 11:59 PM Aug 10, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 20, 2021 11:59 PM Aug 23, 2021 11:59 PM Sep 06, 2021 11:59 PM	Jul 13, 2021 11:59 PM Aug 11, 2021 11:59 PM Aug 17, 2021 11:59 PM Aug 20, 2021 11:59 PM Aug 23, 2021 11:59 PM Sep 06, 2021 11:59 PM	2 60 60	Instructor Default Exams Homework Instructor Default Quizzes Quizzes	*

Once you select *View Assignment Solutions*, you will see the assignment with full solutions for each problem (see Figure 157).





The full solution view shows a detailed step by step solution to the problems. Click on *View Basic/Answers* near the top of the screen to switch to the basic solution view of the assignment.

If you click on *View Basic/answers*, you will see the assignment with basic answers for each problem (Figure 158). Click on *View Full Solutions* to switch back to the full solution view of the assignment.

lass Management Instru	ctor Help	Switch back to the Fu	ull Solutions
Physics Demo HW1	View Full Solutions	view by clicking	here.
ote: The variables used Segin Date: 8/16/2021 12	in the below solutions are not control of the solution of the	ot the same as those used in your assignmen /2021 11:59:00 PM End Date: 9/17/2021 11:5	t. 9:00 PM
roblem 1 - 1.1.7 :		o 1	
Part (a) Calculate the cells/hummingbird = cells/hummingbird = Tolerance: ± 300000	number of cells in a hummi 10^12 100000000000 00000	ngbird, assuming it has a mass of 10 ⁻² kg.	Basic answers for the assignment are displayed here.
Part (b) Calculate the	number of cells in a human	, assuming they have a mass of 10 ² kg.	
Part (b) Calculate the cells/human = 10^1(cells/human = 1F+1	number of cells in a human	, assuming they have a mass of 10 ² kg.	

Edit Assignment View Solutions

Assignment solutions can also be viewed while in the *Edit Assignment* screen by clicking on the *View Solutions* button at the top (Figure 159).

Figure 159: View Solutions Button

Class Management	Instructor He	p					
PHY 101 FA2	1					Tor help	on this page click here
Save Only	Save And Exit	Undo Changes	Delete Assignment	Printable Assignment	View Solutions	Extensions	Security
Assign. Name:	HW1	Weig	ht: 1 😔 Grade Te	mplate: Exams	\searrow	Publish Date (D	Date the Assignment
Description:	HW1		Integrity	Temp.: Instructor Defau	lt 🖂	will be visible to St Date: 05/01/2021	tudents in their list)

After clicking on the *View Solutions* button, a new tab will open in your browser and the full solutions to the assignment will be displayed (Figure 160). As you can see from the image, this method to *View Solutions* is the same as the previously mentioned *View Assignment Solutions*. Click on *View Basic/Answers* to switch to the basic answer view of the assignment and click on *View Full Solutions* to switch back to the full solutions view when in the basic answer view. To exit, close the opened tab with the solutions or you can switch back to the tab with the *Edit Assignment* screen.

Figure 160: View Solutions from the Edit Assignment Screen



Students can View Solutions

In the *Edit Assignment* screen on the right-hand side, there is a setting *Students can View Solutions*. This setting allows the student to view the full solutions to the assignment starting on the date entered.

To enable this setting, click on the check box (Figure 161).

Class Management	Instructor He	lp.						
PHY 101 FA2	le .				③For help	on this page click here		
Save Only	Save And Exit	Undo Changes De	ete Assignment Printable	Assignment View Solutions	Extensions	Security		
Assign. Name: Description:	HW1 Weight: 1 Image: Construction of the second sec				Publish Date (Date the Assignment will be visible to Students in their list)			
Add Question Pool	Prob # Weigh	t	Problems	1	Date: 05/01/2021	ant Dates		
Add To Expand	Prob # 1 1.1.7 x Prob 1 1 1.1.7 x Prob 2 1 1.1.1 x Prob 3 2 1.1.10 x Prob 4 3 1.1.11 x 1.1.12 x Prob 5 2 c1.2.3 x Prob 6 2 1.2.1 x Prob 7 3 1.2.8 x Prob 9 3 1.2.10 x		1.1.13 x 1.1.14 x Click on the ch to enable y students to vi assignment so	eck box your ew the plutions	Start: 07/31/2021 Due: 08/10/2021 End: 08/11/2021 Timed Assignme Reset All Students can Start: Publish Unti Students can View	▶ 12:01 AM ▶ 12:05 PM ▶ 11:59 PM ▶ ▶		
	Books		Ch	apters	End: 12/31/2021	✓ 12:00 AM		
Expert TA: Introd	uction to Physics	Filter by Problem Dif	Expert TA System ficulty and Type	M	Start:			
All Problems	☐ 1 Easy ☐ 4 Medium-Hard	2 Medium-Easy	All Problems	Algebra	End:			

Figure 162: Students can View Solutions Warning Notification

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Please be aware that by turning Solutions Visibility on you will need to validate any existing extensions to ensure they are set to have access to solutions based on the individual extension settings.

ОК

When you click on the checkbox, a pop-up message will appear to warn you to validate any existing extensions to ensure they are set to have access to solutions based on the individual settings (Figure 162). For more information on extensions see <u>Managing</u> Extensions for a Student.

Next, enter the date and time you want the students to be able to view the solutions to the assignment, see Figure 163. The date can be edited by typing in the box or by using the down arrow to select a date from the calendar. The time can be updated by typing in the box or by using the up or down arrows.

lass Management	Instructor	Help	
PHY 101 FA2:			③For help on this page click here
Save Only	Save And	xit Undo Changes Delete Assignment Printable Assignment View Solutions	Extensions Security
Assign. Name:	HW1	Weight: 1 😔 Grade Template: Exams	Publish Date (Date the Assignment
Description:	HW1	Integrity Temp.: Instructor Default	will be visible to Students in their list)
Add Question Pool	Prob #	Veight Problems	Assignment Dates
Add To	O Prob 1	1.1.7 x	Start: 07/31/2021 V 12:01 AM
Expand	O Prob 2	1.1.1 X	
	O Prob 3	2 1.1.10 x	Due: 08/10/2021 M 11:59 PM
	O Prob 4	3 1.1.11 x 1.1.12 x 1.1.13 x 1.1.14 x	End: 08/11/2021 M 11:59 PM
	O Prob 5	2 c1.2.3 x	Timed Assignment 2 💮 Min
	O Prob 6	2 1.2.1 x Start data automatically acta	Reset All Students Timers
	O Prob 7	1.2.3 x to match the End date for the	Students can View Solutions
	O Prob 8	assignment by default but	Start: 08/11/2021 V 11:59 PM
	O Prob 9	a 1.2.10 x date and time can be	Publish Until (Last Date that
	O Prob 10	1.3.12 x changed, as needed.	Students can View Work/Solutions)
	Ree	s Chanters	End: 12/31/2021 Y 12:00 AM
Expert TA: Introd	uction to Physics	S Chapters	Take in Practice Mode
Expert IA. Introd	readin to Physics	Filter by Problem Difficulty and Type	Start:
All Problems	1 Easy	2 Medium-Easy ✓ All Problems Algebra	End:
3 Medium	4 Medium	Hard 5 Hard Calculus Conceptual	

Note: The *Start* date for this setting will automatically default to match the *End* date and time of the assignment, but the date and time can be set to any date and time desired.

With the *Students can View Solutions* setting enabled and after the set *Start* date has passed, a student can view the solutions to an assignment by clicking on the assignment and selecting *View Assignment Solutions* (Figure 164).

Figure 164: View Assignment Solutions as Configured

			Ä	ssignments				
	Assignment	Weight	Start	Due	End	Min	Template	Status
T	Learning Expert TA	1	Jul 06, 2021 12:01 AM	Jul 13, 2021 11:59 PM	Jul 13, 2021 11:59 PM		Instructor Default	No Work
•	Take Assignment		Il 31, 2021 12:01 AM	Aug 10, 2021 11:59 PM	Aug 11, 2021 11:59 PM	2	Exams	No Work
v	View Printable Assignment		ug 10, 2021 12:01 AM	Aug 17, 2021 11:59 PM	Aug 17, 2021 11:59 PM		Homework	No Work
•	View Grade Report (shows your detailed work	k)	ug 13, 2021 12:01 AM	Aug 20, 2021 11:59 PM	Aug 20, 2021 11:59 PM		Instructor Default	No Work
•	View Grades (Spreadsheet)		ug 23, 2021 12:01 AM	Aug 23, 2021 11:59 PM	Aug 23, 2021 11:59 PM	60	Quizzes	No Work
•	View Assignment Solutions		ep 06, 2021 12:01 AM	Sep 06, 2021 11:59 PM	Sep 06, 2021 11:59 PM	60	Quizzes	No Work
	Take in Practice Mode							

After clicking on *View Assignment Solutions*, the student will see step by step solutions to their assignment just like the instructor, see Figure 165. At the top of the page, you will see "Note: The variables used in the below solutions are not the same as those used in your assignment." This means that if a problem has a random variable assigned, the student will see the problem solved for the stated random variable. This will not be the same random variable that the student received when working on their assignment.

Figure 165: View Assignment Solutions as Configured - Student View

Class Management Help
Physics Demo HW1
Note: The variables used in the below solutions are not the same as those used in your assignment.
Problem 1 - 1.1.7 :
Assuming the mass of an average cell is ten times the mass of a bacterium (which is 10 ⁻¹⁵ kg):
<i>Part (a)</i> Calculate the number of cells in a hummingbird, assuming it has a mass of 10 ⁻² kg.
As stated, the mass of an average cell is
$m_c = 10 m_b \; { m kg}$
where m_b is the mass of a bacterium in kg. The number of cells in a hummingbird is
$n_c=rac{m_h}{m_c}=rac{m_h}{10m_b}$
where m_h is the mass of one hummingbird. Plugging in numbers and converting units as needed,
$n_c = rac{\left(10^{-2}~{ m kg} ight)}{\left(10\cdot 10^{-15}~{ m kg} ight)}$
cells/hummingbird = 100000000000000000000000000000000000

For example, in Figure 166 you can see the random variable of 3.102cm was used to solve the problem in the *View Assignment Solutions*. In Figure 167, you can see that the student was assigned a different random variable of 3.232cm for this assignment.



Figure 167: View Assignment Solutions as Configured - Actual Variable Assigned to Student

		Company of the second second second		
Students		Grade View -	HW1	
<u>Baggins, Frodo</u>	Previous Next Student: Baggins, Frodo		[Show Correct Expand Submission Hist
Brandybuck, Merry	Part (b) calculate the number of cells in a human, assuming they have	a mass or 10° kg.	Granner	Crade Change
<u>Bamgee, Samwise</u>	colls/human = 1E+16	Grade	Comments	Grade Change
<u>ady of the Wood, Gal</u>	censynamian - IL+10			Apply Grade Reset Attempts
ord of Rivendell, Elrc	+ Grade Summary and Submission History			2
ivendell, Arawen				
trider, Aragorn	Grade = 0%			
<u>tudent, test</u>	Grade Summary			
<u>aylor, Harmony</u>	Deduction for Final Submission	0%		
The Grey, Gandalf	Student Grade = 100 - 0 - 0 = 0%	0%		
<u>Took, Pippen</u>	-			
took, Pippen	the second s			
<u>rook, Pippen</u>	Date Time Answer	Hints	Feedback	variable the student actually
	Date Time Answer Problem 2: A circle has a diameter of 3.232 cm. Image: Correct Answer What is the area of the circle in cm ² ? Correct Answer	Hints	Feedback This is the random v received when th	variable the student actually ney worked the problem. Grade Change
	Date Time Answer Problem 2: A circle has a diameter of 3.232 cm. Image: Correct Answer What is the area of the circle in cm ² ? Correct Answer A = 8.204	Hints Grade	Feedback This is the random v received when the Comments	variable the student actually ney worked the problem. Grade Change
	Date Time Answer Problem 2: A circle has a diameter of 3.232 cm. Image: Constant of the circle in cm ² ? Correct Answer Student Answer $A = 8.204$ $A = 8.2$	Hints Grade 100 😥	Feedback This is the random v received when the Comments	variable the student actually ney worked the problem. Grade Change Apply Grade Reset Attempts
	Date Time Answer Problem 2: A circle has a diameter of 3.232 cm. Image: Correct Answer and Submission History What is the area of the circle in cm ² ? Student Answer and A = 8.2 - Grade Summary and Submission History	Hints Grade 100 😥	Feedback This is the random v received when the Comments	variable the student actually ney worked the problem. Grade Change Apply Grade Reset Attempts
	Date Time Answer Problem 2: A circle has a diameter of 3.232 cm. Image: Correct Answer and State and Correct Answer and State and Correct Answer and State and	Hints Grade 100 🔄	Feedback This is the random v received when the Comments	variable the student actually ney worked the problem. Grade Change Apply Grade Reset Attempts
	Date Time Answer Problem 2: A circle has a diameter of 3.232 cm. Image: Correct Answer What is the area of the circle in cm ² ? Correct Answer Correct Answer Student Answer A = 8.204 A = 8.2 + Grade Summary and Submission History Image: Correct Submission Deduction for Final Submission Deductions for Incorrect Submissions, Hints and Feedback [?]	Hints Grade 100 😥 0%	Feedback This is the random v received when the Comments	variable the student actually ney worked the problem. Grade Change Apply Grade Reset Attempts
	Date Time Answer Problem 2: A circle has a diameter of 3.232 cm. Image: Correct Answer Image: Correct Answer A = 8.204 $A = 8.2$ Image: Correct Answer A = 8.204 $A = 8.2$ Image: Correct Answer Image: Correct Answer Student Answer A = 8.204 $A = 8.2$ Image: Grade = 100% Image: Correct Submission Deduction for Final Submission Deductions for Incorrect Submissions, Hints and Feedback [?] Student Grade = 100 · 0 · 0 = 100% Image: Answer	Hints Grade 100 © 0% 0%	Feedback This is the random v received when th Comments	variable the student actually ney worked the problem. Grade Change Apply Grade Reset Attempts

If the student clicks on *View Assignment Solutions* before the *Start* date configured in *Students can View Solutions*, they will receive a message with the time and date when the solutions will be visible, like the one in Figure 168.

Figure 168: View	Assignment S	olutions as	Configured -	Will Be Available
------------------	---------------------	-------------	--------------	-------------------

Class Management Help	
This assignment is currently configured to allow viewing of solutions starting at 8/24/2021 12:00:00 AM until 8/31/2021 12:	00:00 AM

If **Students can View Solutions** is **NOT** enabled, the student will receive a message "This assignment is not currently configured to allow viewing of solutions" when they click on **View Assignment Solutions**, see Figure 169.

ass Management	Help
his assignment	is not currently configured to allow viewing of solutions.

Printable Assignment

Expert TA offers a way to print a blank assignment to allow an assignment to be completed by hand, as opposed to the online graded version.

One way to access a printable version of the assignment is from the *Class Management* screen. Click on the assignment and select *View Printable Assignment* from the menu, see Figure 170.

					Assignme	nts	1200		
1 1	Assignment	Weight	Publish		Start	Due	End	Min	Template
•	Learning Expert TA	1	May 01, 2021	12:01 AM	Aug 05, 2021 12:01 AM	Aug 19, 2021 11:59 PM	Sep 03, 2021 11:59 PM		Instructor Defaul
•	Create Assignment			AM	Aug 16, 2021 12:01 AM	Sep 14, 2021 11:59 PM	Sep 17, 2021 11:59 PM		Homework
•	Edit Assignment			AM	Oct 05, 2021 12:01 AM	Oct 12, 2021 11:59 PM	Oct 12, 2021 11:59 PM		Homework
•	Delete Assignment			AM	Oct 08, 2021 12:01 AM	Oct 15, 2021 11:59 PM	Oct 15, 2021 11:59 PM		Instructor Defau
•	Take Assignment			AM	Oct 19, 2021 12:01 AM	Oct 19, 2021 11:59 PM	Oct 19, 2021 11:59 PM	60	Quizzes
	View Printable Assignment								
	Copy Assignment	Copy Assignment							
	View Grade Report (s	hows your d	letailed work)						
	Manage Grades (Grad	e Manually)							
	View Grades (Spreads	heet)							
	View Assignment Solu	tions							
	Take in Practice Mode								
	Export Assignment Te	xt Answers							
	Assignment Analytics								

Figure 170: Select View Printable Assignment
The other way you can access a printable assignment is to click *Printable Assignment* button in the *Edit Assignment* screen, see Figure 171.

Figure 171: Printable Assignment Button in Edit Assignment Screen

Class Management	Instructor	Help						
Physics Demo							For help	on this page click he
Save Only	Save And	Exit	Undo Changes	Delete Assignment	Printable Assignment	View Solutions	Extensions	Security
Assign. Name:	HW1		Weig	ht: 1 💮 Grade Te	mplate: Homework	Y	Publish Date (I	Date the Assignment
Description:	HW1			Integrity	Temp.: Instructor Defau	lt 🖂	will be visible to St	tudents in their list)
Add Question Pool	O Prob #	Weight		Prol	olems		Date: 05/01/2021	ant Dates
Add To	O Prob 1	1	1.1.7 x				Start: 07/31/2021	12:01 AM
Expand	O Prob 2	1	1.1.1 ×				Due: 00/12/2021	
	O Prob 3	2	1.1.10 x				Due. 08/13/2021	M 11:59 PM
	O Prob 4	3	1.1.11 x 1.1.1	2 x 1.1.13 x 1.1	.14 x		End: 08/13/2021	11:59 PM
	O Prob 5	2	c1.2.3 x				Timed Assignme	ent 😔 Min
	and the second							65

Either way you access the printable assignment, the results will be the same and will look like the sample in (Figure 172). To print the assignment, right click on the assignment and select print or you can use the keyboard shortcut (CTRL+P).

Figure 172: Printable Assignment Sample

hysics Demo HW1 W1 Begin Date: 7/31/2021 12:01:00 AM Due Date: 8/13/2021 11:59:00 PM End Date: 8/13/2021 11:59:00 PM Problem 1: Assuming the mass of an average cell is ten times the mass of a bacterium (which is 10 ⁻¹⁵ kg):	Class Management Instructor Help
Wl Begin Date: 7/31/2021 12:01:00 AM Due Date: 8/13/2021 11:59:00 PM End Date: 8/13/2021 11:59:00 PM Problem 1: Assuming the mass of an average cell is ten times the mass of a bacterium (which is 10 ⁻¹⁵ kg):	Physics Demo HW1
WI Begin Date: 7/31/2021 12:01:00 AM Due Date: 8/13/2021 11:59:00 PM End Date: 8/13/2021 11:59:00 PM Problem 1: Assuming the mass of an average cell is ten times the mass of a bacterium (which is 10 ⁻¹⁵ kg):	
Problem 1: Assuming the mass of an average cell is ten times the mass of a bacterium (which is 10 ⁻¹⁵ kg):	HW1 Begin Date: 7/31/2021 12:01:00 AM Due Date: 8/13/2021 11:59:00 PM End Date: 8/13/2021 11:59:00 PM
	Problem 1: Assuming the mass of an average cell is ten times the mass of a bacterium (which is 10 ⁻¹⁵ kg):
Part (a) Calculate the number of cells in a hummingbird, assuming it has a mass of 10 ⁻² kg. Numeric : A numeric value is expected and not an expression. Part (b) Calculate the number of cells in a human, assuming they have a mass of 10 ² kg. Numeric : A numeric value is expected and not an expression. ells/human =	Part (a) Calculate the number of cells in a hummingbird, assuming it has a mass of 10 ⁻² kg. Numeric : A numeric value is expected and not an expression. cells/hummingbird = Part (b) Calculate the number of cells in a human, assuming they have a mass of 10 ² kg. Numeric : A numeric value is expected and not an expression. cells/human =

As previously mentioned in *Access to Printable Assignment*, if this setting is enabled the student can access a printable version of the assignment by clicking on the assignment and selecting *View Printable Assignment*, see Figure 173.

		A	ssignments				
	Assignment Weight	Start	Due	End	Min	Template	Status
•	Learning Expert TA 1	Aug 05, 2021 12:01 AM	Aug 19, 2021 11:59 PM	Sep 03, 2021 11:59 PM		Instructor Default	No Worl
7	Take Assignment	Jg 16, 2021 12:01 AM	Sep 14, 2021 11:59 PM	Sep 17, 2021 11:59 PM		Homework	Complet
•	View Printable Assignment	ct 05, 2021 12:01 AM	Oct 12, 2021 11:59 PM	Oct 12, 2021 11:59 PM		Homework	No Worl
•	View Grade Report (shows your detailed work)	ct 08, 2021 12:01 AM	Oct 15, 2021 11:59 PM	Oct 15, 2021 11:59 PM		Instructor Default	No Worl
,	View Grades (Spreadsheet)	ct 19, 2021 12:01 AM	Oct 19, 2021 11:59 PM	Oct 19, 2021 11:59 PM	60	Quizzes	No Worl
	View Assignment Solutions						
	Take in Practice Mode						

Figure 173: Select View Printable Assignment - Student Menu

If *Access to Printable Assignment* is not enabled and the student clicks on *View Printable Assignment*, the student will not be able to access a printable version of their assignment. The student will receive the following message, see Figure 174.

Figure 174: View Printable Assignment Not Allowed

Class Management Help
Your instructor's settings do not allow access to print your assignment.

Take Assignment

Take assignment allows you to evaluate your assignment problems and settings by working the assignment as a student.

From the *Class Management* screen, click on the assignment and select *Take Assignment* from the menu, (Figure 175).

Figure 175: Select	Take Assignment
--------------------	-----------------

		Assignme	ents		_	
Assignment	Weight Publish	Start	Due	End	Min	Template
▼ Learning Expert TA	1 May 01, 2021 12:01 A	M Aug 05, 2021 12:01 AM	Aug 19, 2021 11:59 PM	Sep 03, 2021 11:59 PM		Instructor Defaul
Create Assignment	A	M Aug 16, 2021 12:01 AM	Sep 14, 2021 11:59 PM	Sep 17, 2021 11:59 PM		Homework
▼ Edit Assignment	A	M Oct 05, 2021 12:01 AM	Oct 12, 2021 11:59 PM	Oct 12, 2021 11:59 PM		Homework
 Delete Assignment 	A	M Oct 08, 2021 12:01 AM	Oct 15, 2021 11:59 PM	Oct 15, 2021 11:59 PM		Instructor Defau
▼ Take Assignment	A	M Oct 19, 2021 12:01 AM	Oct 19, 2021 11:59 PM	Oct 19, 2021 11:59 PM	60	Quizzes
View Printable Assignme Copy Assignment View Grade Report (sho Manage Grades (Grade View Grades (Spreadshe View Assignment Solutio Take in Practice Mode Export Assignment Text Assignment Analytics	ent ws your detailed work) Manually) eet) ons Answers					

This will open the assignment where you can work the assignment like a student, see (Figure 176).

S J MARK	Class Management Instructor HW1 Begin Date: 8/16/2021 1: (5%) Problem 1: Assuming	the mass of a	Due Date: 9 1 average cel	9/14/2021 11 1 is ten times	:59:0 the 1	0 PN mass	И Еп of a	d D	ate: teriu:	9/1 m (7/2021 11:59:00 PN which is 10 ⁻¹⁵ kg):	И	
Assignment Status Click here for detailed view													
Problem Status 1 2 3 4 5 6 7	Solve Part (a) Calculate cells/hummingbird =	the number o	f cells in a hu	ummingbird,	assu: π	ming	y it h	as a :	mass 8	s of	10 ⁻² kg.	Α	Grade Summary Deductions 0% Potential 100%
8		cotan()	asin()	acos()	E	Th	∆.	4	5	6		в —	Attempts remaining: 5 (4% per attempt)
9		atan()	acotan()	sinh()		1		1	2	3	-+		detailed view
10		cosn()	egrees O R	adians		10	BA	CKSE	LCE	- 1101	CLEAR		
			Submit	Hint	Fe	edbac	k]	Ig	ive u	.p!]		C
	Hints: 2% deduction per hint. Hint	s remaining: 2			Feedl	oack:	2%	dedu	ction	per	feedback.		
	Instructor/TA Admin												
	Problem Name: 1.1.7 Reset All State Data: Assignme	nt Reset Subm	ission Data:	Problem Pa	art	Last	Subr	nissio	on				
	🗏 🔺 50% Part (b) Calculate	the number o	f cells in a hu	ıman, assum	ing tl	ney h	ave	a ma	iss o	f 10) ² kg.		

Figure 176: Take Assignment

- A. Grade Summary Shows the student any deductions they have earned from submission attempts, Hints, and Feedback. It also shows their potential score for the assignment after subtracting any deductions the student earned.
- B. Submissions Shows the student the number of attempts remaining for the problem and the deduction for each attempt. If you click on detailed view, a detailed list of previous submissions will be displayed at the bottom of the question under the Hints and Feedback areas (Figure 177).

					He He							1			Grade Sum	mary
ce.	lls/hummingbire	<i>d</i> = [12]													Deductions Potential	8% 92%
			sin()	cos()	tan()	π	()	7	8	9	HOME			Submission	S
			cotan()	asin()	acos()	E	1^	~1	4	5	6	+	1		Attempts ren	naining: 3
			atan()	acotan()	sinh()		1	*	1	2	3	→]		detailed vie	w
			cosh()	tanh()	cotanh()		+	-)		END]		1	4%
			۰D	egrees O Ra	adians		1) BA	CKSP.	ACE	DEL	CLEAR			2	4%
				Submit	Hint	Fe	edbax	sk]	Ig	ive u	p!					
Hin	ts: 2% deduction	per hint. Hints re	emaining: 2		1	Feedl	ack:	2%	dedu	ction	per f	eedback.				
Sub	mission Histor	y ed in Central Stand	land Time Red sub	wission date times	indicate late wor	÷										
	Date	Time	Answer			668							Hints	Feedba	ck	
1	Aug 24, 2021	9:40 AM	cells/hum	mingbird = 5												
	Am= 24, 2021	0.40 114	II- /l													

Figure 177: Detailed View - Submission History

C. Hints & Feedback – If the student selects the Hint button or the Feedback button, the Hint or Feedback will be displayed in this area, see Figure 178. This also shows the student the deduction for accessing each Hint or Feedback and may show the number of Hints or Feedback remaining.

cell.	s/hummingbird	(= 12)										Grade Sum	mary
		**										Deductions Potential	12% 88%
			sin() cos()	tan()	π	()	7	8	9	HOME	Submission	5
			cotan() asin()	acos()	E	<u>^</u> ^	<u></u>	4	5	6	~	Attempts rer	naining: 3
		1	atan() acotan) sinh()		./	*	1	2	3	\rightarrow	detailed vie	w (
			cosh() tanh() cotanh()		+	-)	•	END	1	4%
			Degrees	Radians		10	BA	CKSP.	ACE	DEL.	CLEAR	2	4%
Hints	: <u>2</u> for a <u>4%</u> de	duction. Hints re	maining: 0		Feedl	oack:	2%	dedu	ction	per f	eedback.		
-The n to diff -You r	umbers you are g icult questions wi nay need to find t	iven are estimate th approximation the mass of a sing	es, but it shows how you o 15. gle cell.	can get answers									
Subn All D	nission Histor Date times are display	y ed in Central Stand	ard Time.Red submission date	times indicate late w	ork								
22.01	Date	Time	Answer	Hints								F	eedback
	Aug 24, 2021	9:40 AM	cells/hummingbird =	2									

Instructor/TA Admin Area

The *Instructor/TA Admin* area is not visible to the students and provides additional functionality to an instructor when evaluating an assignment or specific problems in an assignment (Figure 179).

Figure 179: Instructor/TA Admin Area



A. Assignment button – will reset all submitted data for an assignment and new variable values will be created. When you click on this button, a warning notification will appear, like Figure 180. Click the OK button to continue or Cancel button to return to the assignment without resetting any data.

Figure 180: Assignment Reset Warning

dei56mo.theexpertta.com says

Warning: Are you sure you want to erase all the assignment data for this assignment. All assignment data will be cleared and new variable values will be created.



 B. Problem button – will reset all submitted data for the active problem. When you click on this button, a warning notification will appear, like Figure 181. Click the OK button to continue or Cancel button to return to the assignment without resetting any data.

Figure 181: Problem Reset Warning

dei56mo.theexpertta.com says

Warning: Are you sure you want to clear all the submission data for all parts of this problem.



C. Part button – will reset all submitted data for the active part of the assignment. When you click on this button, a warning notification will appear like Figure 182. Click the OK button to continue or Cancel button to return to the assignment without resetting any data.

Figure 182: Problem Part Reset Warning

dei56mo.theexpertta.com says

Warning: Are you sure you want to clear all the submission data for the current part.



Figure 183: Problem Part Last Submission Reset Warning

D. Last Submission button- will reset only the last submission for the active part of the assignment. When you click on this button, a warning notification will appear, like Figure 183. Click the OK button to continue or Cancel button to return to the assignment without resetting any data.

dei56mo.theexpertta.com says

Warning:	Are you sure you want to clear the last submission for the	
current pa	art.	

OK

Cancel

Student Practice Area

Note: The *Student Practice Area* only applies to the Introduction to Physics book. <u>Take in Practice Mode</u> is currently recommended for all subjects and is discussed in greater detail later in this manual.

The **Student Practice Area** allows students to create a tutorial assignment for additional practice in an area that will not affect the student's grade. To access the **Student Practice Area**, click on the **Class Menu** drop-down and select **Student Practice Area** (Figure 184).

Figure 184: Select Student Practice Area

Please Select Please Select
Please Select
dditional Class Resources Create Class
Create Class Assignment
of physics videos, designed for the flipped classroom Student/TA Registration
of physics videos, designed for the flipped classroom View/Manage Class Grades
additional lab resources for Physics 107 at the Unive View/Manage Class Roster
Problem Solutions

After selecting *Student Practice Area*, a new window will be displayed like the one in Figure 185. This area works similarly to the *Create/Edit Assignment* except that *Tutorial Assignments* cannot be saved.

		Figure 185: Stud	ent Practice Area		
Class Management Instructor H	lelp				
Problems					Take Tutorial Assignment
Proo. Name					Clear Selection
Books		Filter by Proble	em Difficulty and Typ	e	
Expert TA: Introduction to Physics Chapters Expert TA System	 ✓ All Problems ☐ 2 Medium-Easy ☐ 4 Medium-Hard 	1 Easy 3 Medium 5 Hard	☑ All Problems □ Calculus	Algebra	
Expand All Sections					
Problems to Help Students Learn Exp	e <mark>rt T</mark> A (select both prob	lems and in order)			
Free Body Diagrams					

Figure 186: Student Practice Area - Book & Chapter Selection

First, select the book you want	Books	
to use from the Books drop- down and then select the chapter from the Chapters drop-down (Figure 186).	Books Expert TA: Introduction to Physics Expert TA: Introduction to Physics	Chapters 5. Newton's Laws Image: Colspan="2">Image: Colspan="2" Image: Co

Next, select the problems you want to practice with by clicking on the checkbox in the upper left-hand corner next to the problem name, see (Figure 187).

Figure 187: Student Practice Area - Select Problems for Practice

-			
Ð	5.2 - Mass		
Ð	5.3 - Newton's Second Law		
	S.3.1, Alg, 4 A boxer's fist and glove have a mass of $m = 1.02$ kg. The boxer's fist can obtain a speed of $v = 5.25$ m/s in a time of $t = 0.25$ s. a. Write a symbolic expression for the magnitude of the average acceleration, a_{aver} of the boxer's fist, in terms of the variables provided. b. Find the magnitude of the average acceleration, a_{aver} , in meters per square second. c. Write an expression for the magnitude of the average net force, F_{br} that the boxer must apply to his fist to achieve the given velocity. (Write the expression in terms of <i>m</i> , <i>v</i> and <i>t</i> .) d. What is the numerical value of F_{br} , in newtons?	5.3.1 (alt), Alg, 3 A boxer's fist and glove have a mass of $m = 0.88$ kg. The boxer's fist can obtain a speed of $v = 7.5$ m/s in a time of $t = 0.22$ s. a. Find the magnitude of the average acceleration a_{aver} in meters per square second, of the boxer's fist. b. How much force did the boxer apply to his fist/glove, in newtons?	S.3.3, Alg, 3, RP A bullet with a mass of $m = 18.5$ g is shot out of a rifle that has length $L = 0.94$ m. The bullet spends $t = 0.17$ s in the barrel. a. Write an expression, in terms of the given quantities, for the magnitude of the bullet's acceleration, <i>a</i> , as it travels through the rifle's barrel. You may assume the acceleration is constant throughout the motion. b. Calculate the numerical value for the magnitude of the bullet's acceleration, <i>a</i> in m/s ² . c. What is the numerical value of the net force <i>F</i> _{NET} in newtons acting on the bullet?
	5.3.3 (alt), Alg, 3 A bullet with a mass of $m = 18$ g is shot out of a rifle that has length $L = 0.92$ m. The bullet spends $t = 0.11$ s in the barrel. a. Calculate the magnitude of the bullet's acceleration, in meters per second squared, as it travels through the rifle's barrel. You may assume the acceleration is constant throughout the motion. b. What is the numerical value of the net force F_{NET} in newtons acting on the bullet?	5.3.6, Alg, 4, RP A toy car rolls down a ramp at a constant velocity. The car's mass is $m = 1.1$ kg and the ramp makes an angle of $\theta = 18$ degrees with respect to the horizontal. Assume the rolling resistance is negligible. a. What is the magnitude of the car's acceleration, <i>a</i> in m/s ² ? b. What is the numeric value for the sum of the forces in the <i>x</i> -direction, ΣF_{xy} in Newtons?	5.3.8, Alg, 4 Attached to the rear- view mirror of a car is a small crystal of mass 50 g on a string. When the car is stopped at a light, the crystal hangs vertically. When the light turns green, the driver accelerates and notices the crystal makes an angle of θ = 7 degrees with respect to the vertical. a. Please select the correct free body diagram, using an inperial coordinate system fixed to the road niver

Figure 188: Student Practice Area - Tutorial Assignment

					Clear Selection
Ex 5.	Books pert TA: Introduction to Physics All Problems Chapters Newton's Laws	Filter by Problem Difficu 1 Easy Image: Case of the second seco	lty and Typ Problems Iculus	e Algebra	c
]E	xpand All Sections				
Đ	5.2 - Mass				
1	5.3 - Newton's Second Law				
	mass of $m = 1.02$ kg. The boxer's fist can obtain a speed of $v = 5.25$ m/s in a time of $t = 0.25$ s. a. Write a symbolic expression for the magnitude of the average acceleration, a_{aver} of the boxer's fist, in terms of the variables provided. b. Find the magnitude of the average acceleration, a_{aver} , in meters per square second. c. Write an expression for the magnitude of the average net force, F_{br} that the boxer must apply to his fist to achieve the given velocity. (Write the expression in terms of m , v and t .) d. What is the numerical value of F_{br} in newtons?	mass of $m = 0.88$ kg. The boxer's fist caspeed of $v = 7.5$ m/s in a time of $t = 0$. a. Find the magnitude of the average acc a_{aver} in meters per square second, of the b. How much force did the boxer apply to fist/glove, in newtons?	n obtain a 22 s. :eleration : boxer's fist. o his	 18.5 g is shot out of a rifle m. The bullet spends t = 0 a. Write an expression, in t quantities, for the magnituu acceleration, a, as it travels You may assume the accele throughout the motion. b. Calculate the numerical vance the bullet's acceleration, a c. What is the numerical vance newtons acting on the bulle 	that has length $L = 0.94$ L17 s in the barrel. erms of the given de of the bullet's s through the rifle's barrel. eration is constant value for the magnitude of in m/s ² . lue of the net force F_{NET} in et?
	5.3.3 (alt) , Alg, 3 A bullet with a mass of $m = 18$ g is shot out of a rifle that has length $L = 0.92$ m. The bullet spends $t = 0.11$ s in the barrel. a. Calculate the magnitude of the bullet's acceleration, in meters per second squared, as it travels through the rifle's barrel. You may assume the acceleration is constant throughout the motion. b. What is the numerical value of the net force F_{NET} in newtons acting on the bullet?	Solution 5.3.6, Alg, 4, RP A toy car rolls down a ramp at a constant velocity. The car's mass is $m = 1.1$ kg and the ramp makes an angle of $\theta = 18$ degrees with respect to the horizontal. Assume the rolling resistance a. What is the magnitude of the car's acc in m/s ² ? b. What is the numeric value for the sum in the <i>x</i> -direction, ΣF_{xy} in Newtons?	ChergerBasen is negligible. eleration, <i>a</i> of the forces	5.3.8, Alg, 4 Attached to the rear- view mirror of a car is a small crystal of mass 50 g on a string. When the car is stopped at a light, the crystal hangs vertically. When the light turns green, the driver accelerates and notices the crystal makes a with respect to the vertical. a. Please select the correct an inertial coordinate syste	n angle of $\theta = 7$ degrees free body diagram, using m fixed to the road, given

- A. **Problems** area Selected problems will appear in this area (Figure 188), in the order they were selected. Individual problems can be removed by clicking on the X.
- B. Take Tutorial Assignment button Clicking this button (Figure 188) will take you to the tutorial assignment you created. The tutorial assignment has the same functionality as any other assignment, but it does not count toward any grade. Click on *Return to Tutorial Problem Selection* at any time to start the assignment over or to create a new assignment (Figure 189).

Figure 189: Student Practice Area - Take Tutorial Assignment

LARK -	2	Class Management Instru Return to Tutorial Problem S (25%) Problem 1: Crane advantage, which reduces the such possible configuration compact car with a mass of	ctor Help Selection is use a system of the force they need is are shown in the m = 1080 kg und	two pulleys to apply to figure). A c er the force o	to provide m lift a particul rane is attem of gravity. Th	echan lar we apting ne crar	ical ight to lit	(two ft a	.t.		1	one pass	two j	Dasses	K)
Assignment S Click here detailed vi	itatus for ew atus	pulley system produces a m	echanical advanta	age of 10.											
1 2 3 4									±1		\bigcirc)		©theexpertta	.com
		▶ ▲ 25% Part (a) How r x =	nany times, <i>x</i> , doe	es the cable p	ass over the	pulley	/ wit	hin th	e <mark>cra</mark> r	ne? (A	issume ti	nat the tension	in each segm	ent of the rope is th Grade Summ Deductions Potential	e same.) ary 0% 100%
			sin()	cos()	tan()	π)	8	9	HOME			Submissions	
			cotan()	asin()	acos()	E	TO	1	1 5	6				Attempts rem	aining: 20
			atan()	acotan()	sinh()			190	2	3				(0%) per atten detailed view	ipt)
			cosh()	tanh()	cotanh()		+	<u></u>	0	1.		8			
			• D	egrees O R	adians		VO	BACK	SPACE	DEL		č			
				Submit	Hint	Fee	lback		[give]	ıp!					
		Hints: 0% deduction per hint. F	Hints remaining: 2			Feedba	ck:	<mark>0%</mark> de	duction	n per f	eedback.				

If you click on *Return to Tutorial Problem Selection*, you will see a warning like (Figure 190). Click the *OK* button to *Return to Tutorial Problem Selection* or click the *Cancel* button to stay in the current tutorial assignment.

Figure 190: Return to Tutorial Problem Selection Warning

dei56mo.theexpertta.com says		
If you return to problem selection any work reset.	you have comp	leted will be
	ОК	Cancel

C. *Clear Selection* button – Clicking this button will clear all the selected problems in the *Problems* area so that you can create a new tutorial assignment.

To exit the *Student Practice Area*, click on *Class Management* in the upper left-hand corner.

Take in Practice Mode

Take in *Practice Mode* allows students to practice with the assignments in their class but without affecting their grade.

To enable *Take in Practice Mode* on an assignment:

- 1. Locate the assignment on the *Class Management* page
- 2. Click on the T or click on the assignment name and select *Edit Assignment* from the menu.
- 3. On the *Edit Assignment* screen, click on the checkbox next to *Take in Practice Mode* located near the bottom right-hand corner (Figure 191).

Physics Demo	Instructor Hel	p.		③For help on this page click he				
Save Only	Save And Exit	Undo Changes Del	ete Assignment Printable Assignment View Solutions	s Extensions Security				
Assign. Name:	HW1 -	Weight: 1	Grade Template: Homework	Publish Date (Date the Assignment				
Description:	HW1		Integrity Temp.: Instructor Default	will be visible to Students in their list) Date: 05/01/2021				
Add Question Pool	Prob # Weigh	t	Problems	Assignment Dates				
Add To	O Prob 1 1	Start: 08/16/2021 V 12:01 AM						
Expand	O Prob 2 1							
	O Prob 3 2	1.1.10 ×						
	O Prob 4 3	1.1.11 x 1.1.12 x	1.1.11 x 1.1.12 x 1.1.13 x 1.1.14 x					
	O Prob 5 2	c1.2.3 x		Timed Assignment Min				
	O Prob 6 2	1.2.1 ×	Enable Take in Practice	▼ Students can View Solutions				
	O Prob 7 3	1.2.3 ×	Wode by checking the	Start: 08/24/2021 V 12:00 AM				
	O Prob 8 3	1.2.8 x	detected and then edit the	Publich Until C and Data And				
	O Prob 9 3	1.2.10 ×	like during the term	Students can View Work/Solutions)				
	O Prob 10 2	1.3.12 x	like during the term.	End: 10/31/2021 🗹 12:00 AM 🚭				
	7.1	T		🔽 Take in Practice Mode				
Expert TA: Introd	uction to Physics		Event TA System	Start: 09/17/2021 11:59 PM				
Expert 1A. Inclu	action to Physics	Filter by Problem Dif	ficulty and Type	End: 09/17/2021 M 11:59 PM				
All Problems	1 Easy	2 Medium-Easy	All Problems					
3 Medium	4 Medium-Hard	5 Hard	Calculus Conceptual					

Figure 191: Setup Take in Practice Mode

4. Select the *Start* and *End* dates. The system will automatically populate the *Start* and *End* date to match the *End* date of your assignment but can be changed to any date within the term.

Once this setting has been enabled, *Take in Practice Mode* can be accessed by instructors and students by clicking on the assignment and selecting *Take in Practice Mode* from the menu, see Figure 192.

					Assignmer	ıts			
t î	Assignment	Weigh	t Publish		Start	Due	End	Min	Template
Ð 🔻	Learning Expert TA	1	May 01, 2021 12:0	01 AM	Aug 05, 2021 12:01 AM	Aug 19, 2021 11:59 PM	Sep 03, 2021 11:59 PM		Instructor Default
. .	Create Assignment			AM	Aug 16, 2021 12:01 AM	Sep 14, 2021 11:59 PM	Sep 17, 2021 11:59 PM		Homework
T E	Edit Assignment			AM	Oct 05, 2021 12:01 AM	Oct 12, 2021 11:59 PM	Oct 12, 2021 11:59 PM		Homework
E 🔻	Delete Assignment			AM	Oct 08, 2021 12:01 AM	Oct 15, 2021 11:59 PM	Oct 15, 2021 11:59 PM		Instructor Default
• •	Take Assignment			AM	Oct 19, 2021 12:01 AM	Oct 19, 2021 11:59 PM	Oct 19, 2021 11:59 PM	60	Quizzes
	View Printable Assignm	ent							
	Copy Assignment								
	View Grade Report (sho	ws your	detailed work)						
	Manage Grades (Grade	Manually	1)						
	View Grades (Spreadsh	eet)							
	View Assignment Soluti	ons							
	Take in Practice Mode								
	Export Assignment Text	Answer	5						
	Assignment Analytics								

Figure 192: Select Take in Practice Mode

If *Take in Practice Mode* is selected before the set *Start* date, a message like the one in Figure 193 will appear. To exit this message, click on *Class Management* in the upper left-hand corner.

Figure 193: Practice Mode Message Before Start Date



If *Take in Practice Mode* is selected after the *End* date, a message like the one in Figure 194 will appear. To exit this message, click on *Class Management* in the upper left-hand corner.

Figure 194: Take in Practice Mode After End Date Message

Class Management | Instructor | Help [Practice Mode] Assignment: HW1

This assignment is currently configured to allow practice mode starting at 8/23/2021 11:59:00 PM until 8/23/2021 11:59:00 PM

If *Take in Practice Mode* is selected after the selected *Start* date and before the selected *End* date, you will see the practice mode assignment like in Figure 195. *Practice Mode* looks and functions just like *Take Assignment* except that in *Practice Mode* you see a red [Practice Mode] next to the assignment name in the upper left-hand corner and the grade does not count toward or against your class grade. To exit *Practice Mode*, click on *Class Management* in the upper left-hand corner of the page.

							0.0							
	Class Management Instructo	r Help												
2	[Practice Mode] Assignment:	HW1												
	(5%) Problem 1: Assuming	the mass of ar	n average cel	l is ten times	the n	nass	of a	bac	teriu	m (1	which is 10 ⁻¹⁰ kg	<u>z):</u>		
PLV V														
Assignment Status														
rissignment otatus														
Click here for														
detailed view														
Problem Status														
1														
2											- 127.:			
4	A 50% Part (a) Calculate	e the number of	f cells in a hu	ummingbird,	assur	ning	it h	as a	mass	of	10 ⁻² kg.			
5	cells/hummingbird =												Grade Sum Deductions	nary 0%
6													Potential	100%
7		sin()	cos()	tan()	π	()	7	8	9	HOME		Submissions	
9		cotan()	asin()	acos()	E	\uparrow^{α}		4	5	6	·		Attempts ren	naining: 20
10		atan()	acotan()	sinh()		1	*	1	2	3			detailed view	v
		cosh()	tanh()	cotanh()		+	-		0		END			
		۰D	egrees O R	adians		_√0	BA	CKSP	ACE	BEL	CLEAR			
			Submit	Hint	Eee	dbac		I	give u	o!	3			
									-					
	Hints: 0% deduction per hint. Hint	ts remaining: 2			reedb	ack:	0%	ded	uction	per t	leedback.			
	A 50% Part (b) Calculate	the number of	f cells in a h	iman assiim	ing th	ev h	ave	a m	255 0	F 10	2 kg			
		and number 0.	i cons in a in	man, assum	uig di	icy II	ave			. 10	* 6.			

Figure 195: Practice Mode Assignment

Export Assignment Text Answers

This function will allow you to export students' answers to an assignment or to part of the assignment. This functionality can be accessed from the *Class Management* page by clicking on the assignment and selecting **Export Assignment Text Answers** from the menu, see Figure 196.

				Assignmer	its			
	Assignment	Weight Publish		Start	Due	End	Min	Template
Ð 🕈	Learning Expert TA	1 May 01, 202:	1 12:01 AM	Aug 05, 2021 12:01 AM	Aug 19, 2021 11:59 PM	Sep 03, 2021 11:59 PM		Instructor Default
÷ 🗸	Create Assignment		AM	Aug 16, 2021 12:01 AM	Sep 14, 2021 11:59 PM	Sep 17, 2021 11:59 PM		Homework
Ð 🔻	Edit Assignment		AM	Oct 05, 2021 12:01 AM	Oct 12, 2021 11:59 PM	Oct 12, 2021 11:59 PM		Homework
Ð 🔻	Delete Assignment		AM	Oct 08, 2021 12:01 AM	Oct 15, 2021 11:59 PM	Oct 15, 2021 11:59 PM		Instructor Default
Ð 🔻	Take Assignment		AM	Oct 19, 2021 12:01 AM	Oct 19, 2021 11:59 PM	Oct 19, 2021 11:59 PM	60	Quizzes
	View Printable Assignm	nent						
	Copy Assignment							
	View Grade Report (sh	ows your detailed work)						
	Manage Grades (Grade	e Manually)						
	View Grades (Spreads	heet)						
	View Assignment Solut	tions						
	Take in Practice Mode							
	Export Assignment Tex	d Answers						
	Assignment Analytics		_					

Figure 196: Select Assignment Text Answers

Once Export Assignment Text Answers is selected, you will see a new screen, like Figure 197.

Figure 197: Export Assignment Text Answers

Class Management Instructor Help			
	[%		Free and the Cost
Physics Denio - Learning Expert IA		Search	Export to: CSV V Save
Parts Selected: None			_
Assignment (All Pants)			
Proh 1: (Learning Export TA 01 (B	asic Navigation))		
Part a: In Expert TA deduction	asic reavigation))	nissions accessing hints and acce	assing feedback are decided by who?
Part h: Where is the student pr	stice area?	missions, accessing mints, and acce	ssing recouct are decided by who:
Part c: Once an assignment is c	omplete how am Lable to vie	w the detailed work that I did?	
Prob 2: (Learning Expert TA 02 (S	vmbolic Answers))	w the octaned work that I did.	
Part a: Please indicate whether	the following statements are 7	rue or False Hints and feedback	are both available to you during an
assignment. Hints are more generic and Feedl	back is specific to my most rec	ent incorrect submission attempt.	
Part b: Expert TA counts mathematication	matically equivalent answers	as correct. The answer to this ques	stion is $y = x + 3$. You can enter a non-
simplified answer and still be counted correct	. Use the area below to enter the	ne answer in another way. For exa	mple you could try entering something
like "3 + x" or "3 - $x(-1)$ ".			Contraction of the second second second
□ ■Part c: Order of Operations is c	ne thing that you do need to b	e careful about, particularly with o	livision. The correct answer for this
question is $y = a/(b + c)$. Please note that "a/b then add c. As an analogy, try trying "-1/2+4	+ c would not be graded as c	orrect, since order of operations a scult is 4.5 (i.e. $x = 1/2 \pm 4 = 0.5$).	ictates that you first divide a by b, and $\pm 4 = 4.5$). Entering " $w = 1/(2\pm 4)$ " will
calculated to 1/6 or 0 16666 Please keep ord	er of operations in mind as vo:	estill is 4.5 (i.e. $y = 1/2 + 4 = 0.5$	f = 4.5. Entering $y = 1/(2+4)$ with the statical equivalents are still detected
Please enter the correct answer, and feel free	to try something like "a/(b - c)	-1))"	
Prob 3: (Learning ETA 01 (alt))			
Part b: A common question typ	e in Expert TA will involve yc	u entering a numeric answer. The	correct answer here is 15.25. Expert
TA has a buffer for numerical problems, so yo	u don't have to be "perfect" to	be counted correct. The buffer is	+ or - 3% universally across the
system. For example, you might enter 15.3 in	stead of 15.25. And that will st	ill be counted correct. You can en	ter your answer by either typing on
	Save & Search		

Next, select either **Assignment (All Parts)** or you can select one or more specific problem or problem parts (Figure 198). When you are finished selecting the problems or problem parts you want to export, click the **Save & Search** button at the bottom of the page.

Figure 198: Export Assignment Text Answers - Select Problems

Class Management Instructor Help			
			-
Physics Demo - Learning Expert TA	Sear	Clear	Export to: CSV 🛛 Save
Parts Selected: Prob 1: (Learning Expert TA	<u>)1 (Basic Navigation)) Part a, Prob 1: (I</u>	Learning Expert TA	01 (Basic Navigation)) Part b, 🔺
Prob 1: (Learning Expert TA 01 (Basic Navig	ation)) Part c, Prob 2: (Learning Expert	t TA 02 (Symbolic A	nswers)) Part a, Prob 2:
(Learning Expert TA 02 (Symbolic Answers)	Part b, Prob 2: (Learning Expert TA 02	2 (Symbolic Answers	s)) Part c, Prob 3: (Learning 🔹
Assignment (All Parts)			A
Prob 1: (Learning Expert TA 01 (Ba	ic Navigation))		and a second second second
Part a: In Expert TA, deductions	or things like incorrect submissions, acces	ssing hints, and acces	sing feedback are decided by who?
Part b: Where is the student prac	ce area?		a second a la seconda a seconda
Part c: Once an assignment is co	plete, how am I able to view the detailed	work that I did?	
Prob 2: (Learning Expert TA 02 (Sy.	(bolic Answers))		the second se
Part a: Please indicate whether the	following statements are True or False. H	Hints and feedback ar	re both available to you during an
assignment. Hints are more generic and Feedba	k is specific to my most recent incorrect st	ubmission attempt.	
Part b: Expert TA counts mathem	itically equivalent answers as correct. The	e answer to this quest	ion is $y = x + 3$. You can enter a non-
simplified answer and still be counted correct.	se the area below to enter the answer in an	nother way. For exam	ple you could try entering something
like $3 + x^{\circ}$ or $3 - x(-1)^{\circ}$.			THE REAL PROPERTY AND A DESCRIPTION OF A
Part c: Order of Operations is on	thing that you do need to be careful about	t, particularly with di	vision. The correct answer for this
question is $y = a'(b + c)$. Please note that $a'b + c$	to Excel. You will see the result is 4.5 (i.e.	rate of operations are $r = 1/2 + 4 = 0.5 + 1/2 + 4 = 0.5 + 1/2 + 1/$	A = 4.5) Entering " $v = 1/(2+4)$ " will
calculated to 1/6 or 0 16666 Please keep order	of operations in mind as you enter symbol	lic answers Mathema	atical equivalents are still detected
Please enter the correct answer, and feel free to	ry something like "a/(b - c(-1))"		•
Prob 3: (Learning ETA 01 (alt))			
Part b: A common question type	n Expert TA will involve you entering a nu	umeric answer. The c	correct answer here is 15.25. Expert
TA has a buffer for numerical problems, so you	ion't have to be "perfect" to be counted co:	orrect. The buffer is +	or - 3% universally across the
system. For example, you might enter 15.3 inst	ad of 15.25. And that will still be counted a	correct. You can ente	er your answer by either typing on
1 1 1			"
	Save & Search		

Figure 199: Export Assignment Text Answers Warning Message

After you have clicked on the *Save & Search* button, a warning message, like Figure 199, will appear. Acknowledge the message by clicking on the *OK* button and do not navigate away from this page or hit any button until the operation is completed.

dei56mo.theexpertta.com says

This action may take several minutes, depending on the size of the data set to be displayed or exported. Please do not navigate away from this page or hit any button until this operation is completed.

ОК

When the operation completes, you will see a screen, like Figure 200.

Figure 200: Export Assignment Text Answers Results

								1		
Class Manageme	ent In:	structor Help		B		С	A			D
Physics Demo Parts Selecter (1.1.10) Part (Prob 4: (1.1.1	- HW1 1: Prob 2 <u>c, Prob 3</u> 1) Part o	l: (1.1.7) Part a, Prob 1 : (1.1.10) Part d, Prob 1, Prob 4: (1.1.12) Part	<u>: (1.1.7) Part b,</u> 3: (1.1.10) Part a, Prob 4: (1.1.	Prob 2: (1.1.1) e, Prob 4: (1.1. 12) Part b, Pro	Search Part a, Prob 3: 11) Part a, Prob 0 4: (1.1.12) Par	Clear (1.1.10) Part a, 4: (1.1.11) Part t c, Prob 4: (1.1	Export to: CS Prob 3: (1.1.10) t b, Prob 4: (1.1. 12) Part d, Prol	✓ ✓ Part b, J 11) Part b 4: (1.1.	Save Prob 3: - <u>c</u> , 13)	Ţ
These	colum	ns can be sorted			Prob 01 Part a Calculate the	Prob 01 Part b Calculate the in number of cells	in Prob 02 Part a What is the area o	f Prob 03	Prob 03 Part b 26	P
Last 🛆 👻	First∆ -	Email	∆[] Studer	tNo∆ → Section∆	assuming it has mass of 10 ^{-2kg.}	a assuming they have a mass o p>10 ^{2kg.}	the circle in f cm ²	, mg	Tg	
Last △ -	FirstA -	Email frodo@lotr.com	∆ - Studer	ItNo∆ − Section	assuming it has mass of 10 ^{-2kg.}	a assuming they have a mass o p>10 ^{2<td>the circle in f cm²</td><td>7 mg</td><td>Tg</td><td>9</td>}	the circle in f cm ²	7 mg	Tg	9
Ləst △ - - aggins randybuck	FirstA =	Email frodo@lotr.com merry@lotr.com	∆ - Studer	ItNod Section	assuming it has mass of 10 ^{-2kg.}	a assuming they have a mass o p> 10 ^{2kg.}	the circle in f cm ²	ron con 22 7 mg 1 58	Tg 8 12	9
Last △ - Baggins Irrandybuck Jamgee	FirstA +	Email frodo@lotr.com merry@lotr.com samwise@lotr.com	△ - Studer	101 102 103	assuming it has mass of 10 ^{-2kg.}	a assuming they have a mass o p> 10 ^{2kg. 1 68 677}	the circle in f cm ² 2 94 36695	1 741	Tg 8 12 3685	9 41 14
Last A -	FirstA +	Email frodo@lotr.com merry@lotr.com samwise@lotr.com galadriel@lotr.com	△ - Studer	101 102 103	assuming it has mass of 10 ^{-2kg. 1 5 8356 15}	a assuming they have a mass o p> 10 ^{2kg. 1 68 677 58}	the circle in f cm ² 2 94 36695 36585	1 741 485	Tg 8 12 3685 345	9 9 41 14 46
Last △ · · · · · · · · · · · · · · · · · ·	Frodo Merry Samwise Galadriel Elrond	Email frodo@lotr.com merry@lotr.com samwise@lotr.com galadriel@lotr.com elrond@lotr.com	△ - Studer 1 2 3 6 8	101 102 103 102	assuming it has mass of 10 ^{-2kg. 1 5 8356 15 No Answer}	a assuming they have a mass o p> 10 ^{2kg. 1 68 677 58 No Answer}	the circle in f cm ² 2 94 36695 36585 No Answer	1 7 741 485 No Answe	Tg 8 12 3685 345 rNo Answe	9 41 14 46 er N(
Last Ar aggins randybuck amgee ady of the Wood ord of Rivendell ivendell	FirstA	Email frodo@lotr.com merry@lotr.com galadriel@lotr.com galadriel@lotr.com elrond@lotr.com arawen@lotr.com	△ - Studer 1 2 3 6 8 9	101 102 103 102 101	assuming it has mass of 10 ^{-2kg. 1 5 8356 15 No Answer No Answer}	a assuming they have a mass o p> 10 ^{2kg. 1 68 677 58 No Answer No Answer}	the circle in f cm ² 2 94 36695 36585 No Answer No Answer	1 7 7 1 58 741 485 No Answe No Answe	8 12 3685 345 erNo Answe	9 4: 14 er N er N
Last A T aggins randybuck iamgee ady of the Wood ord of Rivendell ivendell trider	FirstA Frodo Merry Samwise Galadriel Elrond Arawen Arawen	Email frodo@lotr.com merry@lotr.com samwise@lotr.com galadriel@lotr.com elrond@lotr.com arawen@lotr.com aragorn@lotr.com	△ - Studer 1 2 3 6 8 9 7	101 102 103 103 101 101 103	assuming it has mass of 10 ^{-2kg. 1 5 8356 15 No Answer No Answer No Answer}	a assuming they have a mass o p> 10 ^{2kg. 1 68 677 58 No Answer No Answer No Answer}	the circle in f cm ² 2 94 36695 36585 No Answer No Answer No Answer	1 1 58 741 485 No Answe No Answe No Answe	Tg 8 12 3685 345 erNo Answe erNo Answe	9 4: 14 er N er N er N
Last A a aggins randybuck amgee ady of the Wood ord of Rivendell ivendell trider tudent	Frodo Merry Samwise Galadriel Elrond Arawen Aragorn test	Email frodo@lotr.com merry@lotr.com samwise@lotr.com galadriel@lotr.com elrond@lotr.com arawen@lotr.com aragorn@lotr.com student1@instructor.com	△ - Studer 1 2 3 6 8 9 7 1	101 102 103 103 103 101 103	assuming it has mass of 10 ^{-2kg. 1 5 8356 15 No Answer No Answer No Answer No Answer}	a assuming they have a mass o p> 10 ^{2kg. 1 68 677 58 No Answer No Answer No Answer No Answer No Answer}	the circle in f cm ² 2 94 36695 36585 No Answer No Answer No Answer No Answer	7 mg 1 58 741 485 No Answe No Answe No Answe	Tg 8 12 3685 345 erNo Answe erNo Answe erNo Answe	9 4 1 4 erN erN erN
Last A aggins randybuck amgee ady of the Wood ord of Rivendell ivendell trider tudent avlor	FirstA Frodo Merry Samwise Galadriel Elrond Arawen Aragorn test Harmony	Email frodo@lotr.com merry@lotr.com samwise@lotr.com gladarie@lotr.com aragorn@lotr.com aragorn@lotr.com student1@instructor.com barmonv@theexpertta.com 5	△ - Studer 1 2 3 6 8 9 7 1 1 StudentView	101 102 103 102 101 101 103	assuming it has mass of 10 ^{-2kg. 1 5 8356 15 No Answer No Answer No Answer No Answer No Answer No Answer}	a assuming they have a mass o p> 10 ^{2kg. 1 68 677 58 No Answer No Answer No Answer No Answer No Answer No Answer No Answer}	2 94 36695 36585 No Answer No Answer No Answer No Answer No Answer No Answer	n draw n mg n mg 1 58 741 485 No Answe No Answe No Answe No Answe	Tg 8 12 3685 345 erNo Answe erNo Answe erNo Answe	9 4 1 erN erN erN erN erN
Last \triangle \blacksquare aggins randybuck iamgee ady of the Wood ord of Rivendell ivendell trider tudent aylor be Grey	FirstA Frodo Merry Samwise Galadriel Elrond Arawen Aragorn test Harmony Gandalf	Email frodo@lotr.com merry@lotr.com galadriel@lotr.com galadriel@lotr.com elrond@lotr.com arawen@lotr.com aragorn@lotr.com student1@instructor.com harmony@theexpertta.com_standalf@lotr.com	△ - Studer 1 2 3 6 8 9 7 1 StudentView 5	101 102 103 102 101 101 103 102 101 103 102	assuming it has mass of 10 ^{-2kg. 1 5 8356 15 No Answer No Answer No Answer No Answer No Answer No Answer No Answer}	a assuming they have a mass o p> 10 ^{2kg. 1 68 677 58 No Answer No Answer No Answer No Answer No Answer No Answer No Answer No Answer}	2 94 36695 36585 No Answer No Answer No Answer No Answer No Answer No Answer No Answer No Answer No Answer No Answer	1 1 58 741 485 No Answe No Answe No Answe No Answe No Answe	Tg 8 12 3685 345 erNo Answe erNo Answe erNo Answe erNo Answe	9 4 1 4 er N er N er N er N er N
Last △ - Baggins Brandybuck Samgee Lady of the Wood Lord of Rivendell Rivendell Strider Student Faylor The Grey Fook	FirstA Frodo Merry Samwise Galadriel Elrond Aragorn test Harmony Gandalf Piopen	Email frodo@lotr.com merry@lotr.com galadriel@lotr.com galadriel@lotr.com arawen@lotr.com aragorn@lotr.com student1@instructor.com harmony@theexpertta.com_s gandalf@lotr.com pinpen@lotr.com	△ - Studer 1 2 3 6 8 9 7 1 StudentView 5 4	101 102 103 102 101 101 101 103 102 101 101	assuming it has mass of 10 ^{-2kg. 1 5 8356 15 No Answer No Answer No Answer No Answer No Answer No Answer No Answer No Answer No Answer No Answer}	a assuming they have a mass o p> 10 ^{2kg. 1 68 677 58 No Answer No Answer}	the circle in f cm ² 2 94 36695 36585 No Answer No Answer	1 58 741 485 No Answe No Answe No Answe No Answe No Answe No Answe	Tg 8 12 3685 345 erNo Answe erNo Answe erNo Answe erNo Answe erNo Answe	9 4 1 erN erN erN erN erN erN
Last △ → Baggins Brandybuck Gamgee Lady of the Wood Lord of Rivendell Rivendell Strider student Taylor The Grey Took	FirstA Frodo Merry Samwise Galadriel Elrond Aragorn test Harmony Gandalf Pippen	Email frodo@lotr.com merry@lotr.com samwise@lotr.com galadriel@lotr.com arawen@lotr.com aragorn@lotr.com student1@instructor.com harmony@theexpertta.com_s gandalf@lotr.com pippen@lotr.com	△ - Studer 1 2 3 6 8 9 7 1 5 4	101 102 103 103 102 101 101 103 102 101	 assuming it has mass of 10^{-2 1 5 8356 15 No Answer}	 assuming they have a mass o p> 10^{2kg.} 10^{2kg.} 10^{2kg.} 10^{2kg.} 10^{2kg.} 10 10	r the circle in f cm ² 2 94 36695 36585 No Answer No Answer	n mg n mg 1 58 741 485 No Answe No Answe No Answe No Answe No Answe No Answe	Tg 8 12 3685 345 erNo Answe erNo Answe erNo Answe erNo Answe erNo Answe	9 4 14 erN erN erN erN erN erN erN

- A. Use the drop-down to select your file type and click the *Save* button to export this information.
- B. The search box can be used to limit your results to a specific student or section by typing a name, email, student number, or section and clicking the Search button, (Figure 201).

Figure 201: Expo	rt Assignment	Text Answers -	Search
------------------	---------------	-----------------------	--------

Class Management instructor Help							
Physics Demo - HW1 frodo Parts Selected: Prob 1: (1.1.7) Part a, Prob 1: (1.1.7) (1.1.10) Part c, Prob 3: (1.1.10) Part d, Prob 3: (1.1 Prob 4: (1.1.11) Part d, Prob 4: (1.1.12) Part a, Prob (1.1.12) Part a, Prob	7) Part b, Prob 2: (1.1.1) Part : 10) Part e, Prob 4: (1.1.11) Pa b 4: (1.1.12) Part b, Prob 4: (1	Search Clear a, Prob 3: (1.1.10 Irt a, Prob 4: (1.1 .1.12) Part c, Pro	<u>) Part a</u> .11) Pa b 4: (1.	Exp 1, Prob 3 rt b, Pro 1.12) Pa	oort to: <u>3: (1.1.</u> ob 4: (1 art d, P	CSV 10) Part b, 1 .1.11) Part brob 4: (1.1.	Save <u>Prob 3:</u> ▲ <u>c</u> , ▲ <u>13)</u> ▼
Last∆ v First∆ v Email ∆ v StudentNo∆ v Section∆ v	Prob 01 Part a Calculate the number of cells in number of cells i a hummingbird, assuming it has a mass of 10 ⁻² 10 ^{2kg. kg.}	n Prob 02 Part a What is the area of the circle in cm ² ? >	Prob 03 03 Part a 14 443 mg Tg	Prob 03 03 Part c 47 4.8 ng g	Prob 03 O4 Part 04 e a 3: 8.8 Tm Pg	Prob 04 Part. What is 3.24 (\times10^{7 \>\text{m}\) in units of Mm?	a What is 3.9 \ (\times10^{-5] (>\text{kg}\) in units of mg?
Baggins Frodo frodo@lotr.com1 101	1 1	2	1 8	94	59	No Answer	No Answer

C. Clicking on the *Clear* button, will clear all search data including selected problems or problem parts and any results associated to them (Figure 202).

lass Managem	ient Instructor He	elp		
Physics Demo	o - HW1		 Search Clear	Export to: CSV Save

D. Click on the T to select or deselect problems and problem parts, like Figure 203.

Class Management Instructor Help	
Physics Demo - HW1 Search Clear Export to: CSV	Save
Parts Selected: None	•
Assignment (All Parts)	
Prob 1: (1.1.7)	
\blacksquare \blacksquare Part a: Calculate the number of cells in a hummingbird assuming it has a mass of 10^{-2} kg.	
$\mathbf{V} = \mathbf{P}$ and \mathbf{P} . Calculate the number of cells in a human assuming they have a mass of 10^2 kg	
□ Prob 2: (1.1.)	
$\square \blacksquare Part a$: What is the area of the circle in cm ² ?	
□ Prob 3: (1.1.10)	
□ ■Part a: 21 mg	
Part b: 669 Tg	
□ ■Part c: 39 ng	
□ ■Part d: 8.9 g	
□ ■Part e: 5.1 Pg	
□ Prob 4: (1.1.11)	
\square \blacksquare Part a: What is 5.23×10^7 m in units of Mm?	
Part b: What is 0.0082 m in units of mm?	
\square \blacksquare Part c: What is 4.2×10^{-11} m in units of pm?	
\square Part d: What is 1.48×10^{10} m in units of 1m.	
\square = Part a: 31 Im	*
Save & Search	

To exit the *Export Assignment Text Answers*, click on *Class Management* in the upper left-hand corner of the screen.

Figure 203: Export Assignment Text Answers - Change Search

Assignment Analytics

Expert TA now offers **Assignment Analytics** so that you can see how your class performed on an assignment. To access **Assignment Analytics**, click on the assignment on the **Class Management** page and then select **Assignment Analytics** from the menu (Figure 204).

					Assignmer	ıts			
	Assignment	Weigh	t Publish		Start	Due	End	Min	Template
E 🕈	Learning Expert TA	1	May 01, 2021 12	2:01 AM	Aug 05, 2021 12:01 AM	Aug 19, 2021 11:59 PM	Sep 03, 2021 11:59 PM		Instructor Default
÷ 🔻	Create Assignment			AM	Aug 16, 2021 12:01 AM	Sep 14, 2021 11:59 PM	Sep 17, 2021 11:59 PM		Homework
Ð 🔻	Edit Assignment			AM	Oct 05, 2021 12:01 AM	Oct 12, 2021 11:59 PM	Oct 12, 2021 11:59 PM		Homework
Ð 🔻	Delete Assignment			AM	Oct 08, 2021 12:01 AM	Oct 15, 2021 11:59 PM	Oct 15, 2021 11:59 PM		Instructor Default
	Take Assignment			AM	Oct 19, 2021 12:01 AM	Oct 19, 2021 11:59 PM	Oct 19, 2021 11:59 PM	60	Quizzes
	View Printable Assignme	ent							
	Copy Assignment								
	View Grade Report (sho	ws your	detailed work)						
	Manage Grades (Grade	Manually	1)						
	View Grades (Spreadsh	eet)							
	View Assignment Soluti	ons							
	Take in Practice Mode								
	Export Assignment Text	Answers	5						
	Assignment Analytics								

Figure 204: Select Assignment Analytics

After clicking *Assignment Analytics*, you will see a screen like Figure 205.

Figure 205: Assignment Analytics Screen

mont: HW1		5	tatus Settings	Flagged Parts Settings	
ment, HWI		Critical	Grade < 65	First Submission Correct % < 50	
		Warning	65 <= Grade < 80	All Submissions Correct % < 75	
		warning			Update Car
		Good	Grade >= 80		
		Assignment Analytic	s - Problems Success Metr	ĩcs	
us Problem #	Success Rate First Atten	pt Flagged Parts	1#:1.1.7 a: Calculate the n Answer	umber of cells in a hummingbird, assuming it has a n	nass of 10 ⁻² kg, Answer Coun
	0%6	2 Parts: a, b	No Answer Given		
1#:1.1.7	0%		cells/hummingbird = 1		
	0%	1 Part: a	cells/hummingbird = 15		
2#:1.1.1	0%		cells/hummingbird = 5		
	0%	5 Parts: a, b, c, d, e	cells/hummingbird = 8356		
3#:1.1.10	0%			The second s	
44.4.4.4	0%	4 Parts: a, b, c, d	1#:1.1.7 b: Calculate the n Answer	umber of cells in a human, assuming they have a ma	Answer Cours
4#:1.1.11	0%		No Answer Given		And the Count
4#+1.1.12	0%	4 Parts: a, b, c, d	cells/human = 1		
	0%		cells/humen = 58		
4#:11.13	0%	4 Parts: a, b, c, d	celle/human = 677		
	0%		censymuman = 6/7		
4#:1.1.14	0%	2 Parts: a, b	censynuman = 68		
	0%		2#:1.1.1 a: What is the are	a of the circle in cm ² ?	
5#:c1.2.3	43%	1 Part: a	Feedback		Feedback Coun
n Henry Henry Henry	43%	2 Dather of the	No Answer Given	1	
6#:1.2.1 (alt)	0%	2 Parts: a, D	No specific feedback availab	le	
	070	1 Parte a	3#:1.1.10 at 15 mg		
7#:1.2.3	1396	17010.0	Feedback		Feedback Coun
	0%	1 Part: a	No Answer Given		
8#:1.2.8	0%		No specific feedback availab	le	
NAMES OF CASE OF CASE	095	1 Part: a			
9#:1.2.10	0%		3#:1.1.10 b: 674 Tg Feedback		Feedback Cours
Consequences of	0%	4 Parts: a, b, c, d	No Answer Given		
10#:1.3.12	0%		No specific feedback availab	le	
			and a president and the contract of the contract		
			3#:1.1.10 c: 23 ng Feedback		Feedback Coun
			No Answer Given		
			No specific feedback availab	le	
			3#:1.1.10 d: 2.9 g Feedback		Feedback Coun
			No Answer Given		and the second

To use this feature, first set the *Critical* and *Good* range in the *Status Settings* (see Figure 206). Also, set the *First Submission Correct* % and *All Submissions Correct* % in the *Flagged Parts Settings*. When finished making any adjustments to the settings click the *Update* button to apply the changes or *Cancel* button to return to the *Class Management* screen.

Figure 206: Assignment Analytics - Change Settings						
Class Management Instructor Help						
Class: Physics Demo Assignment: HW1	Status SettingsCriticalGrade < 65	Flagged Parts SettingsFirst Submission Correct % <	Update Cancel			

The bottom part of the screen (Figure 207) shows the results of your settings from the top of the page (Figure 206). The left-hand side of the screen shows the *Flagged* problems, and the right-hand side of the screen shows a detailed breakdown of each *Flagged* problem.

atus	Problem #	Success Rate	Flagged Parts	1#:1.1.7 a: Calculate the number of cells in a hummingbird, assuming it h Answer	as a mass of 10 ⁻² kg. Answer Count	
~			2 Participa In	No Answer Given	9	
D	1#:1.1.7	0%	2 Parts: a, b	cells/hummingbird = 1	1	
Υ.		010	1 Parti a	cells/hummingbird = 15	1	
<u>)</u>	2#:1.1.1	0%	1 Part: a	cells/hummingbird = 5		
<		0%	5 Parts: a, b, c, d, e	cells/humminabird = 8356		
)	3#:1.1.10	0%				
		0%	4 Parts: a. b. c. d	1#:1.1.7 b: Calculate the number of cells in a human, assuming they have	e a mass of 10 ² kg.	
)	4#:1,1,11	0%		Answer	Answer Coun	
		0%	4 Parts: a, b, c, d	No Answer Given		
)	4#:1.1.12	0%		cells/human = 1		
		0%	4 Parts: a, b, c, d	cells/human = 58		
)	4#:1.1.13	0%		cells/human = 677		
5		0%	2 Parts: a, b	cells/human = 68		
)	4#:1.1.14	0%				
5		43%	1 Part: a	2#:1.1.1 a: What is the area of the circle in cm ² ?	Feedback Count	
)	5#:c1.2.3	43%		No Answer Given	Teedback could	
>	1988	0%	2 Parts: a, b	No specific feedback available		
)	6#:1.2.1 (alt)	0%		no specific reedback available		
2		0%	1 Part: a	3#:1.1.10 a: 15 mg		
)	7#:1.2.3	13%		Feedback	Feedback Coun	
1		0%	1 Part: a	No Answer Given		
)	8#:1.2.8	0%		No specific feedback available		
1	0+1210	0%	1 Part: a	3#:1.1.10 b: 674 To		
)	5#:1:2:10	0%		Feedback	Feedback Coun	
	10+1 2 12	0%	4 Parts: a, b, c, d	No Answer Given	4	
U	10#;1,3,12	0%		No specific feedback available		
	1			3#:1.1.10 c: 23 ng	Feedback Count	
	_			No Answer Given	r eeuback courr	
	Δ			No specific feedback available		
			в	3#:1.1.10 d: 2.9 g Feedback	Feedback Coun	
				No Answer Given		

Figure 207: Assignment Analytics Results

- A. Flagged problems
- B. Detailed breakdown of the flagged problems

Help

From the blue menu bar at the top of the screen, select Help. This will take you to the screen in Figure 208.

	Figure 208: Help Screen	
Expert TA Support		
Please select from our student also find the answer to some of	or instructor support pages u the more common support	using the links below. You may questions in the FAQ's section.
Instructor Support	Student Support	Support FAQs

- Instructor Support: The instructor support area includes various documentation such as LMS Integration, the Instructor User Manual, tips on setting grade preferences, the Respondus Lockdown Browser User Manual, etc. It also includes a contact form that can be used to reach the Expert TA support team with any questions, comments, or concerns.
- Student Support: From this screen you can access videos and PDFs such as the Student User Manual that • explain the most common help topics. If the help you are seeking is not included in this screen, you can send Expert TA an email for more personalized instruction by clicking on the blue email address.
- **Support FAQs:** This area includes our most frequently asked questions and the answers to those questions. It is split into three categories: Product FAQs, Instructor FAQs, and Student FAQs. These categories can be clicked on at the top of the screen to show only the respective FAQs.

Changing Your Password

At the top of your screen, you will see your username and the words **My Account** and **Log Out** in black. If you hover your mouse over *My Account*, a drop-down will appear (Figure 209).

theExpertTA.com	Instructor: etademo@instructor.com	My Account Log Out
		Edit Profile
		Change Password
Class Menu	Click here to change	Join Another Class
Please Select	your password	

Figure 209: Select Change Password

Click on *Change Password* and the following screen, seen in Figure 210, will appear.

Figure 210	: Change Your Password
Class Management Instructor	Help
Change Password	
Old Password:	
۹	
New Password:	
9	
Confirm New Password:	
۹	
Save	
Passwords are case sensitive	
A minimum of seven (7) chan	racters are required.
	na na kalendar da kalendar da kalendar da kalendar da kalendar 🧰 de na zakalendar da kalendar da ka
We recommend using a combi	nation of upper and lower case letters,
numbers, and special character	rs for your security.

Enter your current password, your new password, and confirm your new password. Click *Save* to save your password change or use your browser's back arrow key to exit without changing your password.

Logging Out

At the top of your screen, on the right-hand side, you will see your username and the words *My Account* and *Log Out* in black (Figure 211). Click on *Log Out* to exit Expert TA.

Figure 211: Log Out

theExpertTA.com	1	Instructor: etademo@instructor.com	My Account	Log Out
Class Menu Please Select		C	lick here to log out	

Expert TA: Student Registration Instructions

An online version of the following set of instructions can be found here: <u>https://theexpertta.com/how-to-register/</u>

Step 1: Enter your registration link into your browser

Your instructor will provide you with a registration link that looks like this: http://goeta.link/DEI56MO-82F156-I

Figure	212:	Initial	Course	Registration	Page
--------	------	---------	--------	--------------	------

Welcome	to	Ex	pert	TA!
We are excited about the	comin	g semeste	er and we h	ope that yo

We are excited about the coming semester and we hope that you are as well. Use the area below to complete the registration process and be added to the class listed below. If you have any questions about these steps you can click here for detailed instructions on the registration process. You can also contact us if you are having trouble.

registia	tion Information
Code: 82F156-I	Role: Student
Class Phy 101-00	1 : Description: Intro Physics I with Dr. Morton
Wrong class? Clic	k here to enter a new class code.
Step 2: Enter a va	lid email address.
You must enter th Note: Most colleg university email a your university e- otherwise.	e address exactly the same in both fields for confirmation te and universities require you to use your college or ddress (i.e. not your Yahoo or Gmail account). Please us mail address unless your instructor has directed you

Enter the link into your browser and you will see the registration screen, see Figure 212. Check to see that your Class and Class Description match the class for which you are registering. Note: This step applies to both first-time registrations and returning users registering for a new class.

Step 2: Enter your email

At the bottom of this registration screen, Figure 212, you are asked to enter your email. Your email will serve as your username, so please remember which email address you use. You will only be able to log into Expert TA with the exact email you register with. Confirm your email address and click the Continue button to move on to the next step.

Step 3: Choose a password or Enter your Password

After entering your username (your email address), Expert TA will check to see if you have an account in the system.

- If you have previously registered with Expert TA before, the system will recognize your email and you will be prompted to enter your password, see Figure 213.
- If this is your first time registering with Expert TA, the system will likely not find a match for your email and you will be asked to choose a password and confirm your password, see Figure 214.

Your password must be at least seven characters in length, and we recommend including a mixture of upper-case and lower-case letters, numbers, and at least one special character (ex: #, !, \$, etc.). Click the *Continue* button to move on to the next step.

Figure 213: Enter Your Password

Code: 82F156-I R	ole: Student
Class Phy 101-001	: Description: Intro Physics I with Dr. Morton
Wrong class? Click	here to enter a new class code.
User: example@ex	ampleschool.edu existing user found.
Step 3: Enter a pass	aword. A valid password is required for the existing user
Forgot your passwo	rd click Reset Password.
Password:	
Continue	

Figure 214: Choose Your Password

Regis	stration Information
Code: 821	F156-I Role: Student
Class Phy	101-001 : Description: Intro Physics I with Dr. Morton
Wrong cla	iss? Click here to enter a new class code.

User: exampl	le@examplescho	ol.edu new us

Step 3: Enter a password. A new passw characters is required. You must enter t	vord consisting of a minimum of 7 he password twice.
For your security we recommend using	upper and lower characters, numbers
and at least one non alphanumeric char	acters
Password:	
Confirm	
Password:	

Continue

Figure 215: Complete Registration

Registration Information Code: 82F156-I Role: Student

Class Phy 101-001 : Description: Intro Physics I with Dr. Morton Wrong class? Click here to enter a new class code.

User: example@exampleschool.edu new user. Password Confirmed!

	Example			
Last Name:	ie: Student			
Student ID/NO:	987654321			
Section:				
1	A01 B02			
the user, and Exp the services prov- acceptance of the agree with or do agreement, you s TA may change t	this establish an agreement between you, eert TA, LLC. Access to our website and ided therein are contingent upon your terms in this agreement. If you do not not agree to adhere to the terms in this hould not register for our service. Expert he Terms of Service from time to time. At agree are made Expect TA will make			

Step 4: Update your User Profile

The next screen, Figure 215, contains your user profile information. Your *First Name* and *Last Name* are required fields. Your school may also require you to enter your *Student ID*. If this field is required, enter your student ID number provided by your school. Please take care while entering your student ID number as your instructor needs this to keep grades organized across sections. Note: If you have registered for an Expert TA class before, this information will already be filled in for you, but you are free to make changes, if needed. Your instructor may have set up your class with sections. Open the *Section* drop-down and select your section from the list, if available.

Lastly, read the *Terms of Service Agreement* and then check the checkbox. By checking the checkbox, you are saying that you have read, accept, and agree to the *Terms of Service Agreement*. When you are finished, click on the *Continue* button to complete your registration and move on to the payment screen.

Step 5: Payment

The next screen you see is the payment screen, shown in Figure 216. Note: You will not be able to do homework until you complete the payment process.

First, click the checkbox next to your class and then select one of the following options:

		Fig	gure 216: Pa	ayment Scre	en		
lass I	Management	Help					
Ne	Icome t	to Expert TA!					
aym ou m	ent Informatio	m chase the materials, or enact the 14 day free	e trial, before any assignr	ments can be completed. P	lease check the box besi	de the appropriate material	below
nen c	oose a paymei	nt method.					
#	Class Name	Description	Start Date	End Date	Price		
					\$32.50		
rice he pr lease ay O	Transparency ice listed abov Note: If you p nline Secure!	re is associated with purchasing directly from nurchase an access code from the bookstor with a Credit Card	m Expert TA online. Book re it will be higher than the	stores make their own price price listed above.	ing decisions.		
he pr lease ay O ay or	Transparency ice listed abov Note: If you p nline Securely line securely Credit Card	re is associated with purchasing directly fro- purchase an access code from the bookstor y with a Credit Card via Authorize net, at the price listed above. 14-Day Trial *	m Expert TA online. Book re it will be higher than the	stores make their own price price listed above.	ng decisions.		
rice he pr lease ay O ay or	Transparency ice listed abov Note: If you p nline Securely Credit Card	Is associated with purchasing directly fro purchase an access code from the bookstor y with a Credit Card via Authorize.net, at the price listed above.	m Expert TA online. Book re it will be higher than the	stores make their own price price listed above.	ng decisions.		
rice he pr lease ay O ay or ay w	Transparency ice listed above Note: If you p nline Securely Credit Card ith an Access Note: The pri	I is associated with purchasing directly fro purchase an access code from the bookstor y with a Credit Card via Authorez.net, at the price listed above. 14-Day Trial * Code from the Bookstore* com by be higher than what is listed above.	A and that not all campus	stores make their own price price listed above.	ng decisions.		
rice he pr lease ay O ay or ay w lease	Transparency ice listed abov Note: If you p nline Securely Credit Card ith an Access Note: The pri	e la asociate with purchasing directly for purchase an access code from the bookstor with a Credit Card via Authorize net. at the price listed above. 14-Day Trial * • Code from the Bookstore* ce may be higher than what is listed above.	A and that not all campus	stores make their own price price listed above.	ng decisions.		
ay or ay or ay w	Transparency ice listed above Note: If you p nline Securely Credit Card ith an Access Note: The pri Access Code	Back Dy Checkring The Basscialed with purchasing directly for surchase an access code from the bookstor y with a Credit Card us Authoraze nat, at the price listed above. 14-Day Trial	BOCK THEAT TO VOLUME BOOK m Expert TA online. Book m Expert TA online. Book and the the table to the table to table t	stores make their own prices stores make their own price issted above.	ng decisions. Access codes.		
rice he pr lease ay O ay or ay w	Transparency ice listed abov e Note: If you p nline Securely Credit Card ith an Access Note: The pri Access Code	Band by Checking directly for burchase an access code from the bookstor with a Credit Card via Authorize net, at the price listed above. 14-bay Trial* i. Code from the Bookstore* ce may be higher than what is listed above. Code from the Bookstore*	BOCK THEXE TO YOU The it will be higher than the A B and that not all campus	bookstores carry Expert T/	ng decisions.		
rice he pr lease ay O ay or lay w lease ackn	Transparency ice listed above Note: If you per Inline Securely of Credit Card ith an Access Note: The pri Access Code as previously owledge that I	I be associated with purchasing directly for burchase an access code from the bookstor y with a Credit Card with a Credit Card 14-Day Trial * * * * * * * * * * * * * * * * * * *	BEART ROUTE Book e it will be higher than the A B , and that not all campus	a Classifier make their own price e price listed above.	ng decisions. Laccess codes.		
rice in private privat	Transparency (ce listed abov (volte: If you p nline Securely) Credit Card ith an Access Note: The pri- Access Code spreviously owledge that I ther access wo	the is associated with purchasing directly for purchase an access code from the bookstor y with a Credit Card y with a Credit Card code from the Bookstore' ce may be higher than what is listed above.	Book next to visit a next to visit and the higher than the sector of the higher than the higher than the higher than the higher that is that is have not paid	a Classifier make their own price e price listed above.	ng decisions.		

A: **14-Day Trial** – Expert TA offers a free 14-day trial for each class. At the end of the 14-day trial, you will be prompted for payment to continue accessing your class.

B: *Credit Card* – This will take you to a secure cart where you can complete your purchase with a credit card. See 14-Day Trial

If you select the 14-Day Trial option, you will be taken to your class. The payment screen will appear again in 14 days where you will then be required to pay with a credit card or with an access code to continue with your class. You can

pay anytime by clicking on the blue words Upgrade to Full Version at the top of your screen after you log in (Figure 217).

Payment with Credit Card below for additional details.

C: Access Code – Access codes can be purchased at your bookstore, if available. See Payment with Access Code below for additional details.

14-Day Trial

If you select the 14-Day Trial option, you will be taken to your class. The payment screen will appear again in 14 days where you will then be required to pay with a credit card or with an access code to continue with your class. You can pay anytime by clicking on the blue words **Upgrade to Full Version** at the top of your screen after you log in (Figure 217). Figure 217: Upgrade to Full Version

lass Management Help				
Upgrade to Full Version (You are on the Free Tria	l for at least one item. Click the "Upgrade to !	full Version" link to pay for	the item(s) now.)	
	Classes		Class Men	ш
		press.	The second s	

Payment with Credit Card

If you are paying with a credit card, you will click on the *Credit Card* button on the payment screen, Figure 216 above, and you will be taken to a secure cart to check-out. Note: For your security Expert TA never takes your credit card information and does not manage the transaction directly.

Card Information	on		
Exp. Month	Exp. Year	Card Code	
MM	YY	CW	
Billing Informa	tion		
First Name		Last Name	
First Name		Last Name	
Country		State	
United States of Ameri	ca 🗸	Select State	~
Zip or Postal Code		Street Address	
Zip or Postal Code		Address	
City		Phone Number	
City		Phone Number	
Email			
Email Address			

The secure cart is run by Authorize.net which is an industry leader in secure payments and used by tens of thousands of companies. Figure 218 is an example of what the secure cart for processing credit card transactions looks like. Note: the amount displayed could be different depending on the cost for your class.

All fields are required except for a *Phone Number*. Pay careful attention when entering your address information. This information must match the billing information on file with your card's financial institution (this is normally your permanent address and not your dorm address). If the zip code entered here does not match, the transaction will not process. This is a security measure to prevent unauthorized purchases in the event of theft.

Figure 218: Secure Cart for Credit Card Transaction

Payment with Access Code

If you purchased an access code from your bookstore, click on the *Access Code* button and you will see 4 boxes in which to enter the code you purchased (see **Figure 219**). Access codes are sixteen characters long and contain a combination of numbers and letters in 4 groups of 4 characters. When you are finished entering your code, click *Submit* to begin using Expert TA. If a message appears stating "You have entered an invalid access code" try entering your code again. If you continue to have trouble entering your code, contact <u>support@theexpertta.com</u>.



Note: Some of the characters are easily mistaken for one another (ex: 1, I, 0, 0), so pay careful attention when entering your code.

Step 6: Begin using Expert TA

When you have completed your payment, you will be directed to the Class Management screen where you can begin working on your class assignments.